



Minutes Cornwall City Council

Meeting ID: 2016-03
Meeting Date: Mon January 25, 2016 07:00 PM
Location: Council Chambers
Chair: Leslie O'Shaughnessy, Mayor
Prepared By: Manon Levesque, Deputy City Clerk

Regular Council Meeting of January 25, 2016

Attendance Committee Members:

Leslie O'Shaughnessy, Mayor
Bernadette Clement, Councillor
David Murphy, Councillor
Maurice Dupelle, Councillor
Carilyne Hébert, Councillor
Mark A. MacDonald, Councillor
Claude E. McIntosh, Councillor
Andre Rivette, Councillor
Elaine MacDonald, Councillor
Justin Towndale, Councillor
Denis Carr, Councillor

Attendance Staff:

Norm Levac, Chief Administrative Officer
Helen Finn, City Clerk
Manon Levesque, Deputy City Clerk
Geoffrey Clarke, Director, Human Resources
John St Marseille, General Manager, Infrastructure and Municipal Works
Maureen Adams, General Manager, Financial Services
Myles Cassidy, EMS Chief, General Manager, Shared Services
Pierre Voisine, Fire Chief
Bruce Donig, Deputy Chief
Bill de Wit, Division Manager, Municipal Works
James Fawthrop, Division Manager, Parks and Recreation
Ken Bedford, Supervisor, Planning Division
Kyle McIntosh, Public Works Technologist

IN-CAMERA SESSION

Motion to MOVE INTO A CLOSED MEETING at 6:30 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001 S.O. 2001 S.O. 2001, Chapter 25:

239. (1) Except as provided in this section, all meetings shall be open to the public. 2001, c. 25, s. 239 (1).

Exceptions

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

Item 1 - 2016-012-CL Lay Appointment to the Cornwall Youth Advisory Committee

(b) personal matters about an identifiable individual, including municipal or local board employees;

Moved By: Carilyne Hébert, Councillor

Seconded By: Justin Towndale, Councillor

Motion Approved

RISE AND REPORT

Item 1

Motion to direct Administration to present a By-law at a subsequent meeting to confirm the appointment of 5 Lay members to the Cornwall Youth Advisory Committee.

MOMENT OF PERSONAL REFLECTION

NATIONAL ANTHEM

Assembly

ROLL CALL

ADDITIONS, DELETIONS OR AMENDMENTS

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to "Communications" at this time.

1. Addition of By-law 2016-021 which By-law is to authorize The Corporation of the City of Cornwall to enter into Service Contract Agreements with Child Care Service Providers for 2016 and that Council approve the process for subsidy payments to individual Child Care Operators
2. Renumbering of the Confirming By-law to By-law 2016-022
3. Postponement of the Presentation of the completed City of Cornwall 2015-2018 Strategic Plan
4. Addition of a New Business Motion to Review the Policies of the City of Cornwall
5. Consent Item #1, PAC Report No.1-January 18, 2016 PAC Recommendation - Support-in-Principle for Preliminary Redevelopment Design Options by EDA Collaborative Inc. for the 340 Pitt Street Courtyard and area (X-Ref. RFP #15-P13), was moved to Communication Item #4 for discussion

Motion to approve the Agenda of January 25, 2016, as amended.

Moved By: Andre Rivette, Councillor

Seconded By: Bernadette Clement, Councillor

Motion Approved

DISCLOSURE OF INTEREST

There were no disclosures of interest declared.

COMMITTEE OF THE WHOLE

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Carilyne Hébert, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion Approved

GENERAL CONSENT

ADOPTION OF MINUTES

Motion to endorse the following Minutes as presented.

1 January 11, 2016 Cornwall City Council Meeting

Click for detail --> 

2 January 18, 2016 Cornwall City Council Meeting

Click for detail --> 

Moved By: Maurice Dupelle, Councillor
Seconded By: Justin Towndale, Councillor

Motion Approved

PRESENTATIONS

1 Book of Recognition - Basketball players David Williams, Amédé Fontaine and Basketball Coach Troy St. Germain

Click for detail --> 

David Williams, Amédé Fontaine and Basketball Coach Troy St. Germain were introduced to Council and then invited to sign the Book of Recognition.

2 Presentation - Société Alzheimer Society

Click for detail --> 

Presentation by Société Alzheimer Society - Cornwall & District: Shelley Vaillancourt, Executive Director, accompanied by President George Knezevic.

Motion to refer this request to Administration for a report on the implications and feasibility of the City of Cornwall becoming a Dementia Friendly Community.

Moved By: Andre Rivette, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion Approved

3 Presentation of Completed City of Cornwall 2015-2018 Strategic Plan

Click for detail --> 

This matter was postponed.

DELEGATIONS

There were no Delegations scheduled.

CONSENT/CORRESPONDENCE

1 PAC Report No.1-January 18, 2016 PAC Recommendation - Support-in-Principle for Preliminary Redevelopment Design Options by EDA Collaborative Inc. for the 340 Pitt Street Courtyard and area (X-Ref. RFP #15-P13)

Click for detail --> 

This matter was moved to Communication Item #4 for discussion.

2 Proclamation - Eating Disorder Awareness Week

Click for detail --> 

That Council proclaim February 1st to the 7th, 2016, as "Eating Disorder Awareness Week (EDAW)" in the City of Cornwall.

3 Proclamation and Flag Raising - February as Heart Month

Click for detail --> 

That Council proclaim February, 2016, as "Heart Month" in the City of Cornwall and approve the raising of the flag at 340 Pitt Street.

Motion to approved all recommendation made in the Consent portion of the Agenda.

Moved By: Justin Towndale, Councillor

Seconded By: Bernadette Clement, Councillor

Motion Approved

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

2016-01-25 Resolution to amend the Procedural By-law to reflect changes to the Municipal Act regarding the reasons a Municipality can go in-camera

Click for detail --> 

Whereas the *Municipal Act* has been amended regarding the reasons a Municipality can go in-camera;

Whereas it is necessary to amend the Procedural By-law to reflect this change;

Now, therefore, be it resolved, that the By-law 2012-058, a By-law to govern the proceedings of the Council of The Corporation of the City of Cornwall, be amended by removing section 4.10 and replacing it with the following:

"4.10 Closed - to public - In Camera Meeting subject matters

(1) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

(2) A meeting or part of a meeting shall be closed to the public if the subject matter being considered is,

(a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or

(b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act* an Ombudsman referred to in subsection 223.13 (1) of the *Municipal Act*, or the investigator referred to in subsection 239.2 (1).

Educational or training sessions

(3) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.”

Moved By: Elaine MacDonald, Councillor
Seconded By: David Murphy, Councillor

Motion Approved

UNFINISHED BUSINESS REPORTS

1 Cross Connection Control Program Stakeholder Consultation

Click for detail --> 

Motion to receive Report #2016-04-IMW-IP.

Moved By: Denis Carr, Councillor
Seconded By: Andre Rivette, Councillor

Motion Approved

COMMUNICATIONS / REPORTS

1 Cross-Connection Control Program

Click for detail --> 

Motion to:

- a. approve the implementation of the City of Cornwall Cross-Connection Control Program which includes a public and stakeholder communications plan.
- b. consider, early in 2016, following the rollout of the communications plan, the revised Water Works Bylaw which will provide Administration with the authority to implement the program.

Moved By: Bernadette Clement, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

2 Revised Non-Profit Child Care Operator Repairs and Maintenance Funding Application Request

Click for detail 

Motion to approve Heart of the Family Child Care Centre's application for additional funds for Repairs and Maintenance Funding in the amount of \$27,058.99 as per the conditions of the Child Care Division Special Purpose and Minor Capital Retrofit Funding Business Practice Guidelines.

Moved By: David Murphy, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

3 Connecting Links Program Funding Application

Click for detail --> 

Motion to:

- a. approve the Connecting Links Program funding application to the Ministry of Transportation.
- b. the project submitted for funding application shall be rehabilitation of the CNR overpass on Brookdale Avenue.

Moved By: Justin Towndale, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

4 PAC Report No.1-January 18, 2016 PAC Recommendation - Support-in-Principle for Preliminary Redevelopment Design Options by EDA Collaborative Inc. for the 340 Pitt Street Courtyard and area (X-Ref. RFP #15-P13)

Click for detail --> 

This matter was moved from Consent Item #1 for discussion.

Motion to endorse the PAC recommendation to **support-in-principle**, the preliminary design work which can form the basis of future more detailed design drawings, as presented by EDA Collaborative Inc. (under the direction of Municipal Works) at the January 18, 2016 PAC Public Meeting, for any future redevelopment of the 340 Pitt Street Courtyard.

Moved By: Elaine MacDonald, Councillor
Seconded By: Carilyne Hébert, Councillor

A recorded vote on this matter resulted as follows:

Votes For = 5

Bernadette Clement, Councillor
Carilyne Hébert, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Leslie O'Shaughnessy, Mayor

Votes Opposed = 6

David Murphy, Councillor
Maurice Dupelle, Councillor
Mark A. MacDonald, Councillor
Claude E. McIntosh, Councillor
Andre Rivette, Councillor
Justin Towndale, Councillor

Motion Defeated

TENDERS AND REQUESTS FOR PROPOSALS

1 Tender 15-T66 Supply and Delivery of One 2016 Pumper Apparatus for Cornwall Fire Services

Click for detail --> 

Motion to award Tender 15-T66 to Fort Garry Fire Trucks Limited from Winnipeg, Manitoba, at the total bid price of \$850,325.00 (net cost to the Corporation - \$765,744.00) being the best bid meeting the tender specifications.

Moved By: Denis Carr, Councillor
Seconded By: Andre Rivette, Councillor

Motion Approved

2 Tender 16-T02 Supply and Delivery of Bedding Plants

Click for detail --> 

Motion to award Tender 16-T02 as follows being the best bids meeting the tender specifications on the aggregate list of 8 schedules:

- a. Marlin Orchards from Cornwall, Ontario - Schedule 1, 2, 4,5, 6 & 8
- b. Green Thing Garden Center from Brockville, Ontario - Schedule 3 & 7

An estimated cost to the Corporation of \$30,291.18 (net cost to the Corporation - \$27,278.14).

Moved By: Elaine MacDonald, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion Approved

NEW BUSINESS

1 Proposed Modifications to Request for Proposal (RFP) Guidelines

Click for detail --> 

Whereas the City of Cornwall solicits request for proposals on an ongoing basis as part of its day to day business operations; and

Whereas there are local vendors who are often capable of supplying the requested goods and/or services; and

Whereas these local vendors employ local residents and contribute to the local economy; and

Whereas monies spent locally are an investment locally; and

Whereas all tender bid documentation released by the City of Cornwall contain the following clause: "The Corporation reserves the right to reject any and all bids, waive informalities and to contract in the best interests of the City."

Now therefore be it resolved that administration prepare a detailed report on the addition of a new award policy to the RFP guidelines which would allow Council to select a local company that is not the lowest bidder if the bid price is within 5% difference, or alternatively if the RFP uses a point scale, if the local company is within 5 points of the highest score; and

Now therefore be it further resolved that this report also address the addition of the following clause to all request for proposal documentation: "The Corporation reserves the right to reject any and all bids, waive informalities and to contract in the best interests of the City."

Moved By: Justin Towndale, Councillor
Seconded By: David Murphy, Councillor

Motion Approved

2 Motion to Review the Policies of the City of Cornwall

Click for detail --> 

Whereas the Municipal Act requires all Cities to adopt and maintain policies;

Whereas the City of Cornwall has adopted an important number of policies in 2007;

Whereas the best practices on policy management recommends that policies be maintained on a regular basis, and reviewed at least every 5 years;

Now therefore be it resolved that Administration be directed to review all the policies of the City of Cornwall; and

Now be it further resolved that Administration prepare a report for Council with recommendations on the organisation and content of the policies of The Corporation of the City of Cornwall.

Moved By: Denis Carr, Councillor

Seconded By: Claude McIntosh, Councillor

Motion Approved

PASSING OF BY-LAWS

Motion to endorse By-laws 2016-018 to 2016-021 inclusive, listed on the Agenda.

2016-018 A By-law authorizing the City of Cornwall to complete a Connecting Links Program Application through the Ministry of Transportation for the CNR Overpass on Brookdale Avenue

Click for detail --> 

2016-019 A By-law to provide for the Regulation of Water Supply (Water Works By-law) in the City of Cornwall and repeal by-law 024-1987

Click for detail --> 

2016-020 A By-law to further amend By-law 2015-085 which By-law is to appoint Lay Members to Committees and Boards (Economic Development Strategic Plan Committee) (Senior Friendly Community Plan Development Advisory Committee) (Waterfront Committee)

Click for detail --> 

2016-021 A By-law to enter into Service Contract Agreements with Child Care Service Providers for 2016 and that Council approve the process for subsidy payments to individual Child

Click for detail --> 

Moved By: Bernadette Clement, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL

1. Councillor Elaine MacDonald requested an update on the Feasibility Study for an Arts Centre and James Fawthrop, Division Manager, Parks and Recreation, provided that update.
2. Councillor David Murphy indicated that the Recreation Committee will be taking a tour of the City's facilities.
3. Councillor Carilyne Hébert requested an update on the Waste Management Plan and Norm Levac, Chief Administrative Officer, provided that update.
4. Mayor Leslie O'Shaughnessy indicated that there was a possibility that a Special Meeting of Council could be called for on Monday, March 7, 2016.

NOTICES OF MOTION

There were no Notices of Motions.

PENDING BUSINESS LISTING

1 Unfinished Business Listing for January 25, 2016

Click for detail --> 

Motion to received the Unfinished Business Listing for January 25, 2015.

Moved By: Carilyne Hébert, Councillor
Seconded By: Denis Carr, Councillor

Motion Approved

CONFIRMING BY-LAW

Motion to endorse By-law 2016-022, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, January 25, 2016.

2016-022 Confirming By-law for January 25, 2016; Meeting ID 2016-03

Click for detail --> 

Moved By: Bernadette Clement, Councillor

Seconded By: Andre Rivette, Councillor

Motion Approved

ADJOURNMENT

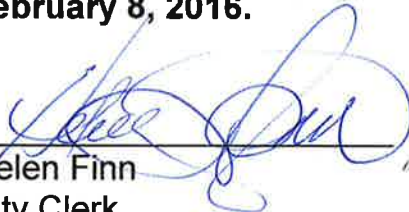
Motion to adjourn the Public Meeting of Council at 8:45 p.m.

Moved By: Andre Rivette, Councillor

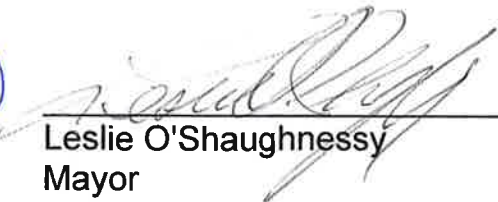
Seconded By: Elaine MacDonald, Councillor

Motion Approved

The next regular public meeting of Council is to be held on Monday, February 8, 2016.



Helen Finn
City Clerk



Leslie O'Shaughnessy
Mayor

