



The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Finance
Report Number: 2024-08-Financial Services
Prepared By: Tracey Bailey, General Manager, Financial Services
Meeting Date: February 13, 2024
Subject: Elected Officials Expense Statements for the Period of
October 1 to December 31, 2023

Purpose

To provide Council with a financial snapshot of expenses for the period October 1 to December 31, 2023.

Recommendation

That Council receive the Statement of Expenses for Elected Officials for the period of October 1 to December 31, 2023.

Financial Implications

All remuneration and expenses incurred are in compliance with the approved 2023 budget, corporate policies, accounting and reporting procedures.

Strategic Priority Implications

This report achieves the Strategic Plan of corporate excellence ensuring financial transparency and accountability by exercising prudent financial stewardship of managing public funds.

Background / Discussion

The accompanying schedules detail expenses incurred up to December 31, 2023 for Council as a Whole and individual Council Members.

STATEMENT OF EXPENSES - ELECTED OFFICIALS COUNCIL AS A WHOLE

for the period from October 1, 2023 to December 31, 2023

Council (as a whole)	<u>Food Provisions</u>	<u>Office Supplies</u>	<u>Contracted Services</u>	<u>Memberships, Association Fees</u>	<u>Promotion Costs</u>	<u>Public Relations</u>	<u>Cell Phone Charges</u>	<u>Total Expenses</u>
Previous Expenses	\$4,470.35	\$441.95	\$1,950.30	\$37,128.44	\$0.00	\$399.35	\$1,856.33	\$46,246.72
October to December Statement	\$1,589.22	\$109.43	\$0.00	\$4,709.00	\$446.88	\$1,247.48	\$623.99	\$8,726.00
Total Expenses to Date	\$6,059.57	\$551.38	\$1,950.30	\$41,837.44	\$446.88	\$1,646.83	\$2,480.32	\$54,972.72
2023 Budget	\$7,000.00	\$2,000.00	\$7,500.00	\$44,355.00	\$3,000.00	\$7,000.00	\$7,340.00	\$78,195.00
Council Meetings	\$126.61							
Council's Strategic Plan Session	\$375.79	\$83.49						
Year End Council / Administration Get Together	\$1,086.82							
Cell Phone Charges							\$623.99	
Cornwall & Area Chamber of Commerce				\$538.56				
Association française des municipalités de l'Ontario				\$2,934.06				
Municipal Information Network				\$1,236.38				
Office Supplies		\$25.94						
Supplies for Christmas parade						\$525.24		
Paper Certificate Folders						\$673.42		
Pens (150 units, Cornwall Design)					\$446.88			
Tree Lighting Ceremony - Hot Chocolate for Guests						\$48.82		

**STATEMENT OF EXPENSES - ELECTED OFFICIALS
CONFERENCES / PROFESSIONAL DEVELOPMENT**

for the period from October 1, 2023 to December 31, 2023

Previous Expenses		\$14,082.53
October to December Statement		\$2,899.08
Total Expenses to Date		\$16,981.61
2023 Budget		\$25,000.00

AMO Conference (Councillor S. Good)

	Registration	
	Accommodation	\$1,399.03
	Transportation	\$411.99
		\$1,811.02

AMO Conference (Councillor D. Sabourin)

	Registration	
	Accommodation	\$526.12
	Transportation	\$561.94
		\$1,088.06

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Mayor Justin Towndale	Police Services Board Honorarium	Car Allowance	Corporate Travel	Public Relations	Miscellaneous	Total Expenses
Previous Expenses	\$2,625.03	\$1,403.15	\$2,359.29	\$477.81	\$0.00	\$4,240.25
October to December Statement	\$875.01	\$519.46	\$0.00	\$898.07	\$0.00	\$1,417.53
Total Honorarium to Date	\$3,500.04					
Total Expenses to Date		\$1,922.61	\$2,359.29	\$1,375.88	\$0.00	\$5,657.78
2023 Budget	\$3,500.00	\$1,920.00	-----\$5,000.00-----			
Car Allowance (October 2023 - December 2023)		\$519.46				
Ticket to Child Haven International Fundraiser				\$25.00		
Making Waves Event - June 22, 2023				\$73.79		
Chamber Golf Event				\$178.08		
Maison Interlude House Event				\$150.00		
Christmas Cards				\$471.20		
Cornwall Police Services Board						
Honorarium (October 2023 - December 2023)	\$875.01					

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Todd Bennett

	Corporate Travel	Public Relations	Miscellaneous	Total Expenses
Previous Expenses	\$0.00	\$100.00	\$0.00	\$100.00
October to December Statement	\$0.00	\$178.08	\$30.00	\$208.08
Total Expenses to Date	\$0.00	\$278.08	\$30.00	\$308.08
2023 Budget		-----\$1,257.50-----		

Chamber Golf Event

\$178.08

Purchase of Hat from Tourism

\$30.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Maurice Dupelle

	Outside Agencies Honorarium	Corporate Travel	Public Relations	Miscellaneous	Total Expenses
Previous Expenses	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
October to December Statement	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00
2023 Budget	-----\$1,750.00-----	-----\$1,257.50-----			

Cornwall Police Services Board

Honorarium (October 2023 - December 2023)

\$750.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Syd Gardiner

	Corporate Travel	Public Relations	Miscellaneous	Total Expenses
Previous Expenses	\$0.00	\$119.15	\$0.00	\$119.15
October to December Statement	\$0.00	\$253.08	\$0.00	\$253.08
Total Expenses to Date	\$0.00	\$372.23	\$0.00	\$372.23
2023 Budget	-----\$1,257.50-----			

Chamber Golf Event

\$178.08

30th Annual River Symposium Fundraising Dinner

\$75.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Sarah Good

	Corporate Travel	Public Relations	Miscellaneous	Total Expenses
Previous Expenses	\$6.75	\$55.00	\$26.30	\$88.05
October to December Statement	\$0.00	\$278.08	\$0.00	\$278.08
Total Expenses to Date	\$6.75	\$333.08	\$26.30	\$366.13
2023 Budget	-----\$1,257.50-----			

Chamber Golf Event

\$178.08

Rachel's Kids 18th Annual Garden Party & Charity Auction - June 10, 2023

\$100.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Carilyne Hébert

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00
October to December Statement	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$0.00	\$0.00	\$0.00	\$0.00
2023 Budget	-----\$1,257.50-----			

No expenses to report for this period

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Dean Hollingsworth

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00
October to December Statement	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$0.00	\$0.00	\$0.00	\$0.00
2023 Budget	-----\$1,257.50-----			

No expenses to report for this period

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Elaine MacDonald

	Corporate <u>Travel</u>	Public <u>Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$65.00	\$0.00	\$65.00
October to December Statement	\$0.00	\$131.85	\$109.79	\$241.64
Total Expenses to Date	\$0.00	\$196.85	\$109.79	\$306.64
2023 Budget		-----\$1,257.50-----		

Supplies for Orange Shirt Day Event

\$131.85

Frames for the Arts Hall of Fame Gala

\$109.79

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Claude McIntosh

	Corporate <u>Travel</u>	Public <u>Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$165.00	\$0.00	\$165.00
October to December Statement	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$0.00	\$165.00	\$0.00	\$165.00
2023 Budget		-----\$1,257.50-----		

No expenses to report for this period

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Fred Ngoundjo

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$223.02	\$0.00	\$223.02
October to December Statement	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$0.00	\$223.02	\$0.00	\$223.02
2023 Budget	-----\$1,257.50-----			

No expenses to report for this period

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period from October 1, 2023 to December 31, 2023

Councillor Denis Sabourin

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00
October to December Statement	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$0.00	\$0.00	\$0.00	\$0.00
2023 Budget	-----\$1,257.50-----			

No expenses to report for this period