

# Agenda

## Cornwall City Council

**Meeting ID:** 2019-10  
**Meeting Date:** Tue April 23, 2019 07:00 PM  
**Location:** Council Chambers  
**Chair:** Bernadette Clement, Mayor  
**Prepared By:** Manon L. Levesque, City Clerk

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### **IN-CAMERA SESSION / RISE AND REPORT FROM THE IN-CAMERA MEETING OF TUESDAY, APRIL 23, 2019**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, Report 2019-044-CL, Lay Appointments to the Cornwall Planning Programs Evaluation Group, Heritage-Patrimoine Cornwall, Municipal Accessibility Advisory Committee, Senior Friendly Community Plan Development Advisory Committee and Transit Committee**

b) personal matters about an identifiable individual, including municipal or local board employees

**Item #2, Report 2019-03-HR, Update on Personnel Matter**

b) personal matters about an identifiable individual, including municipal or local board employees

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

**Item #3, Report 2019-03-HR, Appointments to the Election Audit Compliance Committee**

b) personal matters about an identifiable individual, including municipal or local board employees

**Item #4, Report #2019-13 PDR-PL, Sale of Property**

c) a proposed or pending acquisition or disposition of land by the municipality

or local board

**Item #5, Report #2019-02-CAO, Draft Agreement**

a) the security of the property of the municipality or local board

**MOMENT OF PERSONAL REFLECTION**

**NATIONAL ANTHEM**

*Hymne national*

Oh, Canada  
Our home and native land,  
True patriot love  
In all of us command.  
With glowing hearts  
We see thee rise,  
The true, north, strong, and free.  
From far and wide  
Oh Canada  
We stand on guard for thee.  
God keep our land  
Glorious and free.  
Oh, Canada we stand on guard for thee,  
Oh, Canada  
we stand on guard for thee.

O Canada!  
Terre de nos aïeux,  
Ton front est ceint  
de fleurons glorieux!  
Car ton bras  
sait porter l'épée,  
Il sait porter  
la croix! Ton histoire  
est une épopée,  
Des plus brillants exploits.  
Et ta valeur,  
de foi trempée,  
Protégera nos foyers et nos droits.  
Protégera nos foyers  
et nos droits.

**The Acting Mayor for this month is Councillor Glen Grant.**

**OPENING**

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

**ROLL CALL**

**ADDITIONS, DELETIONS OR AMENDMENTS**

*Ajouts, retraits ou modifications*

All matters listed under General Consent, save and except “Delegations” are

considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

## **ADOPTION OF AGENDA**

### **DISCLOSURE OF INTEREST**

*Déclarations d'intérêts pécuniaires*

### **COMMITTEE OF THE WHOLE**

*Séance de commission étendue à la chambre entière*

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

### **ADOPTION OF MINUTES**

*Ratification des procès-verbaux*

The following Minutes were presented for adoption. There being no corrections noted, the Minutes are recommended for approval.

#### **1 April 8, 2019 Cornwall City Council Meeting**

Click for detail -->  (See pages 10 - 21)

### **PRESENTATIONS**

*Présentations*

#### **1 2018 Financial Statements (a) by Tracey Bailey, General Manager, Financial Services (b) by Ross Markell, Jamie Pollock and Erin Lalonde, MNP LLP**

Click for detail -->  (See page 22)

### **DELEGATIONS**

*Délégations*

## **CONSENT/CORRESPONDENCE**

### *Consentement et correspondance*

#### **1 PAC Report No. 3 - April 15, 2019 CPPEG Recommendations**

Click for detail --> 📄 (See pages 23 - 24)

That Council approve the following recommendations from the Planning Advisory Committee:

a. File HOTC#2019-01 - 29 Second St E Dr. Syed Hussain applicant

That HOTC#2019-01 - 29 Second St E request be approved as follows:

Program 3- Project Design Grant - \$4,607

Conditional: to complete the repair to the facade on the east side and to clean up the overgrowth in the rear of the property at the fence line

b. File HOTC#2019-02 - 245 & 249 Pitt St Eric Charron and Giovanna Galletto applicant

That HOTC#2019-02 - 245 & 249 Pitt St request be approved as follows:

Program 3 - Project Design Grant - \$7,500

(Conditions: reimbursement may occur at the submission for the building permit)

Program 5 - Municipal Planning/Development Fees Grant - Actual

c. File HOTC#2013-16 Addendum - 108 Pitt St Chris Munro applicant

That HOTC#2013-16 Addendum request be approved as follows:

Program 2 - Building Restoration & Improvement - \$3,533 (Interest Free loan)

Program 5 - Municipal Planning/Development Fees Grant - Actual

Program 6 - Discretionary Municipal Tipping Fees Grant - \$2,950

d. File BR#2009-06 Addendum 1200 Second St W 1350844 Ontario Inc applicant

That BR#2009-06 Addendum 1200 Second St W request be approved as follows:

Program 1 - City of Cornwall Rehabilitation Grant - \$33,317 (Development Charges)

Program 4 - Municipal Planning/Development Fees Grant - \$57,498

#### **2 Elected Officials Expense Statements for the Period of January 1 to March 31, 2019**

Click for detail --> 📄 (See pages 25 - 36)

That Council receive the Statement of Expenses for Elected Officials for the period January 1 to March 31, 2019.

#### **3 Ontario Regulation 284/09 - Budget Matter Expenses**

Click for detail --> 📄 (See pages 37 - 41)

That Council adopt this report by Resolution as required under the *Municipal Act, 2001*, Ontario Regulation 284/09.

#### **4 2018 Annual Report on the Status of City Reserves**

Click for detail -->  (See pages 42 - 51)

That Council receive the report on City's reserves and reserve funds at December 31, 2018.

#### **5 2018 Annual Report on Municipal Debt Limits**

Click for detail -->  (See pages 52 - 58)

That Council adopt this report by Resolution as required under the *Municipal Act, 2001*, Ontario Regulation 403/02.

#### **6 2018 Annual Report on Development Charges Reserve Fund**

Click for detail -->  (See pages 59 - 64)

That Council receives Report No. 2019-22-FI prepared in accordance with Section 12 of O.Reg.82/98 of the *Development Charges Act, 1997 (Act)*.

#### **7 Proclamation of Human Values Day**

Click for detail -->  (See pages 65 - 72)

That Council proclaim Wednesday, April 24, 2019 as "Human Values Day" in the City of Cornwall.

#### **8 Proclamation of CAPE Weekend**

Click for detail -->  (See pages 73 - 76)

That Council proclaim the weekend of April 27 and 28, 2019, as "CAPE Weekend" in the City of Cornwall.

#### **9 Proclamation of Pay it Forward Day**

Click for detail -->  (See pages 77 - 80)

That Council proclaim Sunday, April 28, 2019, as "Pay it Forward Day" in the City of Cornwall.

#### **10 Proclamation of River Institute Day**

Click for detail -->  (See pages 81 - 85)

That Council proclaim Monday, May 6, 2019, as "River Institute Day" in the City of Cornwall allow for its flag to be flown at 340 Pitt Street on that day.

#### **11 Proclamation of Falun Dafa Day**

Click for detail -->  (See pages 86 - 91)

That Council proclaim Monday, May 13, 2019, as "Falun Dafa Day" in the City of Cornwall.

#### **12 Proclamation of Community Living Month**

Click for detail -->  (See pages 92 - 94)


That proclaim the month of May, 2019, as "Community Living Month" in the City of Cornwall.

### **13 Proclamation of Nurses' Week**

Click for detail -->  (See pages 95 - 99)


That Council proclaim the week of May 6 to 12, 2019, as "Nursing Week" in the City of Cornwall.

### **14 Temporary Road Closure for Cycling and Running Competition (Triathlon)**

Click for detail -->  (See pages 100 - 102)

That Council approve temporary road closures for the annual Cycling and Running Competition (Triathlon) on August 24 and 25, 2019, as requested.

### **15 National Disaster Mitigation Program - Funding**

Click for detail -->  (See pages 103 - 108)

That Council receive this report and direct Administration to prepare a By-law for the next regular meeting to authorize the City of Cornwall to enter into a Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing for the National Disaster Mitigation Fund.

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

**To be considered by separate motion.**


*Résolutions et affaires émanant des avis de motions*

*Pour être considéré par une motion séparé.*

## **UNFINISHED BUSINESS REPORTS**

*Rapports des affaires incomplètes*

### **1 Corporate Policy - Protection and Enhancement of Tree Canopy and Natural Vegetation (Part 2)**

Click for detail -->  (See pages 109 - 126)


Action Recommended

That Council adopt this Corporate Policy.

## **COMMUNICATIONS / REPORTS**

*Communications et rapports*

### **1 2018 Financial Statements**

Click for detail -->  (See pages 129 - 165)


Action Recommended

That Council approve the 2018 Audited Financial Statements.

## **TENDERS AND REQUESTS FOR PROPOSALS**

### *Soumissions et demandes de propositions*


#### **1 Tender 19-T18 Supply, Delivery and Training of a 3M DBI-SALA FlexiGuard Supported Ladder System**

Click for detail -->  (See pages 166 - 168)

Action Recommended

That Tender 19-T18 be awarded to Tenaquip Limited from Cornwall, Ontario, at the total bid price of \$28,497.84 (net cost to the Corporation - \$25,663.19) being the best bid meeting the tender specifications.


#### **2 Tender 19-T20 Reconstruction of Sydney Street from Water Street to Fourth Street and Amelia Street from Third Street to Fourth Street and revitalization of the Justice Building Courtyard.**

Click for detail -->  (See pages 169 - 171)

Action Recommended

That Tender 19-T20 be awarded to Cornwall Gravel Company Limited from Cornwall, Ontario, excluding Parts E2.9 and E6.1P at the total bid price of \$3,703,919.09 (net cost to the Corporation - \$3,335,493.86) being the best bid meeting the tender specifications.


#### **3 Tender 19-T22 Traffic Control Signals and Electrical Works at the Intersection of Ninth Street and Pitt Street**

Click for detail -->  (See pages 172 - 173)

Action Recommended

That Tender 19-T22 be awarded to JWK Utilities and Site Services Limited, from Carp, Ontario, at the total bid price of \$146,567.78 (net cost to the Corporation - \$131,988.83) being the best bid meeting the tender specifications.

#### **4 Tender 19-T25 Grass Cutting and Trimming at Various City of Cornwall Locations**

Click for detail -->  (See pages 174 - 179)

Action Recommended


That Tender 19-T25 be awarded as follows:

- Item 1 Clip-N-Trim Lawn Care, Cornwall, Ontario
- Item 2 EC Works Limited, Long Sault, Ontario
- Item 3 EC Works Limited, Long Sault, Ontario
- Item 4 EC Works Limited, Long Sault, Ontario
- Item 5 Servicemaster by Fox, Cornwall, Ontario
- Item 6 Servicemaster by Fox, Cornwall, Ontario

- Item 7 EC Works Limited, Long Sault, Ontario
- Item 8 Servicemaster by Fox, Cornwall, Ontario
- Item 9 EC Works Limited, Long Sault, Ontario

These recommendations represent the low bidder meeting tender specifications, pending equipment review and documentation submission.

## **5 Tender 19-T26 Grass Cutting of Various Parks within the City of Cornwall**

Click for detail -->  (See pages 180 - 183)


Action Recommended

That Tender 19-T26 be awarded as follows:

- Item 1 EC Works Limited, Long Sault, Ontario
- Item 2 EC Works Limited, Long Sault, Ontario
- Item 3 Gaucher Excavation Limited, Lancaster, Ontario
- Item 4 EC Works Limited, Long Sault, Ontario
- Item 5 EC Works Limited, Long Sault, Ontario

These recommendations represent the low bidder meeting tender specifications, pending equipment review and documentation submission.


## **6 Tender 19-T30 Supply of Labour and Equipment for Roadside Mowing, Drainage Ditches and Waterfest Site**

Click for detail -->  (See pages 184 - 186)

Action Recommended

That Tender 19-T30 be awarded to Green Acres Snow Removal from Cornwall, Ontario, at the total bid price of \$63,675.50 (net cost to the Corporation - \$57,341.76) being the best bid meeting the tender specifications.

## **7 Tender 19-T31 Cleaning, Flushing and CCTV Inspection of Storm Sewer Networks**

Click for detail -->  (See pages 187 - 189)

Action Recommended

That Tender 19-T31 be awarded to Wessuc Incorporated, from Brantford, Ontario. Parts A(1,2), B(1,2) and D are awarded at the total bid price of \$94,139.17 (net cost to the Corporation - \$84,775.24) being the best bid meeting the tender specifications. Parts A(3,4), B(3,4) and C were specified as Provisional Items within the tender documents and will not be awarded at this time due to budget constraints.

## **8 Tender 19-T33 Phase 2 - Roadway Lighting Improvements on Vincent Massey Drive between Power Dam Drive and 2200 Vincent Massey Drive**

Click for detail -->  (See pages 190 - 192)



Action Recommended

That Tender 19-T33 be awarded to JWK Utilities and Site Services Limited, from Carp, Ontario, at the total bid price of \$77,170.13 (net cost to the Corporation - \$69,494.08) being the best bid meeting the tender specifications.


## **9 Tender 19-T34 Roadway Lighting Improvements on Pitt Street from Third Street to Water Street**

Click for detail -->  (See pages 193 - 194)

Action Recommended

That Tender 19-T34 be awarded to Teraflex Limited, from Greely, Ontario, at the total bid price of \$144,468.24 (net cost to the Corporation - \$130,098.12) being the best bid meeting the tender specifications.


## **10 Tender 19-T35 Supply of Crushed Stone and Stone Dust, As Required**

Click for detail -->  (See pages 195 - 196)

Action Recommended

That Tender 19-T35 be awarded to Cornwall Gravel Company Limited from Cornwall, Ontario, at the total bid price of \$86,099.79 (net cost to the Corporation - \$77,535.53) being the best bid meeting the tender specifications.

## **11 Extension of Water Purification Plant Engineering Services Contract**

Click for detail -->  (See pages 197 - 198)

Action Recommended

That Council approve the sole source purchase for additional engineering and design consultancy services from J.L. Richards & Associates Limited, from Ottawa, Ontario as outlined in the Background / Discussion section at a total cost of \$178,645.09 (net cost to the Corporation - \$160,875.44).

## **12 Telephone Replacement Project**

Click for detail -->  (See pages 199 - 201)


Action Recommended

That Council approve a five-year leasing contract with Bell Canada for the delivery of Bell Total Connect (BTC) within a cloud-based environment.

## **NEW BUSINESS**

*Nouvelles affaires*

### **1 Changes to Autism Spectrum Disorder Funding**

Click for detail -->  (See pages 202 - 203)

Whereas Autism Spectrum Disorder (ASD) is now recognized as the most common neurological disorder affecting 1 in every 66 children (over 100,000

Ontarians), as well as their friends, family and community; and,

Whereas representatives of the local autism community have been raising awareness of the impacts of the province's changes to autism funding in the Cornwall region including seeking support of community partners; and,

Whereas the Province of Ontario has announced it is altering the intervention funding model for children with ASD which will disregard need, and consider only a child's age and family income; and,

Whereas as ASD affects all people differently, their sensory, behavioural and educational needs must be individually addressed by qualified clinicians in order to facilitate better long-term outcomes; and,

Whereas the new funding model will be insufficient to provide minimal clinically indicated intensity, leaving families requiring IBI with an untenable budget shortfall; and,

Whereas the province announced 'enhancements' to the new Ontario Autism Program that will extend services for up to six more months only for children currently in service, leaving up to 23,000 Ontario children with insufficient funding for appropriate clinical intervention; and,

Whereas considerable concern has been expressed about these changes by a broad range of stakeholders including Autism Ontario, physicians, psychologists, behaviourists, educators and parents;


Now therefore be it resolved that the Council of The Corporation of the City of Cornwall requests that the Minister of Children, Community and Social Services suspend implementation of its planned changes (including enhancements and ) to the Ontario Autism Program pending meaningful consultation with a broad range of qualified stakeholders and inclusion of necessary revisions to the program to ensure that autistic children and adults receive the support they need to thrive within their communities, and that a copy of this resolution be forwarded to Premier Ford, Minister MacLeod, the Association of Municipalities Ontario and all municipalities in SDG.

## **PASSING OF BY-LAWS**

### *Adoption des règlements municipaux*

That By-laws 2019-043 to 2019-048 inclusive, listed on the Agenda be taken as read and passed.

**2019-043 A By-law authorizing The City of Cornwall to enter into a Brownfields (BR) Program 1: City of Cornwall Brownfields Rehabilitation (Tax Increment Grant) Funding Agreement**

Click for detail -->  (See pages 204 - 207)

**Explanatory Note 2019-043** Explanation of Purpose and Effect for Brownfields Application Program 1 Tax Increment Grant Agreement of By-law

Click for detail --> 

**2019-044 A By-law to authorize The Corporation of the City of Cornwall to enter into a three year leasing contract with Microsoft Office 365 (O365) for the delivery of Outlook, SharePoint and Microsoft Office within a cloud based environment**

Click for detail -->  (See page 208)


**2019-045 A By-law to authorize The Corporation of the City of Cornwall to enter into an Agreement with Stay Net Inc. Building Maintenance for the purposes of providing Janitorial Services at the Alexandria Social Services satellite office**

Click for detail -->  (See page 209)

**2019-046 A By-law to authorize The Corporation of the City of Cornwall to enter into an extension of the Agreement with Greyhound Canada Transportation ULC for the use of the Cornwall Transit bus stop located at Pitt Street and Tollgate Road for a further one year term**

Click for detail -->  (See page 210)

**2019-047 A By-law to establish the list of Fees and Charges for The Corporation of the City of Cornwall**

Click for detail -->  (See pages 211 - 263)

**2019-048 A By-law to amend By-law 2014-075 regarding the Committee of Management for the City's Long Term Care Home (Glen-Stor-Dun Lodge), adopting its Terms of Reference**

Click for detail -->  (See page 264)

**REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

*Rapports des comités du Conseil*

**NOTICES OF MOTION**

*Avis de motion*

## **PENDING BUSINESS LISTING**

*Liste des dossiers incomplets*

### **1 Unfinished Business Listing for April 23, 2019**

Click for detail -->  (See pages 127-128)

Action Recommended

That Council receive the Unfinished Business Listed for April 23, 2019.

## **CONFIRMING BY-LAW**

*Règlement municipal de ratification*

That By-law 2019-049 being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Tuesday, April 23, 2019, having been read, be now taken and passed.

**2019-049 A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Tuesday, April 23, 2019**

Click for detail -->  (See pages 265-267)

## **ADJOURNMENT**

*Ajournement*

**The next regular public meeting of Council will be held on Monday, May 13, 2019.**