



REGULAR COUNCIL #20-2006

Monday June 26, 2006,
Meeting called to order at 7:30 p.m.
City Hall - 360 Pitt Street, Cornwall

PRESENT: Mayor Phil Poirier, Councillors Naresh Bhargava, Joël Côté, Glen Grant, Perry Lalonde, Korey Kennedy, Jacques Lemire, Mark MacDonald, Denis Moquin, Leslie O'Shaughnessy and Chris Savard (arrived at 8:15 p.m.)

ADMINISTRATION: Paul W. Fitzpatrick, Chief Administrative Officer, Denise Labelle-Gélinas, City Clerk, Manon Poirier, David Dick, Robert Menagh, Fernand Hamelin, Doris MacLean, Normand Levac, Victor Leroux, Robert Hickley and Debora Daigle

Mayor Phil Poirier called the meeting to order at 7:30 p.m.

INVOCATION

Father Matthew Brunet
St. Columban's

NATIONAL ANTHEM

Assembly

ADDITIONS / CORRECTIONS / DELETIONS

Addition of Communication Item #4 "Reduction in GST"

Report FI #12-2006 prepared by David Dick C.A., Manager, Financial Services, under date of June 26, 2006.

DISCLOSURE OF INTEREST

COMMITTEE OF THE WHOLE

Moved by Councillors Naresh Bhargava and Jacques Lemire that Council go into the Committee of the Whole and that all Minutes, Presentations, Delegations, Resolutions, Consent/Correspondence, Reports and By-laws 126-2006 to 137-2006 be referred to that Committee and that the Agenda of the Committee of the Whole for the meeting of Monday, June 26, 2006, be approved.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy and Mayor Phil Poirier

Absent: Councillor Chris Savard

Motion Carried

GENERAL CONSENT

ADOPTION OF MINUTES

The Minutes of the Regular Council Meeting #18-2006 of Monday, June 12, 2006, and Meeting #19-2006 of Monday, June 19, 2006, were presented for adoption. There being no corrections noted, the Minutes stand approved.

PRESENTATIONS

1. Economic Action Plan Strategy

Mr. Guy Lauzon, M.P., addressed Council regarding a campaign undertaken this winter of a short-term Economic Action Plan. Mr. Lauzon updated Council on issues such as the impact of the closure of Domtar, a small business exposition planned for the fall, an abattoir meat processing plant, the Seaway Valley Cooperative - Ethanol Plant project, an apprenticeship plan at NAV Canada, a new waterfront retirement feasibility study, a waste disposal gasifier a waterfront tourist attraction and the scholastic stability.

Mr. Lauzon presented a sample of Canadian flag which has been distributed to over 6,000 homes who will be displaying same. Mr. Lauzon is hoping to increase the visibility of our patriotism by entering our community into the Guinness Book of World Records.

In conclusion, Mr. Lauzon presented Mayor Phil Poirier with an official Canadian flag and requested Council's support in the "Proud to be Canadian Campaign" by flying the flag at City Hall.

2. Ontario Winter Games Legacy Awards

The Ontario Winter Games Legacy Award was established in support of the aims fo the Ontario Games Program to assist in the development of amateur athletes in Ontario. Successful amateur athletes become the volunteers and leaders of our communities. It is the purpose of this award to recognize the successful athletes of today in order to indirectly contribute to the future development of our communities in Stormont, Dundas and Glengarry Counties.

The Council recognized, this evening, three deserving Students who were each presented with the Ontario Winter Games Legacy Awards. In addition, the Ontario Winter Games Legacy Award consists of a minimum of two bursaries of \$1,000 to be awarded annually to a male and a female student who are graduating from high school, are pursuing post secondary studies and who have demonstrated athletic excellence in the communities of Stormont, Dundas and Glengarry

Kelsey Thomson a grade twelve graduate of Char-Lan District High School has achieved an average of 84.8. As a student, Kelsey is highly motivated and always strives to do her best. She displays exemplary behaviour and is always ready to help others when needed. This has been proven with her volunteer tutoring sessions, her commitment to her peer helping group, and her participation on the school's Ontario Student's Against Impaired Driving Committee. As a standout athlete, Kelsey possesses extreme dedication to all teams on which she has participated and thus has had great sporting success. She has played on the volleyball, basketball, hockey and soccer school teams. She also played on the Cornwall and Ottawa AA Travelling hockey team for the past five years. She transfers her love of sports by counselling at the Huron Hockey School during the summer months. Kelsey will be attending Queen's University in the Faculty of Arts and Science in the fall.

Adam Barton a grade twelve graduating student of Char-Lan District High School achieved an average of 80 percent. As a student, Adam was quite involved in a number of school activities such as Ontario Student's Against Impaired Driving Committee, peer helping, Terry Fox Runs, Bike-a-thons, and leadership camps. If a job needed to be done, Adam was always high on the teachers' lists of helpers as they knew it would be done well if he was involved. As a standout athlete, Adam competed in a number of sports such as soccer, hockey, basketball, track and field and volleyball. Adam had the honour of being captain on most of these teams. Adam's teammates were always important to him and they looked to him for motivation and leadership. Adam will be attending McMaster University in the fall.

Émilie Séguin a grade twelve graduate student at École secondaire catholique La Citadelle has achieved an average of 84.1. She has consistently achieved outstanding academic excellence and unrivalled athletic and leadership success. As a standout athlete, Émilie competed in numerous team and individual sports. Her list of sports includes track and field, badminton, volleyball, basketball, baseball, soccer and speed swimming. While she had a great deal of success in each of these pursuits, her most noteworthy achievement is leading her senior basketball team last year to an appearance at OFSAA competition. Her demeanour on and off the court made her a great captain and an excellent role model for her younger and less experienced teammates. Émilie has extended her talent in athletics by coaching at a basketball camp for two years and was involved with the Athletic Association at École La Citadelle. Émilie will be attending the University of Ottawa in the fall pursuing in the Bachelor of Science program, specializing in Activité physique.

3. Fire Safety Action Award

On Saturday, April 22, 2006 at 01:30 A.M. The Cornwall Fire Service had received an alarm indicating that a fire had been detected in the bathroom of a city residence, located at 126 Fourth Street East. Upon arrival, the Fire Service witnessed the Caregiver, Tricia Cummings, and the three children sitting outside on the front lawn of 126 Fourth Street East. Through discussions with Tricia, the officer was informed that a smoke detector had awoken one of the children and herself. Tricia Cummings immediately initiated her responsibility to alert and evacuate all three children to an outside safe area, located in the front of the residence. Tricia then proceeded to a neighbouring home to call 9-1-1. Her swift responsible actions certainly eliminated the extreme risk of possible injuries, and further smoke and fire damage to the home. On June 21, 2006, Tricia Cummings received a Fire Marshal's Public Safety Council's Fire Safety Award in Toronto, Ontario. Tricia was among several provincial possible candidates to apply, and in turn Tricia was chosen for this well recognized Provincial Fire Safety Award.

Victor Leroux, Fire Chief for the City of Cornwall, recognized Miss Tricia Cummings for competently demonstrating her Fire Safety knowledge, in a quick and responsible fashion, in the early morning hours of Saturday, April 22, 2006.

DELEGATIONS

1. Fluorescent Tubes - Cornwall and District Environmental Committee

Elaine Kennedy, Chair of the Cornwall and District Environmental Committee, urged the Council to review its current recycling practices in expanding its Hazardous Waste Day at the landfill site in accepting old fluorescent tubes and any other items that release contaminants within our atmosphere. Such contaminants besides the fluorescent tubes which are known to contain mercury and if broken evaporates into the air, could include old refrigerators and its freon, fire alarms etc.

Ms Kennedy, indicated that more recycling will become mandated by the Provincial Government and urged the city to study the situation now and implement a good plan and promote this facet as another environmentally friendly project that the City undertakes towards the health and well being of its citizens.

Moved by Councillors Mark MacDonald and Denis Moquin that Council refer this matter to Administration for report at the regular meeting of August 14, 2006. In addition, the report should contain information on recycling other contaminants that are currently being sent to our landfill site such as old refrigerators (freon), fire alarms, etc..

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Jacques Lemire, Denis Moquin,
Mark MacDonald, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy and Mayor
Phil Poirier
Absent: Councillor Chris Savard

Motion Carried

BY-LAWS

- 126-2006 A By-law to close, stop up and declare surplus the lane on Registered Plan 108, City of Cornwall, County of Stormont, now designated as Parts 1, 2 and 3 on Reference Plan 52R-6799 reserving onto The Corporation of the City of Cornwall a storm and sanitary sewer easement over the said Parts 1, 2 and 3 on Reference Plan 52R-6799;
- 127-2006 A By-law to authorize The Corporation of the City of Cornwall to sell the lane on Registered Plan 108, City of Cornwall, County of Stormont, now designated as Parts 1, 2 and 3 on Reference Plan 52R-6799 reserving onto The Corporation of the City of Cornwall a storm and sanitary sewer easement over the said Parts 1, 2 and 3 on Reference Plan 52R-6799;
- 128-2006 A By-law to authorize The Corporation of the City of Cornwall to sell property to Plani-Choix which property is legally described as Part of Lot 15, South Side of Third Street, Cornwall Town Site, City of Cornwall, County of Stormont, as previously described in Instrument No. 189000;

- 129-2006 A By-law to authorize The Corporation of the City of Cornwall to postpone its lien in favour of Scotia Mortgage Corporation for the property legally described as Lot 205, Plan 16 save and except the northerly 40 feet of Lot 205, North 16 feet of Lot 206 as laid out on a map or plan of Gladstone according to Plan 16, City of Cornwall, County of Stormont and municipally known as 41, 41A, 41B Baldwin Avenue;
- 130-2006 A By-law to allow the closing of Amelia Street between Fourth Street and Fifth Street for work by Union Gas on the South Side of Fifth Street;
- 131-2006 A By-law to authorize The Corporation of the City of Cornwall to enter into a Collective Agreement with CUPE 3251 for the period of October 1, 2004 to September 30, 2007;
- 132-2006 A By-law to authorize The Corporation of the City of Cornwall to renew its Lease Agreement (64-671) with The St. Lawrence Seaway Management Corporation for the Corporation's structures located on land legally described as Lock 19, old Lock 19 and weir to Lock 19, the Corporation's Right-of-Way leading to said structures as well as a parking area containing 465 m² more or less;
- 133-2006 A By-law to authorize The Corporation of the City of Cornwall to renew its Lease Agreement with The St. Lawrence Seaway Management Corporation for a Parcel of Canal Reserve Land being Part of Lot 19 and Part of Lot 20, Concession 1, containing an area of 3.86 ha±;
- 134-2006 A By-law to designate a specific portion of Municipal Property legally described as Part of the West Half of Lot 12, Concession 1, City of Cornwall, County of Stormont, and commonly referred to as the immediate lands upon which the Cornwall Street Railway Locomotive Engine #17 is situated and encompassing Lands/Artifact/Structure as of Cultural (including Architectural and/or Historic) Heritage Value or Interest;
- 135-2006 A By-law to authorize The Corporation of the City of Cornwall to enter into a Municipal Funding Agreement for the transfer of Federal Public Transit Funds (See Page 35);
- 136-2006 A By-law to further amend By-law 069-1989 known as the Traffic By-law - Schedule II Parking Restrictions by adding part of Baldwin Avenue; and
- 137-2006 A By-law to authorize The Corporation of the City of Cornwall to sell property to Harvest Christian Fellowship of Cornwall which property is legally described as Part of Lot 20, South Side of Ninth Street, Cornwall Town Site, City of Cornwall, County of Stormont, now designated as Parts 1 and 2 on Reference Plan 52R-1852, City of Cornwall.

CONSENT

1. Staff Replacement - Machine Operator 2 Waterworks Section

That Council authorize the replacement of the Machine Operator 2 position in the Waterworks Section pursuant to Report MWS #20-2006 prepared by Fernand Hamelin, C.E.T., Manager, Municipal Works and Services, under date of June 15, 2006.

2. Staff Replacement - Probationary Firefighter

That Council authorize the hiring of a probationary Firefighter pursuant to Report PS.Fire #03-2006 prepared by Robert Hickley, Deputy Fire Chief, Protective Services, under date of June 26, 2006.

**3. Association française des municipalités de l'Ontario AFMO
Association of Francophone Municipalities of Ontario**

That Council approve the payment for the 2006/2007 Membership in the amount of \$1,300.00 received from the Association française des municipalités de l'Ontario AFMO / Association of Francophone Municipalities of Ontario in the amount of \$1,300.00 for the 2006/2007 Membership. (The 2005/2006 Membership Fee was in the amount of \$1,300.00.)

ADOPTION OF GENERAL CONSENT

Moved by Councillors Glen Grant and Jacques Lemire that all items listed under the General Consent portion of this Agenda be adopted as presented.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

**REPORTS from
UNFINISHED BUSINESS**

COMMUNICATION / /REPORTS**1. Staff Request - Employment Support Worker (Bilingual)**

Moved by Councillors Perry Lalonde and Korey Kennedy that Council approve the hiring of one bilingual Employment Support Worker for an initial twelve-month period who would be dedicated to serving the spouses and dependent adults of Ontario Disability Support Program (ODSP) recipients who are now required to participate in employment related activities pursuant to Report SSS #21-2006 prepared by Doris MacLean, B.A., B.S.W., Acting Manager, Social Support Services, under date of June 16, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

2. Social Planning Council for Cornwall and Area

Moved by Councillors Chris Savard and Denis Moquin that Council endorse the efforts to establish a Social Planning Council for Cornwall and area pursuant to Report PHS #22-2006 prepared by Debora Daigle, Social Housing Division Manager, under date of June 14, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

3. Grass Cutting / Trimming - Tender 06-T20

Fernand Hamelin, C.E.T., Manager, Municipal Works and Services presented Report MWS #21-2006 dated June 21, 2006, recommending a different motion than what the Council wished to proceed with. As a result, the report was not considered and the Council moved to adopt the original recommendation presented on the original Tender report of June 12, 2006.

Moved by Councillors Leslie O'Shaughnessy and Mark MacDonald without prejudice

- (a) That item 2 be revoked from D.M.R., Cornwall, Ontario and that his bid deposit be returned; and
 - (b) That item 2 be awarded to MDR Grass Cutting Inc., Bainsville, Ontario, at the total bid price of \$21,381.43 (net cost to the Corporation \$19,982.65),
- pursuant to Report PU #43-2006 prepared by Paulette Heard, CMTC, Purchasing Agent, under date of June 5, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Jacques Lemire, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

4. Reduction in GST

Moved by Councillors Perry Lalonde and Naresh Bhargava that fees for all services offered by the City subject to GST, with the exception of metered rates, be adjusted to reflect the recently announced in the Goods and Services Tax from 7% to 6% pursuant to Report FI #12-2006 prepared by David Dick C.A., Manager, Financial Services, under date of June 26, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

TENDER and REQUEST FOR PROPOSAL BLOCK**1. Tender 06-T21-2006 - Supply of Polyelectrolytes**

Moved by Councillors Glen Grant and Jacques Lemire that Tender 06-T21 be awarded for a three-year period to Ciba Speciality Chemicals, Mississauga, Ontario, as follows: \$3.44/kg. for polyelectrolyte anionic; and \$3.75 for polyelectrolyte cationic plus applicable GST being the best bid meeting the tender specifications pursuant to Report PU #48-2006 prepared by Paulette Heard, CMTC, Purchasing Agent, under date of June 14, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

2. Tender 06-T31 - Watermain CIPP Relining

Moved by Councillors Leslie O'Shaughnessy and Chris Savard that Option B of Tender 06-T31 be awarded to Malyon Excavation Ltd., Cornwall, Ontario, at the total revised bid price of \$519,757.85 (net cost to the Corporation - \$485,755.00) being the best bid meeting the tender specifications pursuant to Report PU #49-2006 prepared by Paulette Heard, CMTC, Purchasing Agent, under date of June 14, 2006.

In light of discussions surrounding the magnitude of the project in question, Councillors O'Shaughnessy and Savard requested that their original motion be withdrawn.

It was then moved by Councillors Leslie O'Shaughnessy and Glen Grant that the Tender 06-T31 be awarded in its entirety to Malyon Excavation Ltd., Cornwall, Ontario, at the total bid price of \$592,571.35 (net cost to the Corporation - \$553,805.00) and that the difference of \$72,813.50 (\$68,050.00) be taken from Water Reserves.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

3. Tender 06-T32 - Supply and Delivery of Winter Highway Coarse Salt

Moved by Councillors Perry Lalonde and Denis Moquin that Tender 06-T32 be awarded to Sifto Canada Corp., Mississauga, Ontario, at the total bid price of \$73.45 per tonne for the 2006/2007 season and \$76.84 per tonne for the 2007/2008 season (net cost to the Corporation - 2006/2007 season - \$68.97, 2007/2008 season - \$72.16) being the best bid meeting the tender specifications pursuant to Report PU #46-2006 prepared by Paulette Heard, CMTC, Purchasing Agent, under date of June 12, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

4. Tender 06-T34 - Response Maintenance of Roadway Lighting

Moved by Councillors Joël Côté and Leslie O'Shaughnessy that Tender 06-T34 be awarded for a three-year period to Langley Utilities Contracting Ltd., Bowmanville, Ontario, at the total bid price of \$361,477.03 (net cost to the Corporation - \$337,829.00) being the best bid meeting the tender specifications pursuant to Report PU #50-2006 prepared by Paulette Heard, CMTC, Purchasing Agent, under date of June 15, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

5. Tender 06-T36 - Fall Arrest System

Moved by Councillors Glen Grant and Leslie O'Shaughnessy that Tender 06-T36 not be awarded pursuant to Report PU #47-2006 prepared by Paulette Heard, CMTC, Purchasing Agent, under date of June 12, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

NEW BUSINESS

1. Vote by Mail

Moved by Councillors Mark MacDonald and Korey Kennedy

WHEREAS it has been well documented that we have an aging population, and it sometimes becomes difficult for our seniors to be completely mobile; and

WHEREAS in recent elections, voter turnout has been steadily on the decline; and

WHEREAS a "Vote by Mail" service is now being offered by Canada Post, which helps remove barriers that keep electors away from polling stations.

NOW THEREFORE BE IT RESOLVED THAT Administration contact Canada Post regarding this issue and report back to us on the steps required to implement this service.

A recorded vote on this matter resulted as follows:

For: Councillor Mark MacDonald

Against: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Jacques Lemire, Denis Moquin, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Defeated

Denis Moquin declared an interest in this matter and did not take part in the discussion

2. Police Arbitration

Moved by Councillors Glen Grant and Joël Côté

WHEREAS the recent Police Arbitration Award for Retention/Service/Experience pay has increased the cost of policing in Cornwall; and

WHEREAS the ability to pay has caused a great concern for our residents and Council; and

WHEREAS City Council wish to investigate the appeal process; and

NOW THEREFORE BE IT RESOLVED THAT an emergency meeting be scheduled as soon as possible with the Police Board to discuss this topic and investigate opportunities.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Jacques Lemire, Mark MacDonald, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Abstained: Councillor Denis Moquin

Motion Carried

Monday, June 26, 2006

PASSING OF BY-LAWS - Third and Final Reading

Moved by Councillors Leslie O'Shaughnessy and Jacques Lemire that By-laws 126-2006 to 137-2006 inclusive, listed on the Agenda for third reading be taken as read a third time and finally passed.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Motion Carried

AD HOC COMMITTEES**NOTICE OF MOTION****UNFINISHED BUSINESS LISTING****CONFIRMING BY-LAW**

Moved by Councillors Perry Lalonde and Naresh Bhargava that By-law 138-2006 being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, June 26, 2006, having been read a first, second and third time be now taken as read and passed.

A recorded vote on this matter resulted as follows:

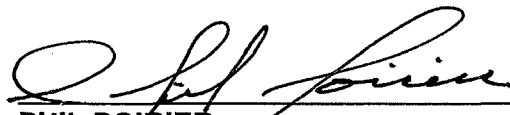
For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Denis Moquin, Mark MacDonald, Korey Kennedy, Perry Lalonde, Jacques Lemire, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier


Motion Carried

ADJOURNMENT

Moved by Councillors Leslie O'Shaughnessy and Jacques Lemire that the Regular Council Meeting of Monday, June 26, 2006, be adjourned at 9:00 p.m.


DENISE LABELLE-GÉLINAS
CITY CLERK


PHIL POIRIER
MAYOR


MANON POIRIER
RECORDING SECRETARY /
ACTING DEPUTY CLERK