



## SPECIAL PUBLIC COUNCIL # 01-2005

Thursday, January 6, 2005  
Meeting began at 5:00 p.m.

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- PRESENT:** A Special Public Council meeting was held this evening with the following members present: Mayor Phil Poirier, Councillors Joël Côté, Chris Savard, Glen Grant, Leslie O'Shaughnessy, Mark MacDonald, Jacques Lemire, Huguette Burroughs and Perry Lalonde
- ABSENT:** Councillors Korey Kennedy and Naresh Bhargava,
- ADMINISTRATION:** Cecil Vincent, Chief Administrative Officer, Denise Labelle-Gélinas, City Clerk; and the following Management Personnel: Fernand Hamelin, Susan Cain, Norm Levac, David Dick, Paul Fitzpatrick, Donna Derouchie, Stephen Alexander and Debora Daigle
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Mayor Phil Poirier called the meeting to order at 5:10 p.m.

1. **STRATEGIC PLANNING - REVIEW OF SCHEDULE 'A'**

The following general information was suggested by Facilitator Mr. Cuff for Council's consideration during its Strategic Planning Session of September 2004.

(a) **General Information Process**

Moved by Councillors Glen Grant and Mark MacDonald that Administration develop a draft policy on a process to be used by Council members when information is requested by members from Administration.

**Motion Withdrawn**

It was then moved by Councillors Chris Savard and Jacques Lemire that Administration be directed to develop a draft policy on a process for Council accessing *general information* and directing Administration, to be reviewed by Council.

**Motion Carried**

(b) **Orientation for New Council - Procedural Bylaw**

Moved by Councillors Chris Savard and Perry Lalonde that the process for *Orientation of new Councils* be included within the Council's Procedural By-law.

**Motion Carried**

(c) **Repetitive Issues**

No action taken.

(d) **Council Reports - Process**

Moved by Councillors Huguette Burroughs and Joël Côté that the following directive be followed in respect to the presentation of Council Reports to the Council Agenda:

- (i) Any report not signed by the Chief Administrative Officer, will require an explanatory report attached to the report in question; and
- (ii) Where the Chief Administrative Office is unable to provide a signature to the report prior to printing, the Chair will request a verbal explanation to the report's recommendation immediately prior to any debate undertaken by the Council.

**Motion Carried**

- (e) **Committee of the Whole**  
Moved by Councillors Chris Savard and Huguette Burroughs that Council begin working with a Committee of the Whole, every Monday, one week prior to a scheduled regular meeting; that the Procedural By-law reflect the directive; and that this be implemented beginning April 1, 2005.  
**Motion Carried**
- (f) **Agenda Reports - Inclusion by Members of Council**  
Moved by Councillors Leslie O'Shaughnessy and Mark MacDonald that the Procedural By-law Committee identify a process of how a Council member may get an issue added to the Agenda of a Council meeting.  
**Motion Carried**
- (g) **Information Requested by Council Members**  
No action taken.
- (h) **Council Room Redesign**  
Moved by Councillors Huguette Burroughs and Perry Lalonde that Council holds its decision on the redesign of the Council Room until such time as a decision is taken on the possible relocation of City Hall to the Civic Complex.  
**Motion Carried**
- (i) **Nominated Candidates - Calendar Dates**  
Moved by Councillors Perry Lalonde and Jacques Lemire that the Procedural By-law Committee review the inclusion, within a revised Procedural By-law, information that would identify, during an Election Year and once nomination forms have been filed and accepted, a calendar detailing events of the three months following Election Day, including meeting dates, orientation date first day of new Council and how a Council member would function within the organization, be provided.  
**Motion Carried**
- (j) **Strategic Planning Sessions**  
Moved by Councillors Jacques Lemire and Mark MacDonald that the Procedural By-law include information on Strategic Planning Sessions and the time frame in which they are to be provided after an Election.  
**Motion Carried**
- (k) **Agenda Release to Media**  
Moved by Councillors Chris Savard and Perry Lalonde that the media continue to receive their Council Agenda on the Friday immediately following the release to the Council on Thursday.  
**Motion Carried**
- (l) **Strategic Planning Sessions for Community**  
Moved by Councillors Glen Grant and Jacques Lemire that the Council provide for opportunities for public input and community involvement of Strategic Planning Sessions.  
**Motion Carried**
- (m) **CAO Evaluation Process/Policy**  
Moved by Councillors Mark MacDonald and Leslie O'Shaughnessy that the Personnel Committee develop a new CAO Evaluation process/policy for future use.  
**Motion Carried**

**(n) Mayor's State of Address**

Moved by Councillors Mark MacDonald and Jacques Lemire that the Mayor be directed to prepare a yearly State of the City address and that, prior to being released, a copy be provided to Council for approval and that the event, where delivery of the message is to be made, be provided to Council.

**Motion Carried**

**2. BUDGET REVIEW**

Moved by Councillors Mark MacDonald and Jacques Lemire that Administration be directed to present it's Budget 2005 Overview on Thursday, January 13, 2005, beginning at 6:30 p.m. in Council Chambers.

**Motion Carried**

**3. BUDGET DELIBERATIONS - 2005**

Moved by Councillors Perry Lalonde and Jacques Lemire that the following dates be reserved for the 2005 Budget Deliberations:

Wednesday, January 19, 2005	6:30 p.m. to 9:30 p.m.
Thursday, January 20, 2005	6:30 p.m. to 9:30 p.m.
Saturday, January 22, 2005	9:00 a.m. to 4:00 p.m.
Tuesday, January 25, 2005	6:30 p.m. to 9:30 p.m.
Wednesday, January 26, 2005	6:30 p.m. to 9:30 p.m.
Monday, January 31, 2005	6:30 p.m. to 9:30 p.m.

**Motion Carried**

**4. BUDGET RELEASE TO MEDIA**

Moved by Councillors Chris Savard and Joël Côté that the media be provided a copy of the Budget document for 2005 immediately.

**Motion Carried**

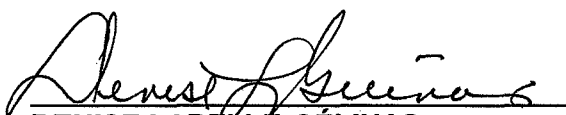
**5. FUNDING OPTIONS**

Council, as a whole, indicated its desire to have discussions on potential funding options for financial shortfalls in 2005 and future budget shortfalls scheduled for Thursday, January 20, 2005.

**ADJOURNMENT**

Moved by Councillors Glen Grant and Leslie O'Shaughnessy that the Special Open Council meeting be adjourned at 9:00 p.m.

**Motion Carried**



**DENISE LABELLÉ-GÉLINAS**  
CITY CLERK



**PHIL POIRIER**  
MAYOR

