



The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Finance
Report Number: 2020-303-Financial Services
Prepared By: Paul Scrimshaw, Accounting Manager and Deputy Treasurer
Meeting Date: June 22, 2020
Subject: Elected Officials Expense Statements for the Period of April 1 to May 31, 2020

Purpose

To provide Council with a financial snapshot of expenses for the period April 1 to May 31, 2020.

Recommendation

That Council receive the Statement of Expenses for Elected Officials for the period April 1 to May 31, 2020.

Financial Implications

All remuneration and expenses incurred are in compliance with the approved 2020 Budget, corporate policies, accounting and reporting procedures.

Strategic Priority Implications

This report achieves the Strategic Plan of corporate excellence ensuring financial transparency and accountability by exercising prudent financial stewardship managing public funds.

Background / Discussion

The accompanying schedules details expenses incurred up to May 31, 2020 of Council as a Whole and individual Council Members.

STATEMENT OF EXPENSES - ELECTED OFFICIALS

COUNCIL AS A WHOLE

for the period of April 1 to May 31, 2020

| Council (as a whole) | <u>Food Provisions</u> | <u>Office Supplies</u> | <u>Office Equipment</u> | <u>Memberships, Association Fees</u> | <u>Promotion Costs</u> | <u>Public Relations</u> | <u>Blackberry Charges</u> | <u>Integrity Commissioner</u> | <u>Total Expenses</u> |
|---|------------------------|------------------------|-------------------------|--------------------------------------|------------------------|-------------------------|---------------------------|-------------------------------|-----------------------|
| Previous Expenses | \$2,066.44 | \$436.85 | \$0.00 | \$33,942.83 | \$206.05 | \$0.00 | \$1,147.80 | \$0.00 | \$37,799.97 |
| April - May Statement | \$169.01 | \$373.17 | \$0.00 | \$0.00 | \$256.65 | \$235.87 | \$1,786.76 | \$305.28 | \$3,126.74 |
| Total Expenses to Date | \$2,235.45 | \$810.02 | \$0.00 | \$33,942.83 | \$462.70 | \$235.87 | \$2,934.56 | \$305.28 | \$40,926.71 |
| 2020 Budget | \$7,000.00 | \$2,000.00 | \$0.00 | \$38,850.00 | \$3,000.00 | \$7,000.00 | \$7,983.00 | \$7,500.00 | |
| Coffee, Juice, Creamers, Water, etc. (Meetings) | \$169.01 | | | | | | | | |
| Cell Phone Charges | | | | | | | \$1,786.76 | | |
| Office Supplies | | \$373.17 | | | | | | | |
| Media Advertising | | | | | | \$235.87 | | | |
| Integrity Commissioner | | | | | | | | \$305.28 | |

**STATEMENT OF EXPENSES - ELECTED OFFICIALS
CONFERENCES / PROFESSIONAL DEVELOPMENT**

for the period of April 1 to May 31, 2020

| | | |
|------------------------|--|--------------------|
| Previous Expenses | | \$7,111.69 |
| April - May Statement | | <u>-\$2,490.78</u> |
| Total Expenses to Date | | \$4,620.91 |
| 2020 Budget | | \$25,000.00 |

FCM Annual Conference - June 3-7, 2020 (Mayor B. Clément) *

| | | |
|----------------|-----------|--------------------|
| Registration | -\$905.67 | |
| Accommodation | -\$339.72 | |
| Transportation | | <u>-\$1,245.39</u> |

FCM Annual Conference - June 3-7, 2020 (Councillor E. MacDonald) *

| | | |
|----------------|-----------|--------------------|
| Registration | -\$905.67 | |
| Accommodation | -\$339.72 | |
| Transportation | | <u>-\$1,245.39</u> |

* Refund for Cancelled Conference

STATEMENT OF EXPENSES - ELECTED OFFICIALS SOUVENIRS

for the period of April 1 to May 31, 2020

| | <i>Mayor Clément</i> | <i>Councillor Bennett</i> | <i>Councillor Bergeron</i> | <i>Councillor Dupelle</i> | <i>Councillor Gardiner</i> | <i>Councillor Grant</i> |
|-------------------------------|--------------------------|---------------------------------|-----------------------------|----------------------------|----------------------------|-------------------------|
| Minor Sports Associations | | | | | | |
| Schools | | | | | | |
| Service Clubs | | | | | | |
| Tournaments/Curling Bonspiels | | | | | | |
| Local Boards / Organizations | | | | | | |
| Miscellaneous | \$256.65 | | | | | |
| Community Events | | | | | | |
| Visitors/Dignitaries | | | | | | |
| | \$256.65 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | <i>Councillor Hébert</i> | <i>Councillor Hollingsworth</i> | <i>Councillor MacDonald</i> | <i>Councillor McIntosh</i> | <i>Councillor Towndale</i> | |
| Minor Sports Associations | | | | | | |
| Schools | | | | | | |
| Service Clubs | | | | | | |
| Tournaments/Curling Bonspiels | | | | | | |
| Local Boards / Organizations | | | | | | |
| Miscellaneous | | | | | | |
| Community Events | | | | | | |
| Visitors/Dignitaries | | | | | | |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

| Mayor Bernadette Clément | <u>Police Services Board Honorarium</u> | <u>Car Allowance</u> | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|---------------------------------------|---|--------------------------|-----------------------------|-----------------------------|----------------------|---------------------------|------------------|
| Previous Expenses | \$875.01 | \$568.88 | \$0.00 | \$127.02 | \$0.00 | \$695.90 | \$206.05 |
| April - May Statement | \$583.34 | \$284.44 | \$0.00 | \$0.00 | \$0.00 | \$284.44 | \$256.65 |
| Total Honorarium to Date | \$1,458.35 | | | | | | |
| Total Expenses to Date | | \$853.32 | \$0.00 | \$127.02 | \$0.00 | \$980.34 | \$462.70 |
| 2020 Budget | \$3,500.00 | \$1,920.00 | -----\$5,000.00----- | | | | |
| Car Allowance (April - May 2020) | | \$284.44 | | | | | |
| Cornwall Police Services Board | | | | | | | |
| Honorarium (April - May 2020) | \$583.34 | | | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Todd Bennett

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$137.38 | \$0.00 | \$137.38 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$137.38 | \$0.00 | \$137.38 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Eric Bergeron

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Maurice Dupelle

| | Corporate <u>Travel</u> | Public <u>Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|---------------------------------|----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$137.38 | \$0.00 | \$137.38 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$137.38 | \$0.00 | \$137.38 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Syd Gardiner

| | Corporate <u>Travel</u> | Public <u>Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|---------------------------------|----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$237.38 | \$0.00 | \$237.38 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$237.38 | \$0.00 | \$237.38 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Glen Grant

| | <u>Outside Agencies Honorarium</u> | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|--|---------------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$750.00 | \$0.00 | \$0.00 | \$12.20 | \$12.20 | \$0.00 |
| April - May Statement | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$1,250.00 | \$0.00 | \$0.00 | \$12.20 | \$12.20 | \$0.00 |
| 2020 Budget | \$3,000.00 | -----\$1,257.50----- | | | | |

Cornwall Police Services Board

Honorarium (April - May 2020) \$500.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Carilyne Hébert

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|---------------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2020 Budget | | -----\$1,257.50----- | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Dean Hollingsworth

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$50.00 | \$0.00 | \$50.00 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$50.00 | \$0.00 | \$50.00 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Elaine MacDonald

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$95.41 | \$0.00 | \$0.00 | \$95.41 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$95.41 | \$0.00 | \$0.00 | \$95.41 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Claude McIntosh

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$0.00 | \$71.22 | \$71.22 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$0.00 | \$71.22 | \$71.22 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of April 1 to May 31, 2020

Councillor Justin Towndale

| | <u>Corporate Travel</u> | <u>Public Relations</u> | <u>Miscellaneous</u> | <u>Total Expenses</u> | <u>Souvenirs</u> |
|-------------------------------|-----------------------------|-----------------------------|----------------------|-----------------------|------------------|
| Previous Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| April - May Statement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenses to Date | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2020 Budget | -----\$1,257.50----- | | | | |