

**THE CORPORATION OF THE CITY OF CORNWALL**

**TOWN HALL MEETING**  
*RÉUNION PUBLIQUE*

**2008 BUDGET PRESENTATION**  
*PRÉSENTATION DU BUDGET 2008*

Monday, February 11, 2008  
**CORNWALL CIVIC COMPLEX**  
SALON 'B'  
100 WATER STREET EAST.

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**Recorded as:**

**COUNCIL MEETING #003/08**

At the hour of 6:00 p.m., Mayor Bob Kilger welcomed citizens, Members of Administration and Council Members in attendance, after which he introduced Mr. David Dick, General Manager of Financial Services and Treasurer who would be delivering the presentation on 2008 Budget.

**PRESENTATION**  
*PRÉSENTATION*

**2008 BUDGET Presentation**

Mr. David Dick, General Manager of Financial Services and Treasurer, through a Power Point presentation began by providing a brief overview of the purpose of reserves and reserve funds. He indicated that reserves and reserve funds had been established for a variety of purposes. Typically, reserves are established for future capital acquisitions but can be used to mitigate expected increases in operational costs. Total reserves and reserve funds at December 31, 2007 amount to \$46,925,187 with the major component being the Progress Fund. Other major reserves include Working Capital, Gas Tax, Brownfield's, Sewer, Social Housing, Hospital, Cornwall Square Sale.

Unrestricted Reserves currently totaled \$2,882,196. Working reserves were established to provide funds for unexpected requirements. Annual surplus appropriated to W/C reserve. Any "out of budget" expenditures are to be returned in the next budget year

Restricted Reserves are currently at \$7,400,797. Council has specified uses for a majority of reserves including a commitment to purchases of various capital, water, sewer and Heart of the City/Brownfield initiatives. A number of smaller reserves have been established for health & safety, insurance, elections, social housing...

Reserve Funds were established for specific purposes - Restricted cash balances  
 Progress Fund established through By-Law 84-2000 is To be used for the betterment of the residents and to improve the quality of life for the residents of the City of Cornwall. Mr. Dick indicated that the principal of this Fund is to be accessed with 100% vote of entire council  
 The Progress Fund, through Bylaw 128-2001 further provides that funds are to be used for investments in projects to improve the quality of life ; Funds for financing new facilities that are City owned and operated; Funds for financing new facilities owned and operated by the private/public sector that are not-for-profit; Funds for capital improvements of existing recreational and cultural facilities owned and operated by the City ; Funds for capital improvements of existing recreational and cultural facilities that are owned and operated by the private/public sector that are not-for-profit

As of Today, the Progress Fund Balance is as follows:

	Progress Fund
Expected Balance 12/31/07	\$26,252,000
Investment income to 2012	5,449,000
Hospice - 2008	(500,000)
Boys & Girls Club - 2008	(205,000)
Hospital - 2010,2011,2012	<u>(4,400,000)</u>
Estimated balance in Progress Fund - 2012	\$26,596,000
Investment income 2013	<u>1,090,000</u>
Estimated balance in Progress Fund - 2013	<u>\$27,686,000</u>

Hospital commitment from special reserve in 2009 (2,400M) and 2010 (1,600M)

Sale of Cornwall Electric

	Debt	Progress
Balance of Funds'98	38,341	25,000
Interest revenue	6,193	12,009
Transfer to current fund	(40,186)	(500)
Transfer to capital fund	<u>(3,837)</u>	<u>(9,675)</u>
Balance of Funds '07	<u>511</u>	<u>26,834</u>

Proceeds from the sale were laddered to provide a revenue stream equal to debt payments. The City has effectively retired \$40M of debt from sources other than the tax base. New debt issued in recent years relating to acquisition of vehicles. Outstanding debt at year end of \$2,346,639. Major capital projects (Multipad Arena and WWTP) will require borrowing . Report to Council February 5<sup>th</sup> 2005, confirmed at recent strategic planning session

The 2008 Draft budget has been prepared through Council direction for 2% budget increase over the 2007 approved Budget.

What does this mean?

2% levy increase - 2007 tax levy + 2%	(48,974,225 + 979,485)
2% tax rate increase - 2007 tax rate + 2%	(48,974,225 + 1,031,861)
2% expenditure increase	(130,771,821 + 2,615,436)

**Tax Levy 2007 vs. 2008**

The 2008 assessment at 2007 tax rates generate an additional \$52,374 in taxation revenue. Assessments were frozen in 2007 and will be reassessed in 2009 based on January 2008 values. Increases will be phased-in over four years and will tie into 4 year assessment cycles. Education rates for non-residential classes will be reduced to a target rate of 1.60 by 2014. Any new building activity will be taxed at the new rate with all others tax reductions being phased in over seven years.

City Council has a variety of expenditures for which they have little control, by virtue of Provincial legislation and/or regulation or by By-Law. Included in non-controllable expenditures are Social Services and Housing, The GSDL, Land Ambulance, Policing, Contributions to the Health Unit and RRCA.

Wages comprise approximately 32% of the total budget. Wages and benefits is set at \$43M. Benefits have risen due to increases in premiums for dental, extended health and hospital care. Wage and benefits have increased by \$1,667,978 (4.07%).

Purchase of Goods include expenditures on items such as utilities, salt, sand, pool chemicals, building materials and supplies, medical supplies, fuel, hardware and software, parts and accessories for vehicles and equipment. Overall increase of \$357,668.

Expenditures classified as services and rent include:

Lease costs, costs for Ontario Works and child care services, contracted services, advertising, communications, special projects and rental of equipment. Overall increase in costs of \$930,155.

Financial services include expenditures for the following:

Tax write-offs, assistance to unemployed, transfers to reserves and capital projects, ODSP transfers, social housing payments, payments to outside agencies. Total expenditures decreased by \$2,091,264.

**Question Period**

There were no questions or comments offered by members of the Assembly.

**ADJOURNMENT**

The Town Hall Meeting adjourned at 6:50 p.m.



**REGULAR PUBLIC MEETING  
COUNCIL #04-2008**

Monday, February 11, 2008  
Meeting called to order at 7:30 p.m.  
Cornwall Civic Complex - Salon B  
100 Water St. E.

**ATTENDANCE**

**COUNCIL:** Mayor Bob Kilger, Councillors André Rivette, Elaine MacDonald, Bernadette Clément, Glen Grant, Syd Gardiner, Kim Baird, Guy Léger (arrived at 7:40 p.m.), Mark MacDonald, and Denis Carr

**REGRETS:** Councillor Denis Thibault

**ADMINISTRATION:** Paul W. Fitzpatrick, Chief Administrative Officer  
Denise Labelle-Gélinas, City Clerk  
David Dick, General Manager Financial Services and Treasurer  
Fernand Hamelin, C.E.T., Manager, Special Projects  
Stephen D. Alexander, General Manager, Planning, Parks and Recreation  
Robert Menagh, Manager, Human Resources  
Debora Daigle, Manager, Social and Housing Services  
Len Tapp, Division Manager, Transit Services  
Christine Lefebvre, Supervisor, Recreation Services  
Donna Derouchie, Manager Glen Stor Dun Lodge  
Tracey Bailey, Accounting Supervisor / Deputy Treasurer  
Elsie Bissonnette, Supervisor Information Technology  
Paul Scrimshaw, Budget Coordinator

Mayor Bob Kilger called the meeting to order at 7:30 p.m.

**INVOCATION**

Deacon Marcel Brunet  
St. Columban's Church

**NATIONAL ANTHEM**

Assembly

**ADDITIONS / CORRECTIONS / DELETIONS** - None

**DISCLOSURE OF INTEREST - None****COMMITTEE OF THE WHOLE**

Moved by Councillors André Rivette and Glen Grant that Council go into the Committee of the Whole and that all Minutes, Presentations, Delegations, Resolutions, Consent/Correspondence, Reports and By-laws 019-2008 to 022-2008 inclusive be referred to that Committee and that the Agenda of the Committee of the Whole for the meeting of Monday, February 11, 2008, be approved.

**Motion Carried**

**GENERAL CONSENT****ADOPTION OF MINUTES**

The Minutes of Regular Public Meeting of Council #002-2008 of date of January 28, 2008, were presented for adoption. There being no corrections noted, the Minutes stand approved.

**PRESENTATIONS - None****DELEGATIONS - none**  
**DÉLEGATIONS****BY-LAWS - First and Second Reading**

- 019-2008 A by-law to enter a Renewal Agreement with Hydro One Inc. for lands used for the purpose of four monitoring wells.
- 020-2008 A Bylaw to pass Official Plan Amendment No.15, to identify a new designation as shown on Schedule A to the Official Plan. The schedule, will now show a designation change to Urban Residential from General Commercial on Part of Lot 9 Concession 2, in the City of Cornwall. (*Consent Item 3* )
- 021-2008 A Bylaw to further amend Bylaw 751-1969, the Zoning Bylaw as amended of The Corporation of the City of Cornwall, being a Bylaw respecting the use of land and the use and location of buildings (Blackburn Gardens). (*Consent Item 4* )
- 022-2008 A Bylaw to authorize the submission of an application to the Ontario Infrastructure Projects Corporation (OIPC) for funding from the Municipal Infrastructure Investment Initiative for a new eligible capital project of The Corporation of the City of Cornwall, and to approve the expenditure of funds on said eligible capital project. (MIII) (approved Council January 28, 2008).

## CONSENT

1. **Kinette Club of Cornwall**

That Council proclaim February 20, 2008 as "Kinsmen & Kinettes Day; as well as proclaiming the week of February 17<sup>th</sup> to 23<sup>rd</sup> as "Kinsmen & Kinettes Week".

2. **Staffing Request - Full Time Domestic Help Position**

**Glen Stor Dun Lodge**

That Council approve the replacement of one (1) Full-Time Domestic Help effective February 28,2008. Report #01/08 prepared by Manager Glen-Stor-Dun Lodge, Donna Derouchie under date of January 30, 2008.

3. **Planning Advisory and Hearing Committee**

**Report #01-08 of Meeting 01/2008**

1. THAT the application for an Official Plan Designation change in the south west and north east sections of the plan from General Commercial (G.C.) to Urban Residential (U. RES.) and an application to rezone the subject site from Highway Commercial (C.H.), and Neighbourhood Commercial (C.N.) to Residential 20 (RES. 20), be approved.

2. THAT a deferral of the following staff recommendations take place pending discussions with the proponent and that the results be presented at the February 2008 PAC meeting:

i. THAT if the owner/developer concurs with the findings of this report (driveway consolidation, rear yard access, etc.) and the Draft Plan Conditions listed in Appendix A, that PAC recommend approval of the subdivision as indicated on a Plan by K.L. Stidwill, O.L.S. (December 4, 2007). and

ii. THAT if the developer is unwilling to make the staff recommended changes, the subdivision that the application be denied, or at least deferred for the applicant to provide other alternative solutions.

As recommended through the report prepared by Secretary of Planning Advisory Hearing Committee, Stephen Alexander under date of January 21, 2008.

4. **Planning Advisory and Hearing Committee**

**Report #02-08 of Meeting 01/2008**

i.) THAT PAC adopt and recommend to Council Option # 3 Course of Action, as detailed in Section C of the staff report;

- ii.) THAT staff provide a subsequent report to PAC/Council in the event additional cost implications arise in the City's review of corridor planning application(s);
- iii.) Recognizing that those lands lying in the northwest quadrant of Brookdale and Tollgate Road West, south of the C.N. Mainline are not included in any review, and that any review of development designation of those lands take place, as part of the 2009 Planning Act required five year Official Plan (O.P.) review; and
- iv.) THAT study standards that constitute a Comprehensive Review for Option #3 related applications be based on the findings outlined in Section D of the staff report and includes meeting applicable Provincial Policy Statement (PPS) standards, as determined by Planning staff.

As recommended through the report prepared by Secretary of Planning Advisory Hearing Committee, Stephen Alexander under date of January 21, 2008.

## **ADOPTION OF GENERAL CONSENT**

Moved by Councillors André Rivette and Elaine MacDonald that all items listed under the General Consent portion of this Agenda be adopted as presented.

**Motion Carried**

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION - None**

### **#003-2008 Funding Application in support of the development of a ten year Recreation Master Plan**

Moved by Councillors Glen Grant and Bernadette Clément

**WHEREAS** The council of The Corporation of the City of Cornwall supports the development of a ten year Recreation Master Plan ; and

**WHEREAS** The application guidelines for the Communities in Action Fund 2008-2009 from the Ministry of Health Promotion have recently been released; and

**WHEREAS** The City is looking for financial support to hire a Consultant to develop a ten year recreation master plan with extensive community consultation in order to meet the recreation needs of all of the residents of the City of Cornwall and provide a well thought out course of action in respect to program and facility planning; and

**WHEREAS** The terms of reference for the development of a Recreation Master Plan fits well within the guidelines of the Communities in Action Fund 2008-09.

**NOW THEREFORE** Be it Resolved that The Corporation of the City of Cornwall do hereby support the application for funding for the development of a Ten Year Master Plan from the Communities in Action Fund from the Ministry of Health Promotions and submit by the deadline of March 20<sup>th</sup>, 2008.

**Motion Carried**

## **REPORTS FROM UNFINISHED BUSINESS**

### **RAPPORTS DES AFFAIRES INCOMPLETS**

1. **HWY 138 PETITION** (*Unfinished Business 64/07*)

**Clerk's Services**

Moved by Councillors Syd Gardiner and André Rivette that the enclosed petitions be submitted to our local Members of Federal and Provincial governments requesting that they urgently consider measures that will address the serious public safety and traffic hazard concerns on Provincial Highway 138 as recommended through the report #CL05-08 prepared by City Clerk, Denise Labelle-Gélinas under date of January 30, 2008.

**Motion Carried**

It was further moved by Councillors Syd Gardiner and Guy Léger that Administration, on behalf of the Council, forward a letter to the Ontario Provincial Police and our Member of Provincial Parliament, Mr. Jim Brownell asking that there be a higher presence of police patrol on Highway 138 and that ride programs be provided on a more regular basis.

**Motion Carried**

2. **Premium on Additional Seats / Civic Complex** (*Unfinished Business 57/07*)

**Planning, Parks and Recreation Services**

Moved by Councillors André Rivette and Glen Grant that Council not approve the addition of a ticket surcharge for any of the seats at the Civic Complex including the new lower bowl seats at this time as recommended through report 02/08 prepared by Recreation Supervisor, Christine Lefebvre under date of January 22, 2008.

It was then Moved by Councillors Denis Carr and André Rivette that the main motion be amended to include immediately following "at this time" : " *and that if in the future, there is a major tenant at the Civic Complex, that a premium charge for these seats could be reviewed as a recovery for capital costs*".

**Motion to Amend CARRIED and  
Main Motion Carried as amended**

3. **Update on Homeownership Component of Canada-Ontario Affordable Housing Program** (*Unfinished Business 56/07*)

Moved by Councillors Mark MacDonald and Elaine MacDonald that Council receive Report 06/08 prepared by Manager of Social and Housing Services, Debora Daigle under date of February 4, 2008 for information purposes.

**Motion Carried**

4. **2007 Progress Fund Update** (*Unfinished Business 52/07 and 03/08*)

Moved by Councillors André Rivette and Mark MacDonald that Council utilize the \$579,000 Progress Fund funding for 2008 capital expenditures falling within the guidelines established under the Progress Fund By-law.

**Motion Defeated**

It was then Moved by Councillors Denis Carr and Guy Léger that the \$579,000 Progress Fund funding be utilized to complete the cladding project at the Civic Complex, and that it be part of the 2008 Capital Budget and funded through the Progress Fund.

Report FI 01/08 prepared by General Manager, Financial Services and Treasurer under date of February 6, 2008.

5. **Carefor Residential Hospice** *(Unfinished Business 52/07)*

Moved by Councillors Mark MacDonald and Elaine MacDonald that Council endorse the request for \$500,000 and that funding be taken from the Progress Fund.

It was then Moved by Councillors Guy Léger and Denis Carr that this request be deferred until other funding venues can be explored.

**Motion to defer Defeated.  
Main Motion Carried**

Report 05-08 prepared by Chief Administrator, Paul W. Fitzpatrick under date of February 5, 2008.

6. **Boys and Girls Club / S.D.&G.** *(Unfinished Business 03/08)*

Moved by Councillors Denis Carr and Mark MacDonald that Council endorse a maximum expenditure of \$150,000 and that the funding be strictly applied to the purchase of the building.

Report 07-08 prepared by Chief Administrator, Paul W. Fitzpatrick under date of February 5, 2008.

**Motion Carried**

7. **Transit Operational Review** - *Supplementary (Unfinished Business 65/07)*

Moved by Councillors Kim Baird and André Rivette

- 1) That Council receive report #07/08 prepared by Division Manager Transit Services, Len Tapp under date of January 31, 2008 regarding Canadian content for the purchase of three (3) - 30 foot buses;
- 2) That Council approve the hiring of an additional operator; and
- 3) That Council approve the implementation of Saturday 30 minute bus service from 10:15 a.m to 6:15 p.m and 60 minute service from 6:45 a.m. to 10:15 a.m. and from 6:15 p.m. to 11:45 p.m. effective March 31, 2008.

**Motion Carried**

## **COMMUNICATIONS / REPORTS**

### **COMMUNICATIONS / RAPPORTS**

1. **Agape Centre - Tipping Fees at Landfill  
Infrastructure and Municipal Works**

Moved by Councillors André Rivette and Elaine MacDonald that Council approve on a trial basis the waiving of tipping fees to the Agape Center for material (furniture items) delivered directly to the landfill site as recommended by General Manager Infrastructure and Municipal Works, Norm Levac under date of January 21, 2008 through Report #07/08.

**Motion Carried**

2. **Report of Pesticides Use Advisory Committee  
Pesticides Use Advisory Committee**

Moved by Councillors Elaine MacDonald and Mark MacDonald that Council receive report dated January 23, 2008 and prepared by Chair, Mr. John St.Marseille. and endorse the proposed By-law at the next scheduled Council meeting.

It was then Moved by Councillors Glen Grant and Syd Gardiner that this matter be deferred and referred to Administration in order to obtain information on what budget implications this Bylaw would have and the impact on our Bylaw Enforcement Division.

**Motion to Defer Carried**

3. **Funding of Soccer Bubble Emergency Work  
Planning, Parks & Recreation**

Moved by Councillors Denis Carr and Elaine MacDonald that Council receive report F&O 02/08 prepared by Supervisor Facilities/Operations, Richard Bourdeau under date of January 23, 2008 and authorize Administration to fund the repairs from the Working Reserves.

**Motion Carried**

4. **Priority Planning Session**

Moved by Councillors André Rivette and Bernadette Clément that Council receive report 04-08 prepared by Chief Administrative Officer, Paul W. Fitzpatrick, under date of February 4, 2008.

**Motion Carried**

5. **2008 Budget**

Moved by Councillors Denis Carr and Kim Baird that Council establish the evening of February 20<sup>th</sup>, 2008 for the next 2008 budget meeting. Report #09-08 prepared by Chief Administrative Officer, Paul W. Fitzpatrick, under date of February 6, 2008.

**Motion Carried**

## **TENDERS AND REQUESTS FOR PROPOSAL**

### **SOUSSIONS ET DEMANDE DE PROPOSITION**

#### **1. Tender No. 08-T02 Purchase of Bedding Plants and Hanging Baskets**

##### **Financial Services**

Moved by Councillors Denis Carr and Syd Gardiner that Tender 08-T02 be awarded to Les Serre Haeck & Grenier Inc., St. Zotique, Quebec at the total bid price of \$25,354.94 (net cost to the Corporation - \$24,233.04) being the best bid meeting the tender specifications.

Report PU#07-2008 prepared by Purchasing Agent, Paulette Heard under date of January 17, 2008.

**Motion Carried**

#### **2. Tender No. 08-T03 Mansard & Interior Renovation for the Second Level of the Cornwall Civic Complex**

##### **Financial Services**

Moved by Councillors Denis Carr and Glen Grant

1. That Tender 08-T03 be awarded to Robert J. Bourgon & Associates Ltd., Cornwall, Ontario at the total bid price of \$972,930.00 (net cost to the Corporation - \$926,600.00) being the best bid meeting the tender specifications.

2. That funds be taken from working reserves.

Report PU#08-08 prepared by Purchasing Agent, Paulette Heard under date of February 5, 2008.

**Motion Carried**

**NEW BUSINESS - None**

**PASSING OF BY-LAWS - Third and Final Reading**

Moved by Councillors Denis Carr and Syd Gardiner that By-laws 014 to 017 and 019 to 022 of 2008 inclusive, listed on the Agenda for third reading be taken as read a third time and finally passed.

**Motion Carried**

**AD HOC COMMITTEES**

**NOTICE OF MOTION - None**

**UNFINISHED BUSINESS LISTING**

**CONFIRMING BY-LAW**

Moved by Councillors André Rivette and Elaine MacDonald that By-law 023-2008 being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 11, 2008, having been read a first, second and third time be now taken as read and passed.


**Motion Carried**

**ADJOURNMENT**

Moved by Councillors Syd Gardiner and Bernadette Clément that the Regular Council Meeting of Monday, February 11, 2008, be adjourned at 8:57 p.m.

**Motion Carried**

  
DENISE LABELLE-GÉLINAS  
CITY CLERK

  
GLEN GRANT  
ACTING MAYOR