

2019 COMMUNITY
PARTNERS &
COMMUNITY AGENCIES

Community Partners and Community Agencies

The City supports many organizations who provide programs and services to our community.

Community Partners

Funding support for Community Partners are local initiatives where Agreements/Memorandums of Understanding are in place. Funding for the Eastern Ontario Health Unit (EOHU) and the Raisin Region Conservation Authority (RRCA) is regulated through the province.

The EOHU submitted a budget increase of \$14,699 (2%) when compared to 2018. The RRCA submitted a budget increase of \$16,177 (3.28%) when compared to 2018.

A commitment to St. Lawrence College (SLC) of \$100,000 per year for 10 years to support the SLC revitalization project and an endowment fund was approved by Council and commenced 2010. The 2019 budget submission includes \$100,000 and represents the final year of this commitment. Other commitments include \$25,858 per year for the Eastern Ontario Regional Network (2013-2022), and \$50,000 per year for the Cornwall Innovation Centre (2018-2028).

The Cornwall Regional Airport budget was included in the 2019 budget submission at 85% of the total 2018 municipal requirement. The 2019 budget for the Airport has not yet been received by the City.

Through required program reporting for Community Partners, the SD&G Historical Society requested their 2019 funding be increased from \$70,000 to \$80,000 (see page P-7). The Seaway Senior Citizens Club requested an increase in funding in 2019 from \$30,000 to \$32,500 (see pages 8 & 9). To increase either budget would require direction from Council.

The following chart provides past approved budgets for Community Partners and the 2019 budget submission.

Community Partners	2016 Approved	2017 Approved	2018 Approved	2019 Submission
Eastern Ontario Health Unit (EOHU)	\$722,140	\$745,233	\$734,962	\$749,661
Raisin Region Conservation Authority (RRCA)	\$484,180	\$480,603	\$492,489	\$508,666
St Lawrence College (SLC)	\$100,000	\$100,000	\$100,000	\$100,000
Cornwall Regional Airport	\$125,332	\$98,558	\$98,558	\$85,000
Heart of the City	\$30,000	\$30,000	\$30,000	\$30,000
Eastern Ontario Regional Network (EORN)	\$25,858	\$25,858	\$25,858	\$25,858
Heritage Cornwall	\$15,100	\$9,630	\$10,615	\$6,360
Aultsville Theatre		\$97,000	\$97,000	\$97,000
SD&G Historical Society		\$100,000	\$70,000	\$70,000
Seaway Senior Citizens Club #1201		\$30,000	\$30,000	\$30,000
Centre Charles-Emile Claude		\$30,000	\$30,000	\$30,000
Cornwall Innovation Centre (CIC)			\$50,000	\$50,000
Total	\$1,502,610	\$1,746,882	\$1,769,482	\$1,782,545

Community Agencies (Municipal Grants Program)

As part of the annual budget process, applications received through the Municipal Grants Program are reviewed. Through this process, the amount of funds and/or the amount for City services and/or fees waived by the City (in-kind contributions) are determined.

An applicant organization must meet criteria as outlined in the Municipal Grants Policy in order to be considered for a grant/in-kind contribution. Applications must be received by Sep 15th of the previous year.

The Municipal Grants Policy outlines that the maximum allowable grant under the Program is set at \$25,000.

Municipal Grants

Funding contributions approved through the Municipal Grants Program are provided to qualifying non-profit and community-based organizations. Funding supports an organization's general operating budget and/or a specific event or project.

Types of grants: Community Project Grants (one-time assistance), Corporate Grants (operating funding), and Community Events Grants (one-time or recurring event).

The following chart provides past grants approved for Community Agencies and the 2019 budget submission.

Funding Contributions	Page #	2016 Approved	2017 Approved	2018 Approved	2019 Submission
Centre Culturel de Cornwall	P-10	\$30,000	\$20,000	\$15,000	\$30,000
Your Arts Council	P-25	\$43,000	\$15,000	\$15,000	\$25,000
Cornwall BMX Club	P-44		\$18,000	\$10,000	\$25,000
Agape	P-56	\$20,000			\$25,000
African Caribbean & International Association of Eastern Ontario	P-74				\$10,100
Encore Seniors	P-85				\$5,730
Waterfest	P-108		\$1,000	\$1,000	\$2,000
Not So Amateur, Amateurs Cornwall			\$1,000	\$15,000	
Limelight Music Academy			\$15,000		
Canada 150			\$12,000		
Cornwall and the Counties Tourism		\$160,000			
* S.D. & G. Historical Society		\$100,000			
* Aultsville Theatre		\$97,000			
* Seaway Senior Citizens Club #1201		\$30,000			
* Centre Charles-Emile Claude		\$30,000			
Encore Seniors' Education Centre		\$7,500			
Counselling and Support Services		\$26,500			
Total		\$544,000	\$82,000	\$56,000	\$122,830

* Starting in 2017, these organizations were considered Community Partners.

Requests for City Services and/or Fees Waived

(Historically referred to as in-kind contributions)

Requests for City services and/or fees waived by the City provide Community Agencies with access to municipal property, facilities, materials and/or resources. While cash funds are not provided, it is recognized that such grants involve either an expense or foregone revenue for the City.

The following chart provides past requests for City services approved for Community Agencies and the 2019 budget submission.

Requests for City Services and/or Fees Waived	Page #	2016 Approved	2017 Approved	2018 Approved	2019 Submission
Optimist Club of Cornwall RibFest	P-131	\$15,040	\$17,970	\$18,400	\$18,420
Cornwall Triathlon	P-142	\$15,920	\$16,120	\$17,185	\$18,250
Santa Claus Parade	P-160	\$10,830	\$11,230	\$11,825	\$12,300
* Canada Day	P-171				\$8,700
Cornfest Blockparty	P-180				\$7,600
Cornwall Springfest	P-193				\$6,300
The Hub for Beyond 21 Foundation	P-204	\$500	\$2,200	\$2,500	\$6,200
Cornwall Waterfest	P-108	\$7,260	\$7,260	\$7,460	\$5,080
Centre Culturel de Cornwall	P-10	\$1,110	\$1,550	\$1,550	\$2,050
Cornwall and District Service Club		\$1,000	\$1,500	\$1,500	\$1,500
Youth Achievement Awards					\$1,500
Kinsmen in Motion		\$600	\$600	\$600	
Limelight Music Academy			\$12,200		
Seaway Food Festival - Beer Fest			\$10,300		
Parade of Nations		\$1,350			
Rachel's Kids		\$600			
Total		\$54,210	\$80,930	\$61,020	\$87,900

* Each year the City provides services to support the Canada Day celebrations held in the park. This year we asked that the Committee follow the same process by requesting these services through the Municipal Grants Program.

The following pages provide further information from Community Partners and Community Agencies regarding their 2019 budget submissions.

Community Partners and Community Agencies

2019 Budget Submission

Includes:

- Mandatory and contractual partnerships with various community organizations and groups.
- Operating and capital funding for the Cornwall Public Library.
- Municipal grant funding envelope.

Mandatory and Contractual Partnerships

Cornwall Public Library	SD&G Historical Society	Cornwall Regional Airport
Eastern Ontario Health Unit	Heritage Cornwall	Seaway Senior Citizens Club
Raisin Region Conservation Authority	Heart of the City	Centre Charles-Emile Claude
St. Lawrence College	Eastern Ontario Regional Network	Cornwall Innovation Centre

Commentary

Mandatory and Contractual Partnerships

The City provides ongoing support to its Mandatory and Contractual Partners. The following page details the annual requirements for 2019.

Cornwall Public Library

The City is the primary funding source for the Cornwall Public Library which supports their operating requirements and building capital maintenance needs. Other revenue sources include provincial grant funding and user fees.

The capital requirements for 2019 include:

Data cabling upgrade - 2nd Floor	\$ 20,000
Carpet replacement	80,000
Freight elevator upgrade	<u>85,000</u>
Total	<u>\$185,000</u>

A contribution from the Municipal Buildings Reserve of \$85,000 is included in the 2019 budget submission in order to fund the cost of the freight elevator upgrade. The City makes annual contributions to the Municipal Buildings Reserve for the Library building to support the ongoing capital maintenance needs.

The Library's 2019 budget submission can be found on page P-6.

Municipal Grant Funding

The grant funding envelope in the 2019 budget submission is based on the 2018 approved funding of \$56,000. The total value of the grant applications received for 2019 is \$122,830.

Please note that a grant funding application was received by the African Caribbean and International Association of Eastern Ontario to support activities related to Black History Month in February 2019. Due to the timing of the 2019 budget process, the Association would like their grant application considered in the 2019 budget to support their activities in February 2020.

The estimated cost of the in-kind contribution requests for 2019 is \$87,900 (2018: \$61,020).

Operating and Capital Financial Summary

	2017 Actuals	2018 Actuals Nov (Not Final)	2018 Budget	2019 Submission	\$ Change	% Change
OPERATING						
EXPENDITURES						
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	0.00%
Purchase of Goods	\$0	\$0	\$0	\$0	\$0	0.00%
Services and Rents	\$0	\$0	\$0	\$0	\$0	0.00%
Financing LTD Principal & Interest	\$0	\$25,740	\$115,050	\$102,958	(\$12,092)	(10.51%)
Financial and Transfers	<u>\$4,396,856</u>	<u>\$3,787,779</u>	<u>\$4,073,826</u>	<u>\$4,253,833</u>	<u>\$180,007</u>	<u>4.42%</u>
Subtotal	<u>\$4,396,856</u>	<u>\$3,813,519</u>	<u>\$4,188,876</u>	<u>\$4,356,791</u>	<u>\$167,915</u>	<u>4.01%</u>
REVENUE						
Provincial and Federal Grants	\$0	\$0	\$0	\$0	\$0	0.00%
Other Municipalities	\$0	\$0	\$0	\$0	\$0	0.00%
Fees, Service Charges, & Misc Revenue	\$178,442	\$30,000	\$40,000	\$25,000	(\$15,000)	(37.50%)
Internal Revenue	\$0	\$0	\$0	\$0	\$0	0.00%
Contribution from Reserves	<u>\$85,661</u>	<u>\$88,489</u>	<u>\$60,000</u>	<u>\$166,188</u>	<u>\$106,188</u>	<u>176.98%</u>
Subtotal	<u>\$264,103</u>	<u>\$118,489</u>	<u>\$100,000</u>	<u>\$191,188</u>	<u>\$91,188</u>	<u>91.19%</u>
NET OPERATING COST (TAXATION)	<u>\$4,132,753</u>	<u>\$3,695,030</u>	<u>\$4,088,876</u>	<u>\$4,165,603</u>	<u>\$76,727</u>	<u>1.88%</u>
CAPITAL						
Gross Capital	\$12,000	\$0	\$0	\$0	\$0	0.00%
Capital Funding	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
NET CAPITAL COST (TAXATION)	<u>\$12,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
TOTAL OPERATING AND CAPITAL	<u>\$4,144,753</u>	<u>\$3,695,030</u>	<u>\$4,088,876</u>	<u>\$4,165,603</u>	<u>\$76,727</u>	<u>1.88%</u>

	2017 Actuals	2018 Actuals Nov (Not Final)	2018 Budget	2019 Submission	\$ Change	% Change
CONTRACTUAL						
Cornwall Public Library - Operating	\$2,055,447	\$1,913,800	\$2,090,344	\$2,132,288	\$41,944	2.01%
Cornwall Public Library - Net Capital	\$145,000	\$100,000	\$100,000	\$100,000	\$0	0.00%
Cornwall Public Library - Net Financing LTD	\$0	\$25,740	\$115,050	\$102,958	(\$12,092)	(10.51%)
S.D. & G. Historical Society	\$100,000	\$70,000	\$70,000	\$70,000	\$0	0.00%
Cornwall & Regional Airport	\$98,558	\$45,225	\$98,558	\$85,000	(\$13,558)	(13.76%)
Eastern Ontario Health Unit	\$726,657	\$655,472	\$734,962	\$749,661	\$14,699	2.00%
Heritage Cornwall	\$5,630	\$5,715	\$10,615	\$6,360	(\$4,255)	(40.08%)
Raisin Region Conservation Authority	\$480,603	\$450,800	\$492,489	\$508,666	\$16,177	3.28%
Heart of the City	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Medical Recruitment / Scholarship	\$175,000	\$50,000	\$50,000	\$100,000	\$50,000	100.00%
Seaway Senior Citizens Club #1202	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Centre Charles-Emile Claude	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
St. Lawrence College	\$100,000	\$100,000	\$100,000	\$100,000	\$0	0.00%
2010 - 2019 \$100,000 per year						
Eastern Ontario Regional Network	\$25,858	\$25,858	\$25,858	\$25,858	\$0	0.00%
2013 - 2022 \$25,858 per year						
Cornwall Innovation Centre	\$0	\$50,000	\$50,000	\$50,000	\$0	0.00%
2018 - 2028 \$50,000 per year						
TOTAL CONTRACTUAL	<u>\$4,002,753</u>	<u>\$3,582,610</u>	<u>\$4,027,876</u>	<u>\$4,120,791</u>	<u>\$92,915</u>	<u>2.31%</u>
GRANT APPLICATION ENVELOPE	<u>\$82,000</u>	<u>\$56,000</u>	<u>\$56,000</u>	<u>\$56,000</u>	<u>\$0</u>	<u>0.00%</u>
BUILDING RESERVE - NET	<u>\$60,000</u>	<u>\$56,420</u>	<u>\$5,000</u>	<u>(\$11,188)</u>	<u>(\$16,188)</u>	<u>(323.76%)</u>
TOTAL OPERATING AND CAPITAL	<u>\$4,144,753</u>	<u>\$3,695,030</u>	<u>\$4,088,876</u>	<u>\$4,165,603</u>	<u>\$76,727</u>	<u>1.88%</u>

CORNWALL PUBLIC LIBRARY 2019 BUDGET SUBMISSION

REVENUE	2017 BUDGET	2018 BUDGET	2018 FYE	2019 BUDGET	VARIANCE 2019-2018
CITY OF CORNWALL OPERATING	<u>2,055,447</u>	<u>2,090,344</u>	<u>2,090,344</u>	<u>2,132,288</u>	<u>2.01%</u>
CITY OF CORNWALL TOTAL	\$2,055,447	\$2,090,344	\$2,090,344	\$2,132,288	2.01%
PROVINCIAL OPERATING GRANT	92,828	92,828	92,828	92,828	0.00%
SP. PROJECTS/ DONATIONS/GRANTS	11,700	15,800	7,132	7,000	-55.70%
PHOTOCOPY/PRINTING/RENTALS	40,600	32,000	31,542	25,020	-21.81%
FINES/FEES/REPLACEMENT COSTS	31,700	28,500	18,670	18,500	-35.09%
APPROPRIATION FROM RESERVES	0	0	0	0	<u>0.00%</u>
TOTAL OPERATING REVENUE	\$2,232,275	\$2,259,472	\$2,240,516	\$2,275,636	0.72%
EXPENDITURES					
SALARIES	1,227,861	1,269,671	1,247,124	1,288,294	1.47%
BENEFITS	321,357	324,664	320,188	335,177	3.24%
ADMINISTRATION	63,000	59,312	58,000	59,330	0.03%
BUILDING MAINTENANCE	115,965	113,175	117,386	117,500	3.82%
UTILITIES	157,000	138,000	110,048	124,500	-9.78%
LIBRARY MATERIALS	224,142	228,350	228,015	225,000	-1.47%
SPECIAL PROJECTS / GRANTS	11,700	15,800	7,172	7,000	-55.70%
LIBRARY SUPPLIES AND SERVICES	75,250	73,700	72,052	79,000	7.19%
PROFESSIONAL DEVELOPMENT	15,000	14,500	14,553	15,800	8.97%
PROMOTION AND PROGRAMS	13,850	8,000	13,500	17,000	112.50%
PHOTOCOPYING/PRINTING PUBLIC	7,150	3,500	6,875	7,035	101.00%
TOTAL OPERATING EXPENDITURES	\$2,232,275	\$2,248,672	\$2,194,913	\$2,275,636	1.20%
NET OPERATING EXPENDITURES	\$0	\$0	\$45,603	\$0	
CAPITAL					
FINANCING	785,350	0	0	0	0.00%
RESERVES (CITY)	0	0	0	85,000	100.00%
CITY OF CORNWALL CAPITAL FUNDING	<u>145,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0.00%</u>
CAPITAL	930,350	100,000	100,000	185,000	85.00%
NET CAPITAL AND OPERATING	<u>3,162,625</u>	<u>2,348,672</u>	<u>2,340,516</u>	<u>2,460,636</u>	<u>4.77%</u>

ITEMIZED CAPITAL EXPENDITURES

Data cabling upgrade - 2nd floor	\$ 20,000
Carpet replacement (public areas)	\$ 80,000
Freight elevator upgrade (accrual Y1)	\$ 85,000
TOTAL	<u>\$ 185,000</u>

City of Cornwall

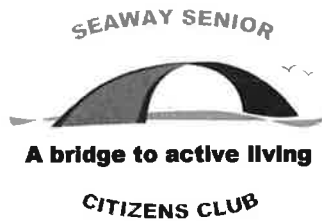
	2018	2019	\$ Change	% Change
Operating	<u>2,090,344</u>	<u>2,132,288</u>	<u>41,944</u>	<u>2.01%</u>
Capital	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>0.00%</u>
Total	<u>2,190,344</u>	<u>2,232,288</u>	<u>41,944</u>	<u>1.91%</u>

ATTACHMENT 1 - Stormont, Dundas & Glengarry Historical Society

3 Year Projected Budget

EXPENSE ITEM	2019	2020	2021
ADMINISTRATION			
Insurance	\$1,800	\$1,900	\$1,900
P.R. / pamphlets	800	1,000	1,500
Accounting	4,000	4,300	4,300
Telephone/Internet	2,230	2,300	2,400
Display	1,500	1,300	1,300
Education	2,250	1,500	1,300
Computer consumables	3,951	4,100	4,100
Staff Training	1,500	1,500	1,200
MAINTENANCE			
Cleaning	1,500	1,600	1,600
Utilities	6,300	6,700	6,800
Security	1,200	1,300	1,400
Elevator Inspection	1,300	1,500	1,500
Building Repairs	5,000	5,000	5,000
MUSEUM			
Acquisition	800	947	934
Appraisal	600	600	500
Artifact Conservation	500	700	700
STAFF			
Salaries, full-time	46,350	47,740	49,173
Wages, part-time	12,000	14,200	14,400
Employer Contributions CPP, etc (11% of wages)	6,419	6,813	6,993
TOTAL:	\$100,000	\$105,000	\$107,000

RECEIPTS			
City of Cornwall	\$80,000	\$85,000	\$87,000
Province of Ontario	14,540	14,540	14,540
Fundraising	5,460	5,460	5,460
Student Grant	This is discretionary & cannot be factored in.		
TOTAL:	\$100,000	\$105,000	\$107,000



506 Pitt Street, Cornwall, ON K6J 3R5

February 5, 2019

City of Cornwall – Financial Services

finance@cornwall.ca

Maureen Adams; Tracey Bailey

Last September we submitted, as was requested, our multi-year financial forecast to your department. This letter included a spreadsheet of our forecast and details of other grants we were applying for and were already receiving. Because our forecast included a small increase on the Municipal Grant, from \$30,000 to \$32,500 we thought it best to point this out to your committee as you work diligently to prepare your annual budget.

We would like to remind you of the reported grants we had applied for or were receiving and what our current position is on these monies.

We are currently receiving \$3,558.33 monthly from Grants Ontario System from the Senior Active Living Centre (SALC) and we expect that we will get a total for \$42,700 for 2019.

We had applied to and have now been notified we will receive funding from a New Horizon Grant in the amount of \$21,724 that will be used to upgrade our south parking lot.

We had included a copy of our application for an Ontario Trillium Foundation grant in the amount of \$65,000 for repairs to the outside of our building but we have recently been notified that we will not be receiving any funds from this grant.

We had attached a copy of our application for the John Stewart Memorial Trust Fund Grant in the amount of \$1.100 for us to purchase a new laptop but as of today we have not heard any news.

As you can see from above there is now a shortcoming in our funding to achieve our goals and we are hopeful that our request for the increase from The City of Cornwall will be fulfilled. In the meantime we will continue to research available funding opportunities available to our club.

Should you require any further information or have any questions, please contact our Managing Director Lucy Broome at our office – 613-932-4969

Sincerely

Katherine McKoy

President

**Seaway Senior Citizens Club # 1201
Estimate of Revenue & Expenditures**

REVENUES	2018	2019	2020	2021	2022
Provincial Grants (SALC)	57,700	57,700	57,700	57,700	57,700
Municipal Grant	30,000	32,500	35,000	35,000	35,000
Other Grants	20,000	20,000	20,000	20,000	20,000
Membership Fees	10,000	12,000	12,000	14,000	15,000
Rental Income	35,000	30,000	30,000	30,000	30,000
Bingo	18,000	19,000	20,000	20,000	20,000
Nevada Tickets	12,000	5,000	3,000	-	-
Activities	42,000	45,000	46,000	48,000	49,000
Donations	1,500	2,000	2,000	2,500	2,500
HST Refund	14,000	10,000	10,000	10,000	10,000
Miscellaneous	300	1,800	1,300	800	800
Total Revenues	240,500	235,000	237,000	238,000	240,000

EXPENDITURES

Wages and Benefits	74,500	65,000	66,000	67,000	68,000
Property and Water Taxes	20,000	20,500	21,000	21,500	22,000
Property and Liability Insurance	10,000	10,000	10,500	11,000	11,000
Activity Expenses	20,000	20,000	20,500	21,000	21,000
Nevada Activity Expenses	7,000	2,000	1,000	-	-
Accounting and Legal	9,000	8,000	7,000	7,000	7,500
Utilities	15,000	15,500	16,500	17,000	17,500
Contracted Services	2,500	2,500	2,500	2,500	2,500
Office Administration and Supplies	3,500	4,000	4,000	4,500	4,500
Repair and Maintenance Equipment	2,000	5,000	5,000	5,000	5,000
Repair and Maintenance Building	20,000	26,000	27,000	25,000	25,000
Mortgage Payment including Interest	21,000	21,000	21,000	21,000	21,000
Loan Payments	14,800	14,500	14,500	14,500	14,500
Miscellaneous	1,200	1,000	500	1,000	500
Other Grant Expenditures	20,000	20,000	20,000	20,000	20,000
Total Expenditures	240,500	235,000	237,000	238,000	240,000



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION	
Application Date	
Name of Community Agency/Organization	Centre culturel du conseil de vie française de Cornwall
Contact Person	Suzanne Villeneuve
Email	centrecultureldecornwallcogeco.net
Telephone	613-932-9106
Mailing Address	510 rue Second est Cornwall, Ontario K6H 1Z5
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) _____	
Incorporated as Non-Profit Organization: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Outline the mission statement, purpose and objectives of your organization.</p> <p>Travailler pour l'unité et la sauvegarde de la culture francophone au niveau international, national, provincial et local dans les champs économiques, sociaux, linguistiques et culturels: Promouvoir l'industrie touristique en organisant des activités à caractère francophone Étudier les mesures nécessaires à favoriser le progrès de la culture francophone Organiser des activités, des concerts et des causeries à caractère culturel Affermir la coopération, l'amitié et l'unité des canadiens-français Sauvegarder et mettre à l'honneur les coutumes et les traditions francophones</p>	

C - GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT
- COMMUNITY PROJECT GRANT
- COMMUNITY EVENT GRANT
- IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT OF GRANT REQUEST

\$ 30,000.00 ONE-TIME ASSISTANCE ONGOING ASSISTANCE

In- Kind \$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE

(See Appendix A)

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS? Yes No

AMOUNT OF GRANT PREVIOUSLY RECEIVED Year(s) 2018
 \$ 15,000.00 In-Kind _____

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- Fundraising events
- Donations
- United Counties of S.D. & G.
- Other sources (please specify)

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

Patrimoine canadien	75 000,00\$
Nouveaux Horizons	25 000,00\$
Festivals locaux	10 500,00\$
Commerces entreprises	10 500,00\$
Emploi-été	7 000,00\$
Activités	10 000,00\$
Levée de fonds	10 500,00\$
Fêtons le Canada	5 000,00\$
Dons et membricité	1 500,00\$

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

Les fonds reçus vont supporter une petite partie de nos opérations. La plus grande partie des fonds vont permettre de créer nos activités en supportant nos artistes locaux et régionaux. Une grande partie des fonds reçus par d'autres niveaux de gouvernements doivent être attribuer à des projets ou activités spécifiques. Les fonds reçus par la ville permettront de financer les parties qui ne sont pas couvertes par les autres subventions.

How does this funding request relate to Council's strategic priorities?

Notre demande de fonds rejoint les priorités stratégiques du Conseil de la ville de Cornwall. Premièrement, la vision du plan stratégique 2016-2018 spécifie que nous sommes fiers de notre héritage. La ville de Cornwall a été bâtie par les francophones et les anglophones. D'ailleurs entre 1957 et la fin des années 70, les francophones représentaient la majorité des résidants de Cornwall. Deuxièmement, les valeurs du plan stratégique 2016-2018 sont: l'accessibilité, le bilinguisme, la collaboration et l'inclusivité. Or, le centre culturel de Cornwall permet à la ville de Cornwall de rejoindre ces valeurs en rendant accessible la communauté aux francophones, en donnant un visage bilingue à la ville, en démontrant positivement une collaboration entre les dualités linguistiques et finalement en permettant de démontrer l'inclusivité de tous. Les piliers: Rejoindre les personnes âgées unilingues francophones. Appuyer les activités touristiques. Donner une image bilingue à la ville.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

Les fonds reçus permettront d'organiser des activités pour rejoindre les francophones tout en invitant toute la communauté à participer (francophiles et francophones) afin de mieux se connaître et s'apprécier. Ils permettront de créer des activités qui appuieront le tourisme. De plus, nos activités permettent la visibilité des francophones de Cornwall rehaussant la fierté de nos francophones tout en donnant un caractère bilingue à notre communauté. La francophonie est un moteur économique qui permet d'attirer des entreprises qui ont besoin d'employés bilingues.

How has the need for this service/project been determined?

Le Centre culturel du conseil de vie française de Cornwall est un organisme but non lucratif créé en 1962 pour assurer la pérennité de la francophonie à Cornwall. Nous organisons des activités de rencontres pour les francophones afin de promouvoir la culture, la langue et les traditions francophones. Nous essayons d'assurer la visibilité des francophones dans la communauté. Nous invitons tous les résidents à participer afin d'échanger avec les francophiles et les anglophones. La ville de Cornwall a été fondée par des résidents des deux cultures, surtout après l'amalgamation qui a agrandi la ville et amené des milliers de francophones. Nous voulons donner un visage bilingue à la communauté afin que les touristes et les nouveaux venus comprennent que la communauté est formée par les deux cultures. Beaucoup de nos francophones reviennent à Cornwall pour leur retraite. Ils doivent continuer à vivre dans leur langue.

How will you measure and evaluate the benefits of your service/project/program?

Les bénéfices amenés par le Centre culturel sont évalués par la participation aux activités et par la visibilité accrue des francophones dans la ville de Cornwall.

What may be the implications if the grant request is not approved?

Chaque fois que nous soumettons une demande de subvention, nous avons déjà identifié comment elle nous permettra d'organiser de meilleures activités, comment faire plus de publicité. Une subvention permet de réaliser nos activités. Si nous ne recevons pas les fonds demandés, nous devons réduire la qualité de nos activités et le nombre d'activités prévues. Nous devons aussi malheureusement réduire l'appui à nos artistes locaux.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information



Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E -SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	Président	28 septembre 2018
Signature	Title	Date
	Administrateur	28 septembre 2018
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA



APPENDIX A

2019 COMMUNITY EVENT (In-kind Services)

(Please complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	Transport de la cabane à sucre Mars 2019
Equipment	
Material	
Other	Location piscine Mars 2019 & Juin 2019
Park Services	Description of Services Required
Labour	Déplacement des tables à pique-nique Juin 2019
Equipment	
Material	
Facilities	Location du Parc Lamoureux et piscine Juin 2019
Recreation Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Service de pompiers pour le feu de la St-Jean 24 juin 2019



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION

Application Date	September 13th, 2018
Name of Community Agency/Organization	Your Arts Council, Cornwall & the Counties
Contact Person	Richard Salem
Email	richard@yourartscouncil.ca
Telephone	1-888-405-7922 or 613-360-0485
Mailing Address	2 St. Lawrence Drive, Suite A302, Cornwall, Ontario. K6H 4Z1

B - GENERAL INFORMATION

Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) not for profit

Incorporated as Non-Profit Organization: Yes No

Outline the mission statement, purpose and objectives of your organization.

Vision: Arts and Culture in Cornwall & Region; a reason to be proud.
 Mission: Your Art Council for the region of Cornwall, Akwesasne and the United Counties is driven by a mission to contribute to the development and sustainability of Arts & Culture. We are a resource for the visual, performing, and literary arts sector.
 Global Ends Statement: Artists are successful and encouraged, acknowledged, celebrated, and respected by the community at large. These ends will be achieved at a level that justifies the resources invested.

Ends:

- 1.0 Artists are successful.
 - 1.1 Artists can be self-sustaining from their art/craft.
 - 1.2 Artists have the opportunity to be known/recognized locally, nationally and internationally.
 - 1.3 Artists and art organizations have access to the knowledge and information necessary for artistic and business success.
 - 1.4 Artists and art organizations are supported and mentored in the effort to build a lasting, sound and profitable art culture.
- 2.0 Artists are encouraged.
 - 2.1 Artists and Art Organizations have the necessary tools, resources, business connections and opportunities to thrive and grow.
- 3.0 Artists are acknowledged and celebrated.
 - 3.1 The Arts and Culture Sector is recognized as a vital and important catalyst and contributor to local culture, history and community building.
 - 3.2 The Arts and Culture Sector is viewed as a vital component of the economic development of the region.
- 4.0 Artists are respected by the community at large
 - 4.1 Artists are compensated fairly for their work.
 - 4.2 Increased levels of advocacy for Arts and Culture are evident.

How the funds will be used to support your project or operations?

Category:	Percent of Budget:
Honourarium/Salary to Facilitator	36.55%
Rent	4.55%
Phone	0.70%
Cell Phone data plan	1.39%
Web Expenses & Web Promotion	3.83%
Professional Fees	6.18%
Legal Fees	0.00%
Office Supplies & Expenses	1.39%
SPECTACLE Print Expenses	14.48%
Time.ly Subscription	2.09%
Apples & Art Expenses	11.60%
YACabuskalooza Expenses	6.96%
Advertising/Promotional Expenses	4.18%
Google Business App Subscription	0.70%
Quickbooks Subscription	1.95%
Insurance	3.02%
Project Implementation Costs	6.96%
Travel Expenses	2.78%
Miscellaneous Expenses	2.78%

How does this funding request relate to Council's strategic priorities?

Pillar 1-Quality of Life, Item C. Arts & Culture

i. Development of multidisciplinary facility/art centre.

YAC is playing a role in the development and realization of this project. As recommended in the CultureScape Report, YAC is endeavouring to draw all of the region's art resources together, partly for their participation in this project. Our Facilitator and some board members sit as a participant and advisor on several committees and arts groups relevant to this project and others.

Pillar 2-Economic & Financial, Item A. Economic Development

Economic Value of Culture

Culture contributes to economic prosperity and job creation, one of the identified goals for this pillar. In 2010, culture contributed about \$22 billion — or nearly 4% of GDP — to Ontario's economy, supporting about 280,000 jobs (<https://www.ontario.ca/page/ontarios-culture-strategy> Statistics Canada. (2010). "Provincial and Territorial Culture Satellite Account, 2010).

"Spending by arts and culture tourists from home and around the world generates about \$3.9 billion in GDP and supports about 61,000 jobs in Ontario." (Statistics Canada. (2012).

Generated by the Ministry of Tourism, Culture and Sport from "Travel Survey of Residents of Canada" and "International Travel Survey.").

"In 2014, for every additional dollar invested by the City of Toronto, City-funded cultural organizations leveraged \$6.45 in revenue from other sources, including earned revenue, the private sector, and other orders of government." ([https://www1.toronto.ca/City Of Toronto/Strategic Communications/City Budget/2016/ Briefing Notes/BN49 OP Cluster A EDC Impact of Culture Investments \(Draft v5\).pdf](https://www1.toronto.ca/City%20of%20Toronto/Strategic%20Communications/City%20Budget/2016/Briefing%20Notes/BN49%20OP%20Cluster%20A%20EDC%20Impact%20of%20Culture%20Investments%20(Draft%20v5).pdf))

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

Your Arts Council Cornwall & The Counties (YAC) provides to Artists and Arts Groups:

- mentoring;
- grant writing assistance and consultation;
- facilitating connections;
- business consultations;
- letters of referral and recommendation;
- software and technology access and acumen;
- access to our board of arts industry and business experts;
- Art Group incubation and support;
- social/print media message distribution to/for the artists and arts organizations in SD&G.
- Advisor on the city's Arts and Culture Committee
- Our Circulating Gallery is putting local art into venues all around the city where the public can enjoy and support the work of our incredible wealth of artistic talent.
- The/le SPECTACLE lists everything Art in the region for 44,000+ residents.

Our target audience is broad – anyone interested in Arts & Culture in the region.

(continued)

With this grant we will continue to:

- partner and assist with events such as Food Fest, Classiqu'Art, Apples & Art, TimeraiserX, YACabuskalooza and all other Art Events providing whatever help we can;
- provide our Artist Incubation space at Aultsville Hall, where we hope to add an 'Artist in Residence' this year;
- source and promote educational and edu-tainment instructors and courses for delivery both through the city's leisure department and other venues;
- work with and incubate the various groups organizing art-related events and festivals, such as Priest's Mill Art Centre, Martintown Mill, and Focus Art. We were instrumental to the success of Apples & Art in 2017, and 2018's 27th anniversary edition will be even better.

The proposed core-funding grant will allow for YAC to show local artists, arts groups, other potential funders and levels of provincial and federal government a partnership between the City and YAC. Your core-funding dollars will enable YAC to function while we, as an autonomous not-for-profit corporation, apply for project funding from other granting organizations that provide project-based funding, such as OTF and OAC. Your grant will also allow us to:

- continue to offer the quality and level of service we've established as a resource;
- continue to work with the City to help with coordination of Arts in the Park and other festivals;
- continue to promote and coordinate educational and edu-tainment workshops for career artists, performers, and hobbyists;
- continue to act as a coordination and communications Hub for all modes of visual, performance, and creative art in the region;
- continue and grow our Circulating Gallery initiative which brings art to the community and the community to art.

Benefits to the community include:

- further progress on the city's strategic plan which addresses the need to support Arts and Culture to help foster a vibrant and healthy quality of life as outlined in its 1st and 2nd pillar;
- progress on the CultureScape and Arts Center initiatives;
- demonstrating support for an Arts Council as per the City's Economic Development Strategic Plan;
- providing a hub and focal point for artists and arts organizations under one umbrella, to act and speak with one voice;
- providing a coherent, accessible, and coordinated social and print media message distribution system for the community and it's artists to connect and engage with the wealth and depth of artistic talent and art happenings in Cornwall and the region.

How has the need for this service/project been determined?

Your Arts Council, Cornwall & the Counties was formed because of a recommendation in the CultureScape Report commissioned by Cornwall City Council in 2010. The report states:
"Recommended Actions - Regional Oversight of Arts and Culture - Support the development of an independent Regional Arts Council."
The report goes on to stipulate why and provide examples of other communities of similar size to Cornwall and how their Art Councils benefit their community.

Your Arts Council acts as a cohesive Hub for everything art in Cornwall and the region. Our Board members and Facilitator sit on a variety of Boards, committees, guilds and councils throughout the region and actively coordinate region-wide communications and collaborations.

Our Apples & Arts Studio Tour event is about to celebrate it's 27th year with 21 locations showcasing more than 70 participating artists. The tour would not happen without YAC personnel, oversight and resources. Feedback from the venues, artists, and tour patrons is overwhelmingly positive that this is a necessary and popular event promoting cashflow for the community and local artists and enhancing quality of life.

The/le SPECTACLE provided a single resource for getting the word out about hundreds of art events to more than 44,000 online and print consumers every month. Feedback from consumers and organizers is extremely positive, with the most frequent comment that it is a resource much needed and greatly beneficial and appreciated.

YACabuskalooza enhanced Food Fest this year, providing a crowd of thousands to showcase street artists from around the region. Feedback from the attendees and artists was all positive, that the YAC Powered stilt-walkers, magicians, jugglers, visual, musical, dance, story-telling and Balloon art provided a spectacle of delight and wonder that enhanced the festival and pride in what Cornwall has to offer.

How will you measure and evaluate the benefits of your service/project/program?

Our primary method of feedback and evaluation is through our board and Facilitator's interactions with the various committees, boards, councils, and general public as we go about participating in the community and events. We will further measure and evaluate each of our programs and YAC in general in many ways:

The/le SPECTACLE Online; Our website metrics and feedback gives us an overall idea of the number of people using the online calendar service to find events. The number of venues and organizers submitting events will also continue to be monitored. A survey button will be introduced to solicit opinions on the service and how it might be improved.

The/le SPECTACLE Print will run a comment directing people to an online survey designed to solicit feedback for future issues.

The Apples & Art Studio Tour will have two YAC volunteers touring the sites for the two days of the event, polling visitors as to where they have come from, how much they're intending to spend while they're here, where they heard about the event, and how we might improve it. The participating artists are being asked to keep track of the number of visitors to each site, as well as the total of sales made during the event.

The YAC Council actively seeks feedback from our membership at every AGM, and maintains a variety of open channels for feedback the rest of the year.

What may be the implications if the grant request is not approved?

The ultimate implication would be the dissolution of YAC. All of the infrastructure and legal bona fides and all of the time and money invested in obtaining them would have been wasted. The groups we incubate, such as Apples & Art and Classiqu'Arts, would be faced with an economic and legal crisis in that they would have to file their own legal and organizational applications, take over all of the trademark and branding and internet registrations currently held by YAC on their behalf, and pay the full weight of their legal filing obligations as distinct legal entities, rather than benefitting from the collective corporate structure YAC provides.

Further, the City of Cornwall would be countering their own policy developed as a result of the CultureScape report which recommended YAC be formed. Our potential role in the ultimate success of the planned Cornwall Centre for the Arts as a cohesive and connected Hub for the Arts in the region will never be realized. Lastly, artist's and arts groups in the region will lose the benefit of the uniting influence YAC has had, the advocacy YAC has provided, and the reassurance that the City of Cornwall is doing what it can to help artists help improve the quality of life in the region.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information


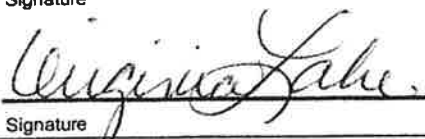
Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E -SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	FACILITATOR	09.14.18
Signature	Title	Date
	SECRETARY	09 14 18.
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

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2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION

Application Date	September 15, 2018
Name of Community Agency/Organization	Cornwall BMX Club
Contact Person	Daniel Drouin
Email	dandrouin@hotmail.com
Telephone	h. 613.937.3869 c. 613.930.3168
Mailing Address	3231 Johnston Ave Cornwall, On K6K 1H4

B - GENERAL INFORMATION

Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) Non-Profit Organization

Incorporated as Non-Profit Organization: Yes No

Outline the mission statement, purpose and objectives of your organization.

The Cornwall BMX Club's focus is to reach as many youth and parents in Cornwall and the surrounding area as possible in order to provide them with the opportunity to increase their physical abilities, raise their physical and mental endurance and motivate them to participate in fundraising activities for a non-profit cause through the sport of Bicycle Motocross (BMX) Racing.

The goal of the Cornwall BMX Club is to operate and maintain the self-sustaining and sanctioned BMX racing track we've recently constructed in Guindon Park, Cornwall, and provide the community with a healthy and positive "alternative" physical activity that will allow individual and family growth.

With a track in place, we have seen our membership grow significantly, this provides the club with more revenue to invest in the track itself and beautification of the surrounding areas.

C - GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT COMMUNITY EVENT GRANT
 COMMUNITY PROJECT GRANT IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT OF GRANT REQUEST

\$ 25,000 ONE-TIME ASSISTANCE ONGOING ASSISTANCE

In-Kind \$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE

(See Appendix A)

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS? Yes No

AMOUNT OF GRANT PREVIOUSLY RECEIVED Year(s) 2017, 2018
\$ \$18,000 in 2017 and \$10,000 in 2018 In-Kind _____

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government United Counties of S.D. & G.
 Fundraising events Other sources (please specify)
 Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

Corporation of the City of Cornwall, \$28,000: funds used to clear the land and excavate soil at the site, and purchase additional soil and supplies, starting gate platform, temporary fencing.
Rotary Club of Cornwall, \$10,000: funds used for the rental of equipment and purchase supplies necessary for the construction and sculpting of the track, starting hill and gate, generator, compressor.
BMX Canada/USA BMX, \$10,000 (in kind): design and shaping services of track, racing supplies, racing computer software.
Race and Practice Fees, \$10,000 (in 2018): ongoing sanction fees, racing supplies, track maintenance equipment
Speedy Glass/Krown Cornwall: \$2,000 (in kind): provision of large storage/shipping container.
Kristina Bougie, R.M.T. \$2,000: funds used for the cost of incorporation, administration, marketing.
Canadian Barge Builders, \$2,000 (in kind): heavy equipment services
Leduc Property Maintenance, \$1,500 (in kind): excavation and clearing
Contractor Rental Supply (CRS), \$500 (in kind): heavy equipment rental
Total Cyclery and Sports \$500: raffle prize
Boyer Signs, \$500 (in kind): sign printing services
Bicycle World \$250: heavy equipment rental
The Loose Caboose \$250: heavy equipment rental
Pristine Cleaning \$250: track supplies

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

The operation of the new Cornwall BMX Track in Guindon Park began in the Summer of 2018 however there were some unforeseen additional expenses during the construction which have taken up a large portion of our budget set aside for fencing surrounding the perimeter of the track.

The requested fund will be used to provide fencing around the entire perimeter of the track in order to prevent motorized vehicles (motocross bikes, dirt bikes, ATVs) from accessing the track and damaging it, thereby creating a risk of injury to riders. Additional fencing will also be placed to keep spectators at a safe distance from the riding surface while competitors are on the track, thereby preventing collisions and injuries. Additional safety barriers will be installed on the top of the starting hill to prevent riders from falling down the steep embankments while in the staging area. The health and safety of the people who will be using and maintaining the track is of paramount importance and is our number one priority. These funds will help us to ensure that the residents of Cornwall will have a fun and safe location to ride bicycles in the City of Cornwall.

How does this funding request relate to Council's strategic priorities?

Quality of Life: BMX racing is a sport that is non-polluting, builds personal health, coordination, and character. It can be as competitive or non-competitive as the individual wants. It is an individual (as opposed to team) sport that offers many lessons which can be applied directly to adult life. The sport provides people of all ages with a fun and positive activity which promotes good health, respect, fairness, competition and sportsmanship. BMX, by its very nature, is an individual sport that can involve the entire family. There is no other organized sport in which each and every family member; boys, girls, mothers, fathers, can compete at the same event.

Economic and Financial: The Club will continue to host larger events which will occur over certain weekends (Friday-Sunday) during the summer months such as: Provincial and Gold Cup Qualifiers, Double Point Races, and possible National Series Races. These events attract riders, their families and additional spectators from all across Ontario, Quebec and the United States thus increasing revenues for local bicycle shops, motels/hotels, restaurants and other ancillary businesses. Also, BMX racing is an inexpensive sport to compete in, and no specialized equipment is needed to participate. Only a bicycle and helmet are required.

In 2018 our track had over 830 competitors compete in 25 events, and our Provincial Qualifier attracted 136 competitors and their families from around the province to compete in our 3 day weekend event last August.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

The Cornwall BMX Club's target market are the elementary and secondary school students of Cornwall and the counties of Stormont, Dundas, Glengarry, both male and female and their families.

Previously, there was a lack of youth centered activities (ages 3 to 16) in Cornwall and its surrounding communities where the participants only need to rely on their individual abilities. With the construction of our sanctioned BMX racing track in Guindon Park our Club has organized weekly sanctioned BMX races and practices, and assisted community and club members by providing them with licensed BMX cycling coaching and skill development during the summer months. BMX racing motivates, teaches self-discipline and reinforces self-esteem. People of all ages and abilities ride BMX bicycles on our track. Racers compete by age and by proficiency, this allows participants to compete against others who are of similar age and skill level.

The track attracts participants and spectators from surrounding municipalities, townships, out of province and the United States. The Cornwall BMX Club also serves to increase the revenues in local and surrounding area businesses and stimulate the economy for local bicycle sales and repair shops.

The Cornwall and surrounding area's total population is approximately 108,660 with a number youth within our target demographic at approximately 22,060. (Source: Statistics Canada, 2011). The average age of BMX racing participants is 13 years old and the average age of the event spectators is 34. The spectators out-number participants 3 to 1.

How has the need for this service/project been determined?

Our purpose is to provide the youth of the City of Cornwall and its surrounding communities with a healthy and structured recreational activity within a sanctioned national organization. There are no other sanctioned BMX racing tracks within a 100km radius of Cornwall. The closest BMX track to Cornwall is located in Ottawa, Ontario.

Current and potential club members had to travel to other cities such as Ottawa and Kingston just to participate in weekly "local" races as there is was no other sanctioned track within 100km of Cornwall to race or practice on. The lack of a track increased the financial burden on its members who had to travel, and prevented the growth of the Club as many residents willing to try BMX racing were unwilling or unable to travel such distances repeatedly.

The Cornwall BMX Club's focus is to reach as many youth and their parents as possible to provide them the opportunity to increase their physical abilities, raise their physical and mental endurance and motivate them to participate in fundraising activities for a non-profit cause.

The BMX racing track serves only human powered bicycles, and exists as a non-fee use facility open to all public users during daylight hours with the exception of organized and sanctioned Cornwall BMX Club events and when track conditions warrant. The Club also maintains the track through the use of community volunteers and its members.

How will you measure and evaluate the benefits of your service/project/program?

Though the physical and mental benefits of participating in organized sport is already well understood, the success of our track and club will be determined by the number of riders who have officially participated in our weekly sanctioned events and the club's ability to retain riders once our first season of operation is complete in the Fall of 2018. The development of the riders' BMX skills as they progress throughout the season coupled with the enjoyment factor of the sport felt by the participants would imply that the club goals are being satisfied.

A minimum number of riders must attend the events in order to maintain the operational expenses of the track such as BMX Canada sanction and insurance fees. The higher the number of riders that regularly attended events and new riders we attract, the better position our Club will be in financially, to re-invest in the track.

Sanctioned BMX tracks in Canada are also scored and evaluated by BMX Canada to maintain the standards set forth by the sanction. Higher scored tracks are ones who have taken steps to attract and retain riders and they are often offered the opportunity to host Provincial Series and National Series races, which is the top achievement for a BMX racing facility. It is our club's goal to host a Provincial Series race next season and potentially host a National Series race within 5 years of operation.

The club will also be actively observing and evaluating the number of riders and skill development of riders using the track during non-sanctioned hours. These numbers will be used to gauge the overall interest in action cycling in the City and surrounding townships.

What may be the implications if the grant request is not approved?

The Cornwall BMX Club is relying on the approval of this municipal grant in order ensure the proper completion of our project and ensure the safety and security of our club and community members who use our facility to compete or for recreation. Without the requested funds required to install the proper fencing, the track will continue to suffer from extreme damage caused by unauthorized vehicles who have unrestricted access to the recently completed facility, despite the use of a gate, multiple signs and additional physical barriers. The Club has also taken steps to prevent this reoccurring issue by posting specific warnings on common social media platforms however the track continues to be damaged by motorized vehicles and riders who do not respect the posted rules of the track.

This type of damage is extremely time consuming and expensive to repair and these events have occurred several times with each one requiring approximately 60 to 80 hours of labour and \$400 - \$1500 in equipment rentals to repair. Fencing around the entire perimeter of the track would prevent further damage and deter further vandalism.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information


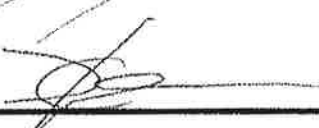
Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E -SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

Daniel G. Drouin 	President, CBMXC	September 15, 2018
Signature	Title	Date
David Kuhn 	Secretary, CBMXC	September 15, 2018
Signature	Title	Date

Email the completed original application and supporting documentation to dcaskenette@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION	
Application Date	October 22, 2018
Name of Community/Agency/Organization	The Agape Centre
Contact Person	Johanne Couture
Email	jcouture@agapecentre.ca
Telephone	613 938 9297 ext. 27
Mailing Address	No Fifth Street West Cornwall, ON K6J 2T4
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)	<u>Non-Profit Organization</u>
Incorporated as Non-Profit Organization:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Outline the mission statement, purpose and objectives of your organization.	
The Agape Centre's purpose and objectives is to help those in need, within our community, with food - which is a human being's basic need.	

How the funds will be used to support your project or operations?

We are requesting \$ 25,000.00 to support our Food Bank and Soup Kitchen budget. Our annual budget for these 2 specific

line items is = Personnel ⇒ \$ 55,000 (1 chef, 1 dishwasher, 0.25 client coordinator)
Food ⇒ \$ 50,000 (includes Food Bank and Soup Kitchen).

\$ 105,000

How does this funding request relate to Council's strategic priorities?

Providing food to those in need (whether working poor, elderly, children, families on fixed income, E.I., or suffering from mental illness) is a basic need to every community member in the City of Cornwall, surrounding area, Province, Nation and the world in general as determined by the United Nations in 1946. I believe every member of Council agrees with this established truth.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

- It will help assure that the current 1200 families served by the Agape Centres' Food Bank, continue to have access to foods even in difficult months (summer).
- It will also help assure that hot lunches are prepared and served in our Soup Kitchen to 150+ people every weekday.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

- Board of Directors / Executive Listing Yes No
- Copy of the most recent AGM Minutes Yes No

Financial Information

- Current Year's Budget Yes No
- Proposed Budget Yes No
- Financial Statement (signed by 2 Directors) Yes No

E -SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	Treasurer	OCT 25, 2018
Signature	Title	Date
	Director	OCT 25, 2018
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION	
Application Date	September 13, 2018
Name of Community Agency/Organization	African Caribbean and International Association of Eastern Ontario.
Contact Person	Justina Ngwa (President)
Email	justinangwa@gmail.com
Telephone	613-930-2453
Mailing Address	608 Jase St. Cornwall ON K6H 7E9
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)	Non-Profit Organization
Incorporated as Non-Profit Organization:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Outline the mission statement, purpose and objectives of your organization.	
<ul style="list-style-type: none"> - To serve and support nationals and new internationals - To meet, greet and promote activities of mutual interest - To offer a networking environment through social, economic and cultural events. - To develop and implement programs designed to maintain cultural pride amongst members. 	

C - GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT
- COMMUNITY EVENT GRANT
- COMMUNITY PROJECT GRANT
- IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT OF GRANT REQUEST

\$ 10,000.00

- ONE-TIME ASSISTANCE
- ONGOING ASSISTANCE
- ONE-TIME ASSISTANCE
- ONGOING ASSISTANCE

In-Kind \$ _____
(See Appendix A)

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS?

- Yes
- No

AMOUNT OF GRANT PREVIOUSLY RECEIVED

Year(s) none

\$ _____ In-Kind _____

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations from members

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

None for now.

/ /

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM?

- Yes
- No

How the funds will be used to support your project or operations? Budget for February 23, 2017 Black History Even

1. Organize Community Events Family visits to places of cultural interest	\$650.00
2. Presentations by guest speakers (3) on topics related to Black History month	\$1500.00
3. Organization of weekly activities - library, dance, visits homes	\$1000.00
4. Renting Hall & Insurance	700.00
5. Cultural exhibition + dance groups to promote Diversity	2000.00
6. Publicity & TV promotion	250.00
7. Presentation of International dishes + soft drinks (200 persons x \$20)	4000.00
Total		<u>\$10,100.00</u>

Income (Proposed) 16 members x \$60 Annual Dues = \$960

How does this funding request relate to Council's strategic priorities?

This is a Black History month celebration that takes place only once in a year. It promotes cultural and social integration of new immigrants and Canadian Internationals. It helps the community to integrate, meet and interact. It promotes diversity and helps the population of Cornwall get awareness on the historical background and culture of the people that are living within the city.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

- 1) Help promote intercultural exchanges in the city
- 2) It will re-inforce the position and dignity of immigrants in the society
- 3) It will help new immigrants to understand and learn the history of Cornwall and at the same be part of the community.

How has the need for this service/project been determined?

The group has been in operation since 2013. The group has hosted at least three of this event in the city of Cornwall. The group meets regularly on a monthly basis at members homes. During our monthly meetings, we welcome and accommodate new immigrants where we create awareness on integrating into Canadian life.

How will you measure and evaluate the benefits of your service/project/program?

- 1) Attendance and participation of the Cornwall Community is an indication of unity and interest. Looking at past events and rapid growth of participation (both immigrants and Canadians) shows the interest and love for this event.
- 2) During the event an evaluation will also be done to get the peoples' opinions and suggestions about the continuation of the event.

What may be the implications if the grant request is not approved?

It stresses members, but we'll try to see what to do. We will organize a modest event.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information


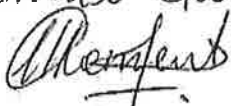
Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E - SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

Signature <i>JUSTINA NGWA</i> 	Title <i>President</i>	Date <i>September 13, 2018</i>
Signature <i>Clement Gwanyama</i> 	Title <i>Financial Secretary</i>	Date <i>September 13, 2018</i>

Email the completed original application and supporting documentation to finance@cornwall.ca

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***Learning, Volunteerism, Social Inclusion and Community
Engagement for Seniors***

Application for a Grant
From the City of Cornwall
to cover
Extraordinary Equipment Expenditures
In fiscal year 2019

Stormont, Dundas and Glengarry

Seniors Education Centre, Inc.

(Encore Education Centre)

B-146 Chevrier Ave., Cornwall, ON. K6H 1S1

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Who We Are - an Overview

The Legal name of Encore is “***Stormont, Dundas and Glengarry Seniors Education Centre, Inc.***” The Centre was incorporated in the province of Ontario under Letters Patent filed in 1995. Encore is also a registered charity. Our registration number as a charity is 891333395 RR0001. Encore is an award-winning, community-based, mainly volunteer organization with a mandate to deliver academic classes, seminars and information sessions for seniors and adults aged 50 and over in the City of Cornwall and the surrounding counties of Stormont, Dundas and Glengarry.

Encore is a well-established community organization which has been operating successfully for the past 23 years. We have a strong governance structure and a very active curriculum committee that is in tune with the needs of the area’s seniors. Our administrative staff has also been with the Centre for a number of years. They are knowledgeable and dependable. Our offices and classroom are currently located at the Centre Charles-Emile Claude (CCEC), 146 Chevrier Avenue, Cornwall.

Our program provides unique educational experiences that promote learning, volunteerism, social inclusion and community engagement. There are no educational prerequisites and no exams or grades. Many of the classes include discussions that are based on the broad experiences of the participants and are conducted in a relaxed, friendly environment. Computer-learning programs are interactive and are carried out in a lab.

The courses cover a broad range of topics and are conducted during the daytime by our accomplished, knowledgeable and enthusiastic volunteer leaders. A listing of typical offerings is included in the attached ***Encore Fall 2018 Program*** (see pages 15 to 23). The program is delivered in English and includes offerings that teach the French and Spanish languages.

In the 2017 calendar year, Encore conducted 90 individual courses which were attended by 1,157 registrants and provided a total of 4,073 hours of course attendance. Volunteers executed all the management, course-presentation and

fund raising tasks needed to run these programs. For many of these volunteers, a significant number of hours of effort were contributed.

Governance

Encore is governed by a Board of not less than nine Directors which are elected annually from the Encore membership at their Annual Meeting. For this purpose, the Encore membership is defined in the By-Laws as all individuals who have participated in Encore activities during the current or preceding academic year. Currently, the members of the Board of Directors are as follows:

<u>Name</u>	<u>Telephone</u>	<u>Email</u>
Murray Barkley	613-346-2350	mapbarkley@gmail.com
Frank Cottier	613-935-8127	fcottier@cogeco.ca
Gerard Dubois	613-930-9267	gdubois2@cogeco.ca
Dorothy Forrester	613-933-4182	dorifor@cogeco.ca
Carley Foulds	613-932-9441	cfoulds2@cogeco.ca
Bill Fry	613-935-7018	bill@frybill.com
Dr. Stephen Helle	613-347-3166	stephenhelle@gmail.com
Duncan MacPhee	613-703-8125	macphed@sympatico.ca
Ian McKinnon	613-935-9434	ian.mckinnon@cogeco.ca
Adrienne Toews	613-933-9045	atoews2@cogeco.ca

Following its election, the Board appoints from its members the following officers who will constitute the Executive Committee of the Board: President, Vice President, Past President, Secretary, and Treasurer. Currently, the Executive Committee is made up of the following Board members:

President: Dorothy Forrester
Vice-President: Ian McKinnon
Past President: Ray Riley
Secretary: Carley Foulds
Treasurer: Bill Fry

The Board has adopted a comprehensive set of formal Policies and Procedures and has appointed a number of committees, including a Finance and Audit

Committee, a Nominating Committee and a Curriculum Committee to ensure that we will conform with the highest standards of governance. We have also adopted a formal Code of Conduct to ensure that all members and staff will be encouraged to conduct all their business at Encore in accordance with legal and socially acceptable standards and proper deportment.

Finances

Encore is financed primarily through course fees paid by members upon registration for a course. In our early years, when our classroom was provided on a rent-free basis by St. Lawrence College, this was sufficient to pay for our operating expenses and the salaries of our two part-time employees. But eventually, due to enrollment increases and other financial pressures, the college was required to initiate a rent charge. At that time, Encore responded by increasing its course fees, only to find that the additional income expected to be generated by such an increase was offset by a reduction in registrations. It was our conclusion that many of our senior clientele, being long retired on fixed incomes with no meaningful hope of increases, were under a high degree of financial strain and simply could not afford the added cost. Accordingly, Encore opted to freeze the fees and increase its efforts to raise funds from donors, patrons and other sources.

Today, fund-raising activities have become a critical component of the funding requirements to run Encore. This work is done exclusively by our volunteers. Our fund-raising activities include bingo sponsorship, garage sales, dances, BBQ dinners and anything else that might help. We were also fortunate to have received a grant in the amount of \$5,000 from the City of Cornwall in 2016 to assist us in meeting extraordinary expenses in that year due to our move from St. Lawrence College to 1500 Cumberland Street (formerly known as J. R. Leger School). And in April of 2018, we received a \$12,000 grant from the Ontario Ministry of Senior Affairs for the purpose of advertising and marketing our services to the Senior community. This grant allows us to engage in in-depth marketing activities to reach our clientele during the period running from April of 2018 to March of 2019. It is anticipated that when completed, this marketing

plan will increase the number of seniors in the community who utilize our services and will provide greater stability to our future finances.

Copies of our Balance Sheet as of December 31, 2017 (our fiscal year-end) and our Statement of Revenues and Expenditures as of that date are attached at pages 10 and 11 respectively. Also attached (page 12) is a copy of the minutes of our last Annual Meeting held on May 12th, 2018.

Budget for Fiscal 2019

We anticipate that three recent developments at Encore will have a positive impact on our finances in fiscal 2019:

- Our move to CCEC has provided us with a larger classroom with greater accessibility for seniors with disabilities and room for larger class sizes;
- The marketing campaign currently under way in connection with our Ontario Seniors' grant will allow us to
- advertise our services to many more potential clients than was previously possible; and
- Our board and our Curriculum Committee have initiated a plan to attract new presenters and to modernize and upgrade the content of our courses.

As a result of these initiatives, we anticipate that the number of seniors making use of Encore's services will increase by approximately 25%. Accordingly, we have prepared the following budget for fiscal 2019 on the basis of that assumption:

Budget for Fiscal 2019

Income	
Bingo Distributions	\$8,400
Course fees	45,500
Donations	5,000
Fundraising Income	3,000
2019 Portion of Ontario Seniors' Grant	2,400
GST Refund	1,000
Total Income	\$65,300

Expense	
Fundraising Expenses	1,250
Advertising & Promotion	3,000
Bank & Credit Card fees	700
Classroom expenses	800
Course refunds	600
D&O Liability Insurance	1,410
Memberships & Subscriptions	140
Miscellaneous expenses	300
Office supplies	350
Postage & Shipping	850
Rent expense	12,900
Telephone & internet	2,080
Contingencies	1,400
Wages & Benefits	37,450
Total Expense	\$63,230
Net Income	\$2,070

Our Grant Request

Although our fund-raising activities have been successful in keeping Encore afloat to-date, rising prices, rents and salaries have made it increasingly difficult to keep pace with our financial needs. The decreased enrollment experienced in the past two years has been particularly challenging, as the nature of our operations requires that we maintain sufficient working capital to finance many expenditures well in advance of the dates that registration income becomes available. As a result of the resultant budget compressions, we have been forced to ignore a critical area of need which is now becoming more urgent: *replacement and upgrading of our ageing and outdated office and classroom equipment*. The reader will note that there is currently no provision in our proposed budget for this expense.

All of our computers and printers are more than 10 years old. The ages of some of them are unknown as they were donated to us by St. Lawrence College years ago when they became surplus to their needs. Our three computers have been upgraded as much as possible but technical limitations prevent the operating systems from being upgraded beyond Windows 7 for which the limited technical support that is currently available will be fully discontinued as of January 2021. Our two printers are even older and technical support is no longer an option. Both must be replaced. In addition, our internal router and wifi capabilities are not capable of providing the higher speeds and capacities that are required to accommodate the increasing needs of our presenters and students.

We are also anxious to upgrade our ancient presentation and projection equipment to provide additional options to those of our presenters who wish to utilize the interactive capabilities of modern smart television technology to make their presentations more meaningful to our clientele.

Accordingly, we are appealing to the City to provide Encore with a one-time grant in order to allow us to acquire the following equipment replacements and upgrades:

Equipment Description	Estimated Unit Cost	Units Needed	Total Cost
Laptop Notebook Computer	\$900	1	\$870
Desktop Computers	\$875	2	\$1750
17" LCD Monitors	\$130	2	\$260
High Capacity Laserjet Printer/Scanner	\$450	1	\$450
Deskjet Printer	\$120	1	\$120
Heavy duty Wireless Router	\$380	1	\$380
75" 4K UHD HDR Smart TV	\$1900	1	\$1900
Total:			\$5730

The prices for these items have been provided by our office staff who contacted local suppliers with requests for quotations. None of the above amounts include HST for which we receive a rebate of 50%. Nor do they reflect the fact that we will "shop around" for the lowest cost provider for these items and may be able

to negotiate a volume discount for the purchases. However, we also anticipate that the acquisition of these items may also require that we incur additional installation, wiring and other attendant expenses. We would also be open to the possibility that, for some of the items, the City may be able to provide an "in-kind" donation in the event that the City may have such items that are presently surplus to their needs. However, based on the assumption that these discounts and in-kind substitutions may not be possible, ***we hereby request that the City of Cornwall approve a grant in the amount of \$5,730 to permit the Encore Seniors' Education Centre to proceed with this replacement program.***

Contact Persons

This application for a grant was prepared on behalf of the Encore Seniors' Education Centre by Ian McKinnon, Director and Vice-President. He can be reached by telephone at (613) 935-9434, by email at ian.mckinnon@coqeco.ca or by snail mail at 2020 Belvedere Crescent, Cornwall, Ontario, K6H 6M9.

Alternatively, our Coordinator, Gord Hogan, can be contacted by calling our office at (613) 937-1525 or by emailing encore@bellnet.ca. Other directors/officers of Encore can be contacted at the individual coordinates listed for each of them on page 4. We look forward to providing any additional information or clarifications that may be required to support this request.



Ian McKinnon, Director & Vice-President

September 13, 2018



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION	
Application Date	September 13, 2018
Name of Community Agency/Organization	Cornwall Waterfest
Contact Person	Cindy Rowe
Email	cindyjimrowe@hotmail.com
Telephone	613-528-4989
Mailing Address	17880 McPhail Rd Martintown, ON K0C1S0
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)	non-profit
Incorporated as Non-Profit Organization:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No In process
Outline the mission statement, purpose and objectives of your organization.	
Our mission is to provide the community with a fun and friendly day of healthy physical activity by participating in a dragon boat festival that showcases the beautiful historic Cornwall canal. Our objective is to eventually form a dragon boat club and clubhouse.	

C - GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT
- COMMUNITY EVENT GRANT
- COMMUNITY PROJECT GRANT
- IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT OF GRANT REQUEST

\$ 2,000.00 ONE-TIME ASSISTANCE ONGOING ASSISTANCE
 In-Kind \$ \$5K approx ONE-TIME ASSISTANCE ONGOING ASSISTANCE

(See Appendix A) ↳ we have never been advised of amount

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS? Yes No

AMOUNT OF GRANT PREVIOUSLY RECEIVED Year(s) ~~2017~~ 2018
 \$ 1,000 In-Kind \$5K approx.

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- Fundraising events
- Donations
- United Counties of S.D. & G.
- Other sources (please specify)
Local business community

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

Ontario Power Generation -
 Gauthier Wealth Advisory
 Eastern Welding
 Shoeless Soes
 MacGregor Crane
 Emerald Lumber
 Nav Canada
 St. Lawrence River Institute
 Kinsmen Club of Cornwall

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

The funds from the city are used to assist with the cost of renting porta potties as well as a small portion of the insurance fees. The costs have risen over the past 2 years. The St. Lawrence Seaway has also started to charge for the use of the park land.

How does this funding request relate to Council's strategic priorities?

Ensuring the continuation of a great community event. Attracts out of town visitors. Partnership with local volunteers, business community & service clubs. Youth program developing with local high schools. Use of canal lands. 2019 will be 10th year.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

We have started to develop a youth division with the local high schools. This past year was the first year we had youth specific teams. These teams start to practice the end of May through to August. Dragon boat racing is a sport that can be enjoyed by all ages. It uses the canal lands.

How has the need for this service/project been determined?

The number of teams that register to participate. The various teams that practice leading up to event. The increase in out of town participants

How will you measure and evaluate the benefits of your service/project/program?

We are continuing to grow, interest is high. This past year we had 21 teams registered.

What may be the implications if the grant request is not approved?

We only ask the city for what we actually "need" - not "want". We couldn't do event without the support of the city. The fire rescue boat is required for insurance purposes.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

- Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

- Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

<i>Cindy Rowe</i>	<i>Treasurer</i>	<i>9/13/2018</i>
Signature	Title	Date
<i>W. Thompson</i>	<i>Director</i>	<i>9/14/2018</i>
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA



APPENDIX A

2019 COMMUNITY EVENT (In-kind Services)

(Please complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	<i>Please see attached</i>
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	<i>Please see attached</i>
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	<i>Please see attached</i>
Equipment	
Material	
Facilities	
Recreation Services	Description of Services Required
Labour	<i>Please see attached</i>
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	<i>Please see attached</i>
<i>By-Law</i>	

Part A

Organization Name & Contact Information

Cornwall Waterfest

Contacts:

Cindy Rowe

Tel: 613-528-4989

Email: cindyjimrowe@hotmail.com

Warren Thompson

Tel: 613-363-9095

wthompson24@cogeco.ca

Kevin O'Rourke

kevin.o.rourke@hotmail.com

Cornwall Waterfest Committee

Lea Emard – Chair

Kevin O'Rourke – Secretary

Cindy Rowe – Treasurer

Warren Thompson

Chris Emard

Joey Losier

Jim Althouse

Rebecca Runions

Christine Bergeron

Casey Emard

Angela Labelle

Dave Runions

Sandy Collette

Purpose of Grant

Event Description: Last year was the 9th year of the Cornwall Waterfest event. The event takes place on the second Saturday in August along the banks of the Old Cornwall Canal. Friday evening various teams practice for the race the following day. Saturday is event day with the dragon boat race as well as a marketplace which boasts various local and area artists along with the St. Lawrence Parks Commission stage which highlighted various local talents throughout the day.

The community benefits as whole from an event like Waterfest. Last year 200 members of out of town teams plus their entourage attended the event. Over 400 local citizens participated on teams and were cheered on by friends, family and other spectators. Dragon boat racing is the fastest growing water sport in the world. This event promotes healthy lifestyles for participants and spectators. It also benefits local merchants who provide food and lodging to out of town participants as well as locals.

Invitations are sent out promoting the Cornwall Waterfest event to all dragon boat and rowing clubs in Ontario, Quebec and upstate New York. Word is spreading throughout the dragon boat community about the Cornwall event, each year we have seen teams from other communities interested in coming to Cornwall to participate. The committee continues to have membership in Dragon Boat Canada and in return our Cornwall event was promoted on their national website. The committee plans to continue to grow the festival at a manageable rate with the focus being the dragon boat races. We had many out of town visitors attend the event and had great feedback from participants and spectators of all ages.

The in-kind services that the City of Cornwall provides for this event are crucial to the events success and are very much appreciated.

Project Funding:

The event is funded by local corporate sponsorship, in-kind services from various local businesses, vendor charges, and entrance fees for event participants. There is no charge for spectator attendance.

A volunteer committee of 13 people work on planning the event, meeting on a monthly basis year round.

There is approximately 50 day of event volunteers supporting the event.

The overall plan of the Waterfest committee is to not only provide an annual festival but to help in establishing a formal dragon boat club in Cornwall.

The City of Cornwall is not the primary funding source of this event.

In Kind Services Requested for 2019

- 25 Picnic tables placed along the canal bank, one for each team. Picnic tables placed along the south edge of the west field, one for each team.
- 20 Picnic tables also placed on site for use by the general public and race officials.
- 6 tables and 4 chairs for registration area
- Same set up of park as previous year, staffing to set up
- Garbage cans and recycling bins placed strategically around the event site, staff to empty after lunch and after the event, city staff to assist with maintenance of porta potties
- Lawn sweeping to remove goose droppings, etc from the canal bank and field, as is done in city parks.
- Cut grass on site, the week prior to the event, and ensure that there are no noxious weeds on the banks of the canal where spectators would be present. Preparation of the property as required to ensure public safety
- The cities assistance in making site improvements is needed to improve the walkability of the site area. This continues to be an ongoing yearly task seeing improvement year over year with a combination of donated materials, waterfest volunteer labour, and the assistance of the city.
- One week prior to event (completed by Wednesday prior to start date): Transport and install three docks (as supplied by city; old city docks and or committee supplied) and a ramp onto the docks, as done in the past.
- Docks are in rough shape and will need some repair which could be completed during the winter months.
- Provide life guards, Friday evening two lifeguards for 4 hours, Saturday two lifeguards 8 hours. Depending on practice schedule and location Friday evening lifeguards might not be required.
- Provide additional insurance for event.
- **Park permits and licenses for event and marketplace vendors exhibit.**
- NOTE: The cities bylaw department charged the committee \$400 for the marketplace last year even though city council approved the grant request. We are specifically asking the city not to charge the committee a license or permit fee for the event. Our small craft vendors sell approx. \$100 on the day, they pay \$25 to attend. With 15 vendors, our event is small and we do not cover the expense of the license and permit fees requested by the cities by-law department. We are specifically asking the city and city council to waive this fee.
- Advertise the event on the city website, civic complex sign and in city bulletins 2 – 3 months leading up to the event
- Temporary CURB ramp for access to site FROM SECOND STREET WEST – same as previous years, “no parking” signs placed along south side of Second Street to ensure public safety along 2nd St West.
- - Rope for volunteers to rope off the 200 feet west of Haulage on the South side of 2nd Street to keep people from driving on the lawn of that property owner.

- Loan Approx. 100 Traffic cones and fifteen barricades for site set up, a temporary stop sign added at the corner of Power Dam Drive and Second Street on Second Street to control traffic exiting on-site parking. Provide. Waterfest volunteers will look after placement of the above.
- 6 porta potties and 2 hand washing stations.
- Fire rescue boat in the water at the canal on site for Saturday for the entire race period. Event will not happen if this is not provided as it is a mandatory part of our insurance coverage
- It would be nice to see the "City of Cornwall" represented at the event with a city sponsored dragon boat team as do many other local employers.



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A – APPLICANT INFORMATION	
Application Date	September 11, 2018
Name of Community Agency/Organization	Optimist Club of Cornwall/Cornwall Ribfest
Contact Person	Terry Muir
Email	Terrymuir6@gmail.com
Telephone	613-362-3101
Mailing Address	P.O. Box 794 Station Main Cornwall, On K6H 5T7
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) <u>Non profit</u>	
Incorporated as Non-Profit Organization: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

The Optimist Club of Cornwall actively searches for sponsors and advertisers for this event to assist in the cost of putting this event on.

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

How does this funding request relate to Council's strategic priorities?

This event brings many visitors to Cornwall and area as well as out of town personnel that are involved with the event adding to the accommodation industry.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

This is a free admission event that allows everyone to come to the park and enjoy the free entertainment regardless of ability to pay.

How has the need for this service/project been determined?

There is a need for the youth services that the Optimist Club of Cornwall provides and this allows us to earn some of the funds required to fund the programs we offer.

How will you measure and evaluate the benefits of your service/project/program?

Through the number of visitors and our ability to fund our ongoing programs for youth.

What may be the implications if the grant request is not approved?

It would be a larger burden placed on the community as we raise the funds required for a successful event as the cost of the services provided by the City of Cornwall would erode our ability to raise funds for other projects.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing Yes

Copy of the most recent AGM Minutes Yes

Financial Information

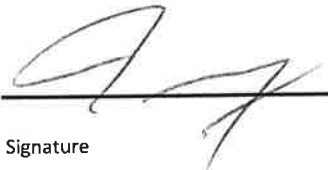
Current Year's Budget Yes

Proposed Budget Yes

Financial Statement (signed by 2 Directors) No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	Co-Chair	September 11, 2018
Signature	Title	Date
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA

APPENDIX A 2019 COMMUNITY EVENT (In-kind Services)



(Please complete if applying for in-kind services & attach to application.)

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	Free passes on Cornwall Transit buses for people attending the event.
Municipal Works Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	Park set-up/Clean-up.
Equipment	Sweeper, loader to move tables and chairs.
Material	Cow mats, tables and chairs, recycling and refuse bags. Containers for garbage and recycling.
Facilities	

Recreation Services	Description of Services Required
Labour	
Equipment	Fencing behind ribbers.
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Use of the Civic Complex salons A, B and C in the event of severe weather.
	EMS on site.
	Police services for approximately 64 hours.



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION	
Application Date	August 31, 2018
Name of Community Agency/Organization	Cornwall Triathlon
Contact Person	Rob Allen
Email	racedirector@cornwalltriathlon.com
Telephone	
Mailing Address	548 Jo-Anne Cres Cornwall, ON K6H 7H7
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)	NPO
Incorporated as Non-Profit Organization:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Outline the mission statement, purpose and objectives of your organization. See attached	

C - GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT
- COMMUNITY EVENT GRANT
- COMMUNITY PROJECT GRANT
- IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT OF GRANT REQUEST

\$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE

In- Kind \$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE

(See Appendix A) *See attached*

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS?

- Yes
- No

AMOUNT OF GRANT PREVIOUSLY RECEIVED Year(s) _____

\$ _____ In-Kind

*Parks & Recreation
Municipal Works - Roads
Transit
Fire dept - Fire boat*

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

*Participant registration fees
misc. sales
Sponsorship*

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM?

- Yes
- No

How the funds will be used to support your project or operations?

To facilitate a safe & clean environment for both youth & adult Cornwall Triathlon events.

How does this funding request relate to Council's strategic priorities?

2016-2018 Strategic Plan

Pillar 1 - Quality of Life B. Active Living

Pillar 2 - Economic & Financial A vi) Complete Tourism Strategy (events)

Pillar 4 - Governance & Admin

C. Community Engagement iii) self promotion & communications

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

The resulting funds are donated to the Boys & Girls Club of SW & G.

How has the need for this service/project been determined?

By the increase in participation within the community and beyond.

By the increase in funds raised for the charity recipient

How will you measure and evaluate the benefits of your service/project/program?

Survey completed by the participants

The participants are also asked.

- how much \$ they spend in Cornwall
- if they have stayed at a hotel

What may be the implications if the grant request is not approved?

The in-kind services are required to put on a safe & clean environment. Without the in-kind support the event would not be able to be held.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information



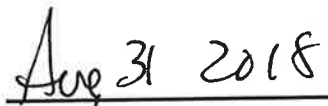

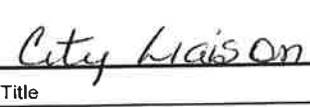
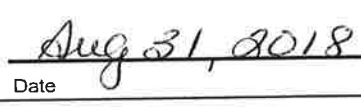
Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E -SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

		
Signature	Title	Date
		
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA



APPENDIX A

2019 COMMUNITY EVENT (In-kind Services)

(Please complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	See attached details
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	See attached details
Equipment	
Material	
Facilities	
Recreation Services	Description of Services Required
Labour	See attached details
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	See attached details

Cornwall Fire Dept Boat for swim safety
 Cornwall Police Service Required for intersection closures
 Cornwall Transit use of vehicles #1850-63300



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A – APPLICANT INFORMATION	
Application Date	September 11, 2018
Name of Community Agency/Organization	Cornwall and District Service Club Council/Santa Claus Parade
Contact Person	Terry Muir
Email	<u>Terrymuir6@gmail.com</u>
Telephone	613-362-3101
Mailing Address	P.O. Box 2002 Cornwall, On K6H 6N7
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) <u>Registered charity</u>	
Incorporated as Non-Profit Organization: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

The Santa Claus Parade committee, a committee of the Cornwall and District Service Club Council with the support of the City of Cornwall, member clubs and local businesses both through financial and in-kind services support provide the citizens of Cornwall and area with a Breakfast With Santa, Santa's Street Hockey Challenge, various daytime events ending with a parade through the heart of Cornwall.

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

To purchase insurance coverage to protect the people and the assets of the City of Cornwall.

How does this funding request relate to Council's strategic priorities?

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

The majority of citizens come out to enjoy these free festivities.

How has the need for this service/project been determined?

The citizens of Cornwall have always stated that they look forward to the Santa Claus Parade.

How will you measure and evaluate the benefits of your service/project/program?

Merely by the 1,000s of people who line the parade route to view the parade.

What may be the implications if the grant request is not approved?

Without the support of the City of Cornwall the Santa Claus Parade would cease to exist.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing Yes No

Copy of the most recent AGM Minutes Yes No

Financial Information


Current Year's Budget Yes No

Proposed Budget Yes No

Financial Statement (signed by 2 Directors) Yes No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	Chairperson	September 11, 2018
Signature	Title	Date
	Parade Administrator	September 11, 2018
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA

APPENDIX A 2019 COMMUNITY EVENT (In-kind Services)



(Please complete if applying for in-kind services & attach to application.)

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	Police services, EMS, Cornwall Transit, Parks & Recreation, Public Works Dept.
Equipment	Ambulance, Police cars, Public Works vehicles, Transit buses.
Material	Fencing, barriers, cones, etc.
Other	
Municipal Works Services	Description of Services Required
Labour	Assemble Santa's float and judges stand. Set up barriers.
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	

Recreation Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION

Application Date	September 14, 2018
Name of Community Agency/Organization	Cornwall Canada Day Committee
Contact Person	Amanda Brisson
Email	amanda-r-brisson@hotmail.com
Telephone	613-330-5079
Mailing Address	357 Angela Cres Cornwall, ON K6H 6Z9

B - GENERAL INFORMATION

Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) no status

Incorporated as Non-Profit Organization: Yes No

Outline the mission statement, purpose and objectives of your organization.

To provide a day of fun, free family activities for the citizens of Cornwall 1st District to Celebrate Canada's Birthday.

How the funds will be used to support your project or operations?

The ~~time~~ in kind services are key to pulling this event off. The committee has been successful at raising enough funds for the activities, but the additional cost to maintain park and security will prove to much to handle.

How does this funding request relate to Council's strategic priorities?

The city council has been focusing a lot on strategic growth. I feel our celebration of Canada's birthday brings many people from surrounding areas. In turn it shows our growth and stability of our community.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

We target all ages at our event.

senior breakfast: for those who can't make it to night activities.

free swim: for children

Children's tent: all kinds of free children fun

bandshell: adults of all ages enjoy local bands

fireworks: for all.

How has the need for this service/project been determined?

This has been an ongoing need that the city has supported for over 17 yrs.
Lorne (a city employee) is key to helping us understand the needs of the event.

How will you measure and evaluate the benefits of your service/project/program?

The picture of the park says it all. We have estimated an average of 20,000 in and around the park and waterfront.

What may be the implications if the grant request is not approved?

If not approved we will need to scale back on the entertainment and park activities and just focus on the fireworks.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing

Yes No

Copy of the most recent AGM Minutes

Yes No

we don't hold an AGM.

Financial Information

Current Year's Budget

Yes No

Proposed Budget



Yes No

Financial Statement (signed by 2 Directors)

Yes No

E - SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	Chair	Sept 14, 2018
Signature	Title	Date
	Member	Sept. 14, 2018
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA



2019 COMMUNITY EVENT (In-kind Services)

(Please complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Recreation Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A APPLICANT INFORMATION	
Application Date	September 14, 2018
Name of Community Agency/Organization	Cornfest BlockParty
Contact Person	John Lucio
Email	Chairman@CornfestBlockParty.com
Telephone	Office 613-935-8101 Mobile 613-360-1607
Mailing Address	327 Second Street East Cornwall, ON K6H 1Y8

B GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)	<u>Sole Proprietorship</u> (See Appendix B)
Incorporated as Non-Profit Organization:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (community fundraising event with 25% of the net profit going to charity)
Outline the mission statement, purpose and objectives of your organization.	
<p>Mission: To become a tool for public conviviality, turning Lamoureux Park into the Block Party Central of Cornwall at night and the Community Family Unity Center by day; and to become a fabulous experience for anyone visiting "Cornwall" at the time. Visit http://CornfestBlockParty.com</p> <p>Purpose: To show this town that if you build it (right), they will come. (People will come for the unity, the conviviality, and for the party. Not just for the corn.)</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Bring the unique food, the live entertainment, the festivities, contests & competitions and fun activities to the park. • Establish a huge Community Yard Sale, where one man's trash becomes another man's treasure and vice versa. • Provide a substantial amount from partial proceeds of the event to our charity of choice—The Optimist Club of Cornwall—for the Youth of the City. (25% of our Net Profit will be donated to them). 	

C – GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT
- COMMUNITY EVENT GRANT
- COMMUNITY PROJECT GRANT
- IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT
OF GRANT REQUEST

\$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE

In-Kind \$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE

(See Appendix A)

As this would be a yearly event, the hope is annually for assistance.

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS? Yes No

AMOUNT OF GRANT PREVIOUSLY RECEIVED Year(s) _____

\$ _____ In-Kind _____

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

Cornfest BlockParty actively pursues sponsors and advertisers to help cover the overhead of putting this event together. Our strong family ties with local key marketing and advertising companies—Versacore & The Seeker—gives us an edge over the competition. Graphics, Web design and marketing are done in house for free, and printed promotional material is provided at cost price, slashing the burden of expensive overhead another organization would have to shoulder to run an event of this magnitude.

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

N/A

Not seeking financial support

How does this funding request relate to Council's strategic priorities?

- Yard sales help keep the economy moving. Websites such as Kijiji, Craigslist, and Facebook MarketPlace are a testament to the exchange of commerce between citizens.
- This festival generates tourism.
- Cornfest helps our local farming
- The Block Party elevates the spirit of the community.
- Fun for the whole family builds solidarity in the community.
- Optimist Club Tri-Star Sports competitions and other activities for the youth.
- Vendor booths have people working, contributing to our local economy.
- When people anticipate an event all year long, the City thrives that much more.
- This event will employ locally to help run it.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

This is a Free Admission event allowing everyone to enjoy free entertainment regardless of ability to pay.

This event targets all classes of people from all walks of life, getting everyone involved. It's a free admission event welcoming everyone to come and participate in the many activities outside the Beer Garden while listening to live music.

Investing in raising the morale of the youth is an investment in their future.

How has the need for this service/project been determined?

Through organizing 5 Cornwall Ribfest events, the one idea that resonates most in my mind is that a more diverse event would attract a more diverse attendee base. Our community is small and not everyone is into the spirit of Barbecue. More profoundly, diversity often breeds success. I see Inclusion and Diversity as a Growth Strategy, not a Cost.

Every event sends out signals about who's welcomed and who's not. The need for this particular event is determined by the reception of a broader signal.

How will you measure and evaluate the benefits of your service/project/program?

The number of attendees says a lot. But the way I've learned to measure the success of an event is through the success & satisfaction of my vendors. When vendors are happy, it's because visitors were spending money. When vendors are ecstatic, the evaluation of how well the event went is off the chart.

What may be the implications if the grant request is not approved?

Additional overhead detracting from the partial proceeds allocated for charity.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing

Yes No

Copy of the most recent AGM Minutes

Yes No

We haven't had an AGM yet

Financial Information

Current Year's Budget

Yes No

Proposed Budget

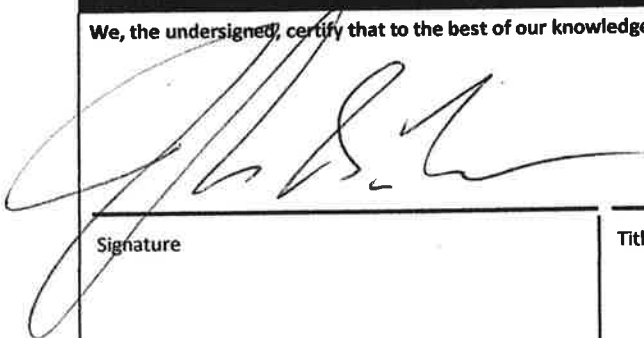
Yes No

Financial Statement (signed by 2 Directors)

Yes No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.



Organizer

14 Sept 2018

Signature	Title	Date
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA

APPENDIX A 2019 COMMUNITY EVENT (In-kind Services)



(Please complete if applying for in-kind services & attach to application.
In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	Park Setup/Clean-up
Equipment	Sweeper/Loader to move Chairs & Tables
Material	Barricades, Fencing, Cow mats, Chairs & tables, Recycling and Refuse Bags, Containers for garbage & recycling.
Facilities	Landfill fees, Garbage Hauling/Dumpsters, ESA Electrician charges if applicable
Recreation Services	Description of Services Required
Labour	
Equipment	Optimist Tri-Star Sports equipment for Football, Basketball, and Soccer
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Partition sporting barricades for Nerf gun battles kids will enjoy

APPENDIX B 2019 COMMUNITY EVENT (In-kind Services)



(Please complete if applying for in-kind services & attach to application.
In-kind services does not include Police Services.)

Execution	Description of this Sole Proprietorship Fundraising Event
Type of fundraising event	The Cornfest BlockParty is a community fundraising event.
Percentage goes to Charity	25% of the net profit earned will be charity donated to the Optimist Club of Cornwall.
Leadership	Cornfest BlockParty is comprised of one director (myself) and a board of advisors.
More information	Visit the CornfestBlockParty.com website for more information about this amazing festival.



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A – APPLICANT INFORMATION	
Application Date	September 11, 2018
Name of Community Agency/Organization	Optimist Club of Cornwall/Cornwall Springfest
Contact Person	Terry Muir
Email	<u>Terrymuir6@gmail.com</u>
Telephone	613-362-3101
Mailing Address	P.O. Box 794 Station Main Cornwall, On K6H 5T7
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) <u>Non profit</u>	
Incorporated as Non-Profit Organization: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- Fundraising events
- Donations
- United Counties of S.D. & G.
- Other sources (please specify)

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

The Optimist Club of Cornwall actively searches for sponsors and advertisers for this event to assist in the cost of putting this event on.

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM?

No

How the funds will be used to support your project or operations?

How does this funding request relate to Council's strategic priorities?

This event will bring many visitors to Cornwall and area as well as out of town personnel that are involved with the event adding to the accommodation industry.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

How has the need for this service/project been determined?

There is a need for the youth services that the Optimist Club of Cornwall provides and this allows us to earn some of the funds required to fund the programs we offer.

How will you measure and evaluate the benefits of your service/project/program?

Through the number of visitors and our ability to fund our ongoing programs for youth.

What may be the implications if the grant request is not approved?

It would be a larger burden placed on the community as we raise the funds required for a successful event as the cost of the services provided by the City of Cornwall would erode our ability to raise funds for other projects.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing Yes

Copy of the most recent AGM Minutes Yes

Financial Information

Current Year's Budget No

Proposed Budget Yes

Financial Statement (signed by 2 Directors) No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

Co-Chair

September 11, 2018

Signature 

Title

Date

September 11, 2018

Signature

Co-Chair

Title

Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA

APPENDIX A 2019 COMMUNITY EVENT (In-kind Services)



(Please complete if applying for in-kind services & attach to application.)

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	Free passes on Cornwall Transit buses for people attending the event.
Municipal Works Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	Park set-up/Clean-up.
Equipment	Sweeper, loader to move tables and chairs.
Material	Cow mats, tables and chairs, recycling and refuse bags. Containers for garbage and recycling.
Facilities	

Recreation Services	Description of Services Required
Labour	
Equipment	Fencing
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Use of the Civic Complex salons A, B and C in the event of severe weather.
	EMS on site.
	Police services for approximately 64 hours.



The Hub for Beyond 21 Foundation
PO Box 1901, Stn Main
Cornwall, ON, K6H 6N6
613.935.3121
www.beyond21.org

September 11, 2018

City of Cornwall – Financial Services
104 – 100 Water Street East,
Cornwall, ON, K6H 6G4

Attached you will find the 2019 Special Events Grant Application from the Hub for Beyond 21 Foundation. This application is in regards to the 2019 Cornwall Food Fest which will be held in the downtown, Pitt street between First and Third on Saturday August 17th.

At Beyond 21 our focus is to see the people we serve – adults with developmental disabilities – be a part of and be successful in community. That is where the concept of the Cornwall Food Fest came from. We wanted create an event that brought community together to celebrate right in the heart of our city, our downtown. This event brings together gourmet food trucks with local restaurants in a battle for best street food. We add in local artisans showcasing and offering their wares for sale. All our vendors, food and dry goods both, are drawn first from SDG and then from within a 125KM radius keeping the event as local as possible. In addition to food and dry good vendors there is a family zone with children's activities all day. Our entertainment tent hosts local musicians performing live throughout the event. For 2019 we will be once again including the addition of a "Community Stage" at Pitt and First street featuring performances that celebrate the traditions and culture that make up our region.

Also in 2019 we will once again partner with the "Vicious Varieties" car show and Cornwall District Kennel Club canine demonstrations. Your Arts Council has also expressed a desire to include YACabuskalooza with the 2019 Food Fest as they did in 2018. We have also been approached by another local group who is looking at the possibility of hosting a late afternoon / evening event in Lamoureux Park that would complement the Food Fest and extend the activities into the evening. These events people from across the region and from out of town into Cornwall. Feedback from attendees of last year's event regarding the partnership of the events was extremely positive! In fact, last year saw close to 10 000 people attend Cornwall Food Fest with increased numbers from out of town, especially from Quebec. Downtown merchants also report an increase in customers who not only visit on Food Fest day but who come back as return customers. Clearly these combined events drew people into our area and into the downtown!

The support and participation of the City of Cornwall each year has a strong positive impact on the Food Fest and also brought positive attention to the city. As event organizer I have nothing but praise for the work of the City employees who support this event throughout the day. Their work to keep the area clean and their assistance with street closures is done not just in a timely manner, but with joy and pride in our city. And

"It is our sincere hope in creating this unique learning center that our participants wake up every day and have something meaningful to look forward to."

United Way Accredited Agency

that reflects to the people attending the event. The picnic tables were greeted not just with support by those attending the event but by merchants and customers on the days preceding the event (as the tables were in place a few days early). The support with set up / take down of the road closure and assistance throughout the day with garbage was invaluable to us and we both thank and commend the city for the work that was provided that day. The presence of the Community Police and Cornwall Fire Department (who dropped by with their ladder truck) was also a strong addition with many people commenting favourably on seeing our first responders as a part of the event, having the opportunity to speak with the officers, and often, having pictures taken with them. The city of Cornwall staff, both before and during our event, were a pleasure to work with and we are hoping that this support can be continued as we move into 2019. We truly value the city's contribution and consider it a key part of the event's success.

As previously discussed our fiscal year end is August 31. Therefore, I have attached our AGM from 2016-2017. Our 2017-2018 financials and AGM minutes will be forwarded to the city once they have been completed most likely early in 2019. I have attached a breakdown of our current year's budget and proposed budget. Please note that the current year's budget includes funding donated from a foundation that was used to purchase a building which we will move into in 2019. As such our revenue and expense in 2019 will be significantly different to 2018.

Thank you for considering our request.

Jane McLaren, MM, MTA
Executive Director Beyond 21
Cornwall Food Fest Coordinator
Jane.mclaren@beyond21.org

Attachments:
City of Cornwall Special Events Application
Beyond 21 Board of Director's List
Budget (Current and Proposed)
Income Statement / Financial Statement, signed
AGM / Financials 2016-2017

"It is our sincere hope in creating this unique learning center that our participants wake up every day and have something meaningful to look forward to."

United Way Accredited Agency



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A - APPLICANT INFORMATION

Application Date	September 11, 2018
Name of Community Agency/Organization	The Hub for Beyond 21 Foundation
Contact Person	Jane McLaren
Email	jane.mclaren@beyond21.org
Telephone	613.935.3121
Mailing Address	PO Box 1901, Stn Main Cornwall, ON K6H 6N6

B - GENERAL INFORMATION

Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) Registered Charity

Incorporated as Non-Profit Organization: Yes No

X

Outline the mission statement, purpose and objectives of your organization.

Vision: To enable adults with a Developmental Disability (DD) to live connected, respected, and contributing to community.

Mission: To create and offer a unique structured program that is meaningful, inclusive and community based. To offer programming for adults with a DD that highlights and maximizes each individual's potential. To create a safe environment where adults with a DD can thrive and grow socially, physically, emotionally, and intellectually. To connect adults with a DD with the skills and communitih knowledge they need to succeed in their futures. To build and foster partnerships that help support adults with a DD in the community.

C - GRANT REQUEST

Under what classification are you requesting a Grant?

- CORPORATE GRANT COMMUNITY EVENT GRANT
 COMMUNITY PROJECT GRANT IN-KIND SERVICES (use of City property/facilities, resources, materials)

AMOUNT OF GRANT REQUEST

\$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE
In-Kind \$ _____ ONE-TIME ASSISTANCE ONGOING ASSISTANCE
(See Appendix A)

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS? Yes No

AMOUNT OF GRANT PREVIOUSLY RECEIVED Year(s) 2016-18
\$ _____ In-Kind received in kind services

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government United Counties of S.D. & G.
 Fundraising events Other sources (please specify)
 Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

Public donations and sponsorships for the event

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

The in kind donation goes to provide support services for the Cornwall Food Fest. This is a street festival held in the downtown from Water to Third Streets. The services include use of picnic tables, tables, chairs, road closure, garbage pick up, and a stage riser for musicians. The city's support helps to provide and atmosphere that encourages event goers to stay and linger in the downtown and enjoy both the event and our downtown area. This increases people engaging with downtown merchants/stores. We have seen and heard from merchants that the presence of the picnic tables a few days prior to the event has people sitting and enjoying the downtown even more then just at the event. The city's support provides a safe, clean, enjoyable atmosphere that promotes our downtown as the place to be not just event day but any day of the year.

How does this funding request relate to Council's strategic priorities?

2018 saw our largest attendance to date and our attendance continues to grow. This event is now drawing people from out of town who return on a regular basis. 2018 saw a major increase of visitors from Quebec. The event ties local businesses to the event by hosting the festival in the downtown. We hear each year from downtown merchants who gain new customers through this event who then return to Cornwall to continue to patronize our stores. We are currently speaking with a group that is looking to partner with us and expand into Lamoureux Park/Bandshell which would again link the waterfront directly to the event. We have confirmed with Vicious Varieties Car Show as well as Cornwall District Kennel Club to their events from Water to First Street. This is truly an event that is built on community partnerships, drawing in tourism, highlighting our city, and celebrating our community.

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

This event targets families and has something for all ages. We have children's activities in our Family Zone. Artisans and sidewalk sales to browse. A car show and as of 2018 CDKC has added demonstrations and information on dog obedience, breeds, and training. Buskers are on the street entertaining. Our musicians draw from the variety of local performers we have and range from francophone to pop to rock. We feature food vendors who have vegetarian, gluten free, sweet treats, and of course poutine. And each year new local food vendors join our line up. We were thrilled to see Shah's Kebobs win People's Choice this year and he has spoken several times to us about the result this has had on increasing his business post the event. We also feature a small licensed area where you can sit back with a cold drink and catch some live music. This is truly a day where the entire family can share in our downtown and celebrate our city.

How has the need for this service/project been determined?

Over a year was spent in research and discussions prior to the 2015 event. We met with downtown merchants and heard both their interest and their concerns. We spoke with others who host similar events to learn what works and does not work and how they addressed concerns similar to those expressed. We looked at other events in the area. Overall we discerned that though there were many festivals in the area none were a street festival that featured our downtown or tied the downtown to our waterfront. Out of this research the 2015 Cornwall Food Fest was created. 2019 will be our fifth year with the event. It has grown each year in community partnerships and in attendance.

How will you measure and evaluate the benefits of your service/project/program?

The event is measured by attendance numbers and funds raised. We also solicit feedback from our volunteers and our vendors (survey responses) as well as speaking with downtown merchants to learn what worked / what did not work so that we can improve going forward.

What may be the implications if the grant request is not approved?

It would impact the ability of our organization to host the event and may result in us having to downscale, relocate, or cancel the event.

D - APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information



Board of Directors / Executive Listing Yes No
 Copy of the most recent AGM Minutes Yes No

Financial Information

Current Year's Budget Yes No
 Proposed Budget Yes No
 Financial Statement (signed by 2 Directors) Yes No

E -SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	President	September 11, 2010
Signature	Title	Date
	Treasurer	September 11, 2010
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

IMPORTANT: DOWNLOAD AND SAVE THIS DOCUMENT TO YOUR OWN SYSTEM TO AVOID LOSING DATA



2019 COMMUNITY EVENT (In-kind Services)

(Please complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	free shuttle from Walmart parking to downtown to help with parking congestion in the downtown
Municipal Works Services	Description of Services Required
Labour	road closure garbage pick up deliver picnic tables, tables and chairs, set up & take down stage
Equipment	35 tables 50 picnic tables, 175 chairs, 25 garbage cans, 2 dumpsters, stage riser for Pitt and First St
Material	
Other	use of power from power outlets in small postslocated on Pitt Street in city flower beds e.g in front of Cailuan Gallery
Park Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Recreation Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Community Police Support



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A – APPLICANT INFORMATION	
Application Date	September 11, 2018
Name of Community Agency/Organization	Cornwall and District service Club Council
Contact Person	Terry Muir
Email	Terrymuir6@gmail.com
Telephone	613-362-3101
Mailing Address	P.O. Box 2002 Cornwall, On K6H 6N7
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.) <u>Non profit</u>	
Incorporated as Non-Profit Organization: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

The Cornwall and District Service Club Council member clubs are in the process of fulfilling a \$250,000.00 pledge to the construction of the children's ward of the Addiction and Mental Health facility at the Cornwall Community Hospital.

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

How does this funding request relate to Council's strategic priorities?

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

How has the need for this service/project been determined?

The youth of our community need to have a facility dedicated to them in the event of crisis.

How will you measure and evaluate the benefits of your service/project/program?

The ongoing success of our youth.

What may be the implications if the grant request is not approved?

It would be a larger burden placed on the community as we raise the funds required for a successful event.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing Yes No

Copy of the most recent AGM Minutes Yes No

Financial Information


Current Year's Budget Yes No

Proposed Budget Yes No

Financial Statement (signed by 2 Directors) Yes No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	Member	September 11, 2018
Signature	Title	Date
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

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APPENDIX A 2019 COMMUNITY EVENT (In-kind Services)



(Please **Cornwall** complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	

Recreation Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Use of the Civic Complex salons A, B and C and cooking facilities for events to raise funds up to four times per year.



2019 Municipal Grant Application

Application deadline: September 15, 2018

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your organization being ineligible.

Use a combination of this form and support sheets as needed. Please label your attachments according to the Section it relates to.

A – APPLICANT INFORMATION	
Application Date	September 11, 2018
Name of Community Agency/Organization	Optimist Club of Cornwall/Youth Achievement Awards
Contact Person	Terry Muir
Email	Terrymuir6@gmail.com
Telephone	613-362-3101
Mailing Address	P.O. Box 794 Station Main Cornwall, On K6H 5T7
B - GENERAL INFORMATION	
Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)	<u>Non profit</u>
Incorporated as Non-Profit Organization:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PROJECT FUNDING/PARTNERSHIPS: (Indicate what other sources funding has been received or applied for. Use a separate sheet if necessary)

- Other levels of government
- United Counties of S.D. & G.
- Fundraising events
- Other sources (please specify)
- Donations

Please provide specific details. (For example: List other funders that have been contacted and funds received. Name other organizations that you are collaborating with to ensure the success of your project/program and how you will work with them.)

The Optimist Club of Cornwall raises funds through various methods to partner with YourTV to allow the Youth Achievement Awards to be offered.

WILL THE CITY OF CORNWALL BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

How the funds will be used to support your project or operations?

How does this funding request relate to Council's strategic priorities?

How will the use of these funds benefit the residents of the City of Cornwall (specify the target audience)?

How has the need for this service/project been determined?

The youth of our community need to be recognized for their achievements and the effort they make towards our community and social services.

How will you measure and evaluate the benefits of your service/project/program?

The ongoing success of our youth.

What may be the implications if the grant request is not approved?

It would be a larger burden placed on the community as we raise the funds required for a successful event.

D – APPLICATION CHECKLIST

Please confirm below that your organization has provided the following information attached with your application:

Board Information

Board of Directors / Executive Listing Yes No

Copy of the most recent AGM Minutes Yes No

Financial Information

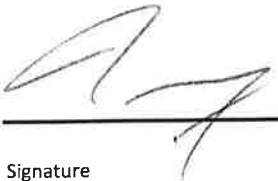
Current Year's Budget Yes No

Proposed Budget Yes No

Financial Statement (signed by 2 Directors) Yes No

E –SIGNATURE OF AUTHORIZED OFFICIAL(S)

We, the undersigned, certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete.

	President Elect	September 11, 2018
Signature	Title	Date
Signature	Title	Date

Email the completed original application and supporting documentation to finance@cornwall.ca

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APPENDIX A 2019 COMMUNITY EVENT (In-kind Services)



(Please **Cornwall** complete if applying for in-kind services & attach to application.

In-kind services does not include Police Services.)

Transportation / Parking Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Municipal Works Services	Description of Services Required
Labour	
Equipment	
Material	
Other	
Park Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	

Recreation Services	Description of Services Required
Labour	
Equipment	
Material	
Facilities	
Other	Description of Services Required
Other (please specify)	Use of the Civic Complex salons A, B and C and cooking facilities for this event.