



Minutes
Cornwall City Council

Meeting #: 2021-36
Date: Monday, December 13, 2021, 7:00 PM
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level

Attendance Committee Members: Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Mayor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor, Denis Carr, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Jeff Weber, Fire Chief, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill Lister, EMS Chief, Mellissa Morgan, Administrator, Social and Housing Services, Emma Meldrum, Public Information Coordinator, Bob Peters, Division Manager, Economic Development, Michael Fawthrop, Division Manager, Infrastructure

Chair: Glen G. Grant, Mayor
Prepared By: Manon L. Levesque, City Clerk

1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, December 13, 2021

Moved By: Maurice Dupelle, Councillor
Seconded By: Justin Towndale, Councillor

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- Item #1 Report 2021-180-PDR Sale of Land - Council provided Administration with direction
- Item #2 Report 2021-181-PDR Sale of Land - Council provided Administration with direction
- Item #3 Report 2021-182-PDR Sale of Land - Council provided Administration with direction
- Item #4 Report 2021-183-PDR Sale of Land - Council provided Administration with direction

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Motion Carried

2. Moment of Personal Reflection

3. National Anthem

The Acting Mayor for this month is Councillor Elaine MacDonald.

4. Opening

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

5. Roll Call

6. Additions, Deletions or Amendments

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

1. Consent Item #5, Tender 21-T30 Construction of Affordable Housing Complex (9th and McConnell), 2021-122-FS was moved to Communication Item #2 for discussion.
2. Consent Item #9, Tax Write-Offs / Adjustments, 2021-106-FS was moved to Communication Item #3 for discussion.
3. By-law 2021-133 to authorize the Renewal of the Contract Agreement with Bench Press Limited, 2021-104-IMW and 2021-105-IMW was pulled for discussion.

7. Adoption of Agenda

Moved By: Justin Towndale, Councillor
Seconded By: Eric Bergeron, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

8. Disclosures of Interest

Déclarations d'intérêts pécuniaires

9. Committee of the Whole

Moved By: Todd Bennett, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

Motion Carried

10. Adoption of Minutes

Moved By: Syd Gardiner, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion to adopt the following Minutes as presented:

- Monday, November 22, 2021
- Monday, November 29, 2021
- Monday, December 6, 2021

Motion Carried

11. Presentations

There were no Presentations.

12. Delegations

There were no Delegations.

13. Consent Reports

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to approve all Consent Items presented in the Consent Portion of the Agenda.

Motion Carried

1. Proclamation – Salvation Army Week, 2021-142-Corporate Services

Motion to proclaim the week of December 20 to 24, 2021, as “Salvation Army Week” in the City of Cornwall and to allow its flag to be flown at 340 Pitt Street.

2. Proclamation – Children’s Christmas Fund Week, 2021-146-Corporate Services

Motion to proclaim the week of December 12 to 18, 2021, as "Children's Christmas Fund Week" in the City of Cornwall and allow its flag to be flown at 340 Pitt Street for the duration of that period.

3. November PAC Danis and 102 Sydney/41 First Street East, 2021-175-Planning, Development and Recreation

That Council approve the following items:

- a. 962101 Ontario Inc. at Danis Avenue for Brownfields funding under Program 4 –Municipal Planning/Development Fees grant based on actual costs for the Committee of Adjustment application for severance and the stamping of the deeds.
- b. 1943217 Ontario Inc. at 102 Sydney Street/41 First Street East for Heart of the City funding under Program 1 Heart of the City Rehabilitation and Redevelopment Grant (Tax Increment Grant) for an estimated value of \$51,425 subject to adjustment for yearly changes in assessment and taxation.

4. Children’s Services Business Practice Guidelines for 2022, 2021-37-Social and Housing Services

Motion to approve the 2022 Children’s Services Business Practice Guidelines to support the distribution of Special Purpose, General Operating and Fee Subsidy Funding to Operators that have a service contract with the City of Cornwall as outlined in the background discussion of this report.

5. Tender 21-T30 Construction of Affordable Housing Complex (9th & McConnell), 2021-122-Financial Services

This matter was moved to Communication Item #2 for discussion.

6. Tender 21-T36 Design and Installation of Utility Transformer, 2021-124-Financial Services

Motion to award Tender 21-T36 to Spark Power, from Belleville, Ontario, at the total bid price of \$184,124.61 (net cost to the Corporation - \$165,809.91) being the best bid meeting the tender specifications.

7. RFP Terms of Reference for Business Park Expansion, 2021-123-Financial Services

Motion to receive Report 2021-123-Financial Services.

8. Elected Officials Expense Statements for the Period of October 1 to November 30, 2021, 2021-105-Financial Services

Motion to receive the Statement of Expenses for Elected Officials for the period of October 1 to November 30, 2021.

9. Tax Write-offs / Adjustments, 2021-106-Financial Services

This matter was moved to Communication Item #3 for discussion.

10. 2021 Carry Forwards - Capital, 2021-109-Financial Services

Motion to approve the carry forward of the capital projects listed on schedule 1 to this Report 2021-109 Financial Services.

11. 2021 Carry Forwards - Operations, 2021-108-Financial Services

Motion to approve the carry forwards of 2021 operations to 2022.

14. Resolutions

There were no Resolutions.

15. Reports from Unfinished Business and Unfinished Business Listing

1. Climate Emergency Declaration, 2021-117-Infrastructure and Municipal Works

Moved By: Carilyne Hébert, Councillor
Seconded By: Eric Bergeron, Councillor

1. Motion to receive Report #2021-117-IMW;
2. Motion to adopt the Climate Emergency Declaration;

3. Motion to adopt, in consultation with the Environment and Climate Change Committee (ECCC), the national greenhouse gas reduction (GHG) target, which is 40-45 percent below 2005 levels by 2030;
4. Motion to join the Partners for Climate Protection (PCP) by passing the additional Council Resolution and committing to its 5-step framework;
5. Motion to proceed to develop a Community Climate Action Plan that can realistically achieve the City's greenhouse gas emission reduction targets, and which includes adaptation plans for the expected impacts of climate change, subject to funding;
6. Motion to further research the concept of implementing a Climate Lens for all City projects and Council decisions, as previously described in report #2021-07-IMW and propose a plan and timeline for implementing a version of one for the City.
7. Motion to direct Administration to create a report, with the assistance of the Environment and Climate Change Committee, outlining a process to assess climate adaptation within the community and to determine if joining International Council for Local Environmental Initiatives' (ICLEI) Building Adaptive & Resilient Communities (BARC) is beneficial.

Motion Carried

2. Unfinished Business Listing for December 13, 2021, 2021-143-Corporate Services

Moved By: Todd Bennett, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to receive the Unfinished Business Listing for December 13, 2021.

Motion Carried

16. Communication Reports

1. Transfer Payments to City Partners, 2021-107-Financial Services

Moved By: Todd Bennett, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to direct Administration to continue monthly transfer payments for operating costs to the identified City Partners listed.

Motion Carried

2. Tender 21-T30 Construction of Affordable Housing Complex (9th & McConnell), 2021-122-Financial Services

This matter was moved to Communication Item #2 for discussion.

Moved By: Justin Towndale, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to defer this matter until it can be discussion in an In-Camera Meeting of Council On Tuesday, December 14, 2021.

Motion Carried

3. Tax Write-offs / Adjustments, 2021-106-Financial Services

This matter was moved to Communication Item #3 for discussion.

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

Motion to receive Report 2021-106-FS for tax write-offs and adjustments under Section 357 of the *Municipal Act, 2001* and tax refunds from decisions made by the Assessment Review Board (ARB).

Motion Carried

17. New Business Motions

Nouvelles affaires

There were no New Business Motions.

18. By-laws

Moved By: Maurice Dupelle, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-laws 2021-131 and 2021-132 and 2021-134 to 2021-145 inclusive, listed on the Agenda, are being presented to Council for adoption.

Motion Carried

Moved By: Eric Bergeron, Councillor

Seconded By: Justin Towndale, Councillor

Motion to defer By-law 2021-133 for discussion at the Special Meetings of Council for the 2022 Budget.

Motion Defeated

Moved By: Claude E. McIntosh, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to adopt By-law 2021-133.

Motion Carried

1. 2021-131 to amend By-law 2019-009 and to appoint a Member of Council to the Glen Stor Dun Lodge Board of Directors, 2021-149-Corporate Services
2. 2021-132 Annual Renewal of Service Contracts for Child Care and Early Years Service Providers 2022, 2021-41-Social and Housing Services, 2021-36-Social and Housing Services
3. 2021-133 to Authorize the Renewal of the Contract Agreement with Bench Press Limited, 2021-104-Infrastructure and Municipal Works, 2021-105-Infrastructure and Municipal Works
4. 2021-134 to accept the transfer of an easement over Part 4 on Reference Plan 52R-8420 for the purpose of maintaining a 250mm sanitary sewer, 2021-111-Infrastructure and Municipal Works, 2021-112-Infrastructure and Municipal Works
5. 2021-135 to dedicate lands as public highway and name them Nick Kaneb Drive, 2021-107-Infrastructure and Municipal Works, 2021-118-Infrastructure and Municipal Works, 2021-115-Infrastructure and Municipal Works
6. 2021-136 renaming Virginia Drive to Nick Kaneb Drive, 2021-114-Infrastructure and Municipal Works

7. 2021-137 to amend the Traffic and Parking By-Law 069-1989, Schedule I – Stopping Restrictions, Schedule II – Parking Restrictions, Schedule XV – Stop Signs and Schedule XVI – Yield Signs, 2021-110-Infrastructure and Municipal Works
8. 2021-138 directing and enacting the manner in which the 2022 interim levy authorized by Section 317 of the Municipal Act, 2001 is to be collected, 2021-110-Financial Services, 2021-111-Financial Services
9. 2021-139 to provide for the supply and distribution of water and the collection of rates for the use of water and water-related services, 2021-112-Financial Services, 2021-113-Financial Services
10. 2021-140 to establish the Sewage Service Surcharge, 2021-114-Financial Services, 2021-115-Financial Services
11. 2021-141 to authorize the borrowing of funds to provide financing for capital works and vehicles, 2021-120-Financial Services, 2021-121-Financial Services
12. 2021-142 to authorize the spending of expenditures in the current year prior to the adoption of the operational budget, 2021-116-Financial Services, 2021-117-Financial Services
13. 2021-143 to authorize temporary borrowing until taxes are collected and other revenues are received for the current year, 2021-118-Financial Services, 2021-119-Financial Services
14. 2021-144 Automotive Materials Stewardship Funding Agreement., 2021-113-Infrastructure and Municipal Works, 2021-119-Infrastructure and Municipal Works
15. 2021-145 HOTC 113 Second Street East and 102 Sydney Program 1, 2021-176-Planning, Development and Recreation, 2021-177-Planning, Development and Recreation

19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

There were no Reports from Standing, Advisory, Special nor Ad Hoc Committees of Council.

20. Notices of Motion

Moved By: Maurice Dupelle, Councillor
 Seconded By: Syd Gardiner, Councillor

1. Cancellation of Council Meeting of Monday, October 24, 2022 – Election Day 2022, 2021-145-Corporate Services

Moved By: Maurice Dupelle, Councillor
Seconded By: Syd Gardiner, Councillor

Whereas the next Municipal Election is scheduled for Monday, October 24, 2022; and

Whereas the City's Procedural By-law regulates the dates that the Council shall hold its Regular Meetings; and

Whereas the By-law sets the Regular Council Meetings to be held on the second and fourth Mondays of each month (with exceptions); and

Whereas there is a Regular Council Meeting scheduled for Monday, October 24, 2022, the same day as Municipal Election Day; and

Now therefore be it resolved that the Regular Council Meeting scheduled for Monday, October 24, 2022, be and is hereby cancelled as to not conflict with Municipal Election Day 2022.

21. Confirming By-law

Moved By: Elaine MacDonald, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion to adopt By-law 2021-146, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, December 13, 2021.

Motion Carried

1. Confirming By-law for the Meeting of December 13, 2021, 2021-144-Corporate Services

22. Adjournment and Next Regular Meeting of Council

- The next Special Meeting of Council will be on Tuesday, December 14, 2021.
- The next Regular Public Meeting of Council will be held on Monday, January 10, 2022.

Moved By: Carilyne Hébert, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to adjourn the Regular Meeting of Council of Monday, December 13, 2021, at 7:25 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Glen G. Grant, Mayor