

# Agenda Cornwall City Council

**Meeting ID:** 2018-22  
**Meeting Date:** Tue November 13, 2018 07:00 PM  
**Location:** Council Chambers  
**Chair:** CN=Leslie O'Shaughnessy/OU=CITYHALL/O=CityCornwall  
**Prepared By:** Manon L. Levesque, City Clerk

---

## MOMENT OF PERSONAL REFLECTION

### NATIONAL ANTHEM

#### *Hymne national*

Oh, Canada	O Canada!
Our home and native land,	Terre de nos aîeux,
True patriot love	Ton front est ceint
In all of us command.	de fleurons glorieux!
With glowing hearts	Car ton bras
We see thee rise,	sait porter l'épée,
The true, north, strong, and free.	Il sait porter
From far and wide	la croix! Ton histoire
Oh Canada	est une épopée,
We stand on guard for thee.	Des plus brillants exploits.
God keep our land	Et ta valeur,
Glorious and free.	de foi trempée,
Oh, Canada we stand on guard for thee,	Protégera nos foyers et nos droits.
Oh, Canada	Protégera nos foyers
we stand on guard for thee.	et nos droits.

**The Acting Mayor for this month is Councillor Justin Towndale**

## ROLL CALL

## ADDITIONS, DELETIONS OR AMENDMENTS

### *Ajouts, retraits ou modifications*

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

### **ADOPTION OF AGENDA**

### **DISCLOSURE OF INTEREST**

*Déclarations d'intérêts pécuniaires*

### **COMMITTEE OF THE WHOLE**

*Séance de commission étendue à la chambre entière*

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

### **GENERAL CONSENT**

*Consentement général*

### **ADOPTION OF MINUTES**

*Ratification des procès-verbaux*

The following Minutes were presented for adoption. There being no corrections noted, the Minutes are recommended for approval.

### **1 October 9, 2018 Cornwall City Council Meeting**

Click for detail -->  (See pages 12 - 23)

### **PRESENTATIONS**

*Présentations*

### **DELEGATIONS**

*Délégations*

## **CONSENT/CORRESPONDENCE**

### *Consentement et correspondance*

#### **1 Property Standards Advisory Committee for Report on Future of Licensing and Inspecting of Rental Housing**

Click for detail -->  (See pages 24 - 26)

Action Recommended

That Council direct Administration to prepare a report regarding the licensing and inspecting of rental housing.

#### **2 PAC Report No. 1 - August 2 and October 4, 2018 CPPEG**

##### **Recommendations**

Click for detail -->  (See pages 27 - 28)

Action Recommended

That Council approve the following recommendations from the Planning Advisory Committee:

a. File HOTC#2009-15 Addendum - 257 Pitt St 1374413 Ontario Inc applicant  
That HOTC#2009-15 Addendum - 257 Pitt St request be approved as follows:  
Program 5 - Municipal Planning/Development Fees Grant - Actual  
Program 6 - Discretionary Municipal Tipping Fees Grant - Actual  
Program 7- parking & Landscape Enhancement Program - \$5,490

b. File HOTC#2018-06 -123-125 Pitt St Liu Traditional Chinese Medicine  
Professional applicant  
That HOTC#2018-06 - 123-125 Pitt St request be approved as follows:  
Program 4 - Facade Improvement - \$5,000  
Program 5 - Municipal Planning/Development Fees Grant - Actual  
Program 6 - Discretionary Municipal Tipping Fees Grant - Actual

c. File HOTC#2018-07 - 165 Montreal Rd 2642200 Ontario Inc applicant  
That BR#2018-07 165 Montreal Rd request be approved as follows:  
Program 3 - Project Design Grant - \$7,500  
Program 5 - Municipal Planning/Development Fees Grant - Actual  
Program 6 - Discretionary Municipal Tipping Fees Grant - Actual

d. File HOTC#2010-37 Addendum - 507-519 Montreal Rd applicant  
That HOTC#2010-37 Addendum 507-519 Montreal Rd request be approved as follows:  
Program 3 - Project Design Grant - \$1,300  
Program 4 - Facade Improvement - \$10,000

Program 5 - Municipal Planning/Development Fees Grant - Actual  
Program 6 - Discretionary Municipal Tipping Fees Grant - Actual

### **3 Elected Officials Expense Statements for the Period of August 1 to September 30, 2018**

Click for detail -->  (See pages 29 - 41)

Action Recommended

That Council receive the Statement of Expenses for Elected Officials for the period August 1 to September 30, 2018.


### **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

**To be considered by separate motion.**

*Résolutions et affaires émanant des avis de motions*

*Pour être considéré par une motion séparé.*

#### **2018-09 Cancellation of Council Meeting of Monday, November 26, 2018**

Click for detail -->  (See page 42)

Whereas the 2018 Municipal Elections are scheduled for Monday, October 22, which precedes two pre-scheduled Regular Council Meetings; one on Tuesday, November 13, and one on Monday, November 26; and

Whereas Administration is cognizant of the possible "lame duck Council" period where a minimum amount of transactions will be taking place before the new Council is sworn in on Monday, December 3, 2018; and

Whereas it is recommended that the Regular Council Meeting of Monday, November 26, 2018, be cancelled and that, if a meeting is necessary to deal with an urgent or time sensitive issue, a Special Meeting be called.

Now therefore be it resolved that the Regular Council Meeting of Monday, November 26, 2018, be and is hereby cancelled.

### **UNFINISHED BUSINESS REPORTS**

*Rapports des affaires incomplètes*

#### **1 Parking Restrictions on Heritage Place**

Click for detail -->  (See pages 43 - 47)

Action Recommended

That Council direct Administration to continue with the recently implemented parking restrictions on one side of Heritage Place.

## **COMMUNICATIONS / REPORTS**

### *Communications et rapports*


#### **1 Proposed Rogers Communications Inc. Wireless Communications Monopole Antenna located at 1664 Birmingham Street Cornwall, Ontario, (private property owned by Sean and Julie McAllister, Part West 1/2 of Lot 9 Concession 2, Being Part 2 on Reference Plan 52R-1919), in the City of Cornwall**

Click for detail -->  (See pages 50 - 105)

Action Recommended

That Council endorse the subject Resolution of Support for the proposed Rogers Communications Inc. Monopole Antenna located at 1664 Birmingham Street, as depicted in the attachments to this report, and provide an accompanying letter of concurrence.


#### **2 Not-for-Profit Child Care Operator Play Based Toys and Equipment Funding Application Request**

Click for detail -->  (See pages 106 - 107)

Action Recommended

That Council approve Happy Face Child Care's application for Play Based Toys and Equipment Funding for the new Infant Program at their Nationview location in the amount of \$34,082.56 as per the conditions of the Child Care Division Business Practice Guidelines for Child Care Service Operators.


#### **3 Review of the Planning Division's Fee for the Part Lot Control Exemption process and to further amend the main Planning Fees By-law #2013-040**

Click for detail -->  (See pages 108 - 120)

Action Recommended

That Council approve the subject adjustment to the Part Lot Control Exemption process application fee, as identified in the attached Planning Fee Amending By-law (2013-040), to immediately establish a fee of **\$1,650.00 + \$200.00/per lot/part** commencing on the date of Council passing said By-law, and for Staff to further review the effectiveness of the new fee in 2018.

#### **4 Request for Removal of Part Lot Control from C.H. Clément Construction Inc. on Lot 13 of Registered Plan 52M-35 - Clément Court Subdivision**

Click for detail -->  (See pages 121 - 133)

Action Recommended


That Council approve the following:

- a) That Part Lot Control be removed from Lot 13 only of Registered Plan 52M-35

- Clément Court Subdivision; and

b) That Part Lot Control be reinstated on the semi-detached lots in the Clément Court Subdivision, once the subject lots have been created by the appropriate procedure.

### **5 Request for Removal of Part Lot Control from Falcon Home Construction Inc. on Lot 7 on Registered Plan 52M-43, City of Cornwall - Belfort Estates Subdivision**

Click for detail -->  (See pages 134 - 144)


Action Recommended

That Council approve the following:

a) That Part Lot Control be removed from Lot 7 on Registered Plan 52M-43, City of Cornwall.

b) That Part Lot Control be reinstated on the semi-detached lots in the Belfort Estates Subdivision, once the subject lots have been created by the appropriate procedure.

### **6 Cornwall and Area Chamber of Commerce Request to Provide Limited Complimentary Parking in December**


Click for detail -->  (See pages 145 - 148)

Action Recommended

(a) That Council receive Report 2018-27-PDR.

(b) That Council provide direction with respect to the Chamber of Commerce's request.

### **7 Third Quarter Financial Results 2018**

Click for detail -->  (See pages 149 - 194)


Action Recommended

That Council receive the third quarter Financial Results for the period ending September 30, 2018.

## **TENDERS AND REQUESTS FOR PROPOSALS**

*Soumissions et demandes de propositions*

### **1 Tender 18-T62 Supply and Delivery of One Battery Operated Genie Scissor Lift**

Click for detail -->  (See pages 195 - 197)

Action Recommended

That Tender 18-T62 be awarded to United Rentals of Canada from Ottawa,

Ontario, at the total bid price of \$ 31,753.00 (net cost to the Corporation - \$28,594.56) being the best bid meeting the tender specifications.

## **2 Tender 18-T63 Supply and Delivery of One Submersible Pump**

Click for detail --> 📄 (See pages 198 - 199)

Action Recommended

That Tender 18-T63 be awarded to Surgeson Electric from Cornwall, Ontario, at the total bid price of \$26,529.01 (net cost to the Corporation - \$23,890.20) being the best bid meeting the tender specifications.

## **3 Tender 18-T64 Supply and Delivery of Panasonic Laptops**

Click for detail --> 📄 (See pages 200 - 201)

Action Recommended

That Tender 18-T64 be awarded to Interdev Technologies Incorporated, from Toronto, Ontario, at the total bid price of \$58,929.50 (net cost to the Corporation - \$53,067.84) being the best bid meeting the tender specifications.

Item Breakdown

Item 1 Panasonic CF33 Laptop X 7 Units

Item 2 Panasonic CF54 Laptop X 3 Units

Item 3 Panasonic CF33 Laptop Docking Station X 7 Units

Item 4 iMedic Software Set-up and Installation X 7 Units

Extended 5 Year Warranty X 7 Units (On CF33 Laptops)

## **4 Tender 18-T65 Supply of High Performance Cold Mix Asphalt**

Click for detail --> 📄 (See pages 202 - 203)

Action Recommended

That Tender 18-T65 be awarded to Louis W. Bray Construction Limited, from Vars, Ontario, at the total bid price of \$ 32,867.41 (net cost to the Corporation - \$29,598.12) for a one (1) year period from January 1, 2019 to December 31, 2019 with the option to renew for two (2) additional one (1) year extensions, being the best bid meeting the tender specifications.

## **5 Tender 18-T67 Snow Removal Equipment with Operator**

Click for detail --> 📄 (See pages 204 - 206)

Action Recommended

That Tender 18-T67 be awarded for two winter seasons; 2018/2019 and 2019/2020 as follows (hourly rates are excluding HST):

### **Item #1**

2 Units to Malyon Excavation Limited, Cornwall, Ontario at a rate of \$150.00/hour


for year one and year two;

## **Item #2**

2 Units to Malyon Excavation Limited, Cornwall, Ontario at a rate of \$75.00/hour for year one and year two;

These being the best bids meeting the tender specifications.


## **6 Tender 18-T68 Supply and Installation of Daylight Sensing Lights for the Cornwall Aquatic Centre**

Click for detail -->  (See pages 207 - 208)

Action Recommended

That Tender 18-T68 be awarded to Barry Latreille Electric Limited, from Long Sault, Ontario, at the total bid price of \$48,805.80 (net cost to the Corporation - \$43,951.13) being the best bid meeting the tender specifications.


## **7 Tender 18-T71 Supply and Installation of a Three Brush Rollover Vehicle Wash System**

Click for detail -->  (See pages 209 - 210)

Action Recommended

That Tender 18-T71 be awarded to Pseco Incorporated from Mississauga, Ontario, at the total bid price of \$93,895.09 (net cost to the Corporation - \$84,555.44) being the best bid meeting the tender specifications.


## **8 Request for Proposal 18-P07 Engineering and Design Consultancy Services for Waste Water Treatment Plant Projects**

Click for detail -->  (See pages 211 - 212)

Action Recommended

That RFP 18-P07 be awarded to WSP Canada Incorporated, from Cornwall, Ontario, at the total bid price of \$223,803.36 (net cost to the Corporation - \$201,541.86) being the best Proposal meeting the specifications.

## **9 Request for Proposal 18-P18 Building Automation System (BAS) Upgrade at the Glen Stor Dun Lodge**

Click for detail -->  (See pages 213 - 215)

Action Recommended

That RFP 18-P18 be awarded to VCI Controls Inc., from Ottawa, Ontario, at the total bid price of \$163,635.30 (net cost to the Corporation - \$147,358.65) being the best Proposal meeting the specifications.

## **NEW BUSINESS**

*Nouvelles affaires*




## **PASSING OF BY-LAWS**

### *Adoption des règlements municipaux*

That By-laws 2018-136 to 2018-146 inclusive, listed on the Agenda be taken as read and passed.


**2018-136** A By-law to authorize The Corporation of the City of Cornwall to register liens and to provide and subsequently administer municipal funds to the identified home owners under the Renaissance Housing Rehabilitation Program - 202-202A Alice Street and 24-24A Lennox Lane

Click for detail -->  (See pages 216 - 218)

Explanatory Note 2018-136 Explanation of Purpose and Effect for Renaissance Housing Rehabilitation Program Applications By-law - 202-202A Alice Street and 24-24A Lennox Lane

Click for detail --> 


**2018-137** A By-law to enter into a Heart of the City (HOTC) Program 7: Parking and Landscape Enhancement Program Funding Agreements - 257 Pitt Street

Click for detail -->  (See pages 219 - 222)


Explanatory Note 2018-137 Explanation of Purpose and Effect for HOTC Application Program 7 Agreement to By-Law - 257 Pitt Street

Click for detail --> 


**2018-138** A By-law to appoint Natalie Asplin as a Municipal By-law Enforcement Officer for the purpose of enforcing the Traffic and Parking By-law (By-law 069-1989, The Traffic and Parking By-law as amended) for the City of Cornwall at the Cornwall Community Hospital Site

Click for detail -->  (See pages 223 - 224)

**2018-139** A By-law to appoint Samuel Dugas as a Municipal By-law Enforcement Officer for the purpose of enforcing the Traffic and Parking By-law (By-law 069-1989, The Traffic and Parking By-law as amended) for the City of Cornwall at the Cornwall Community Hospital Site

Click for detail -->  (See pages 225 - 226)

**2018-140** A By-law to appoint Kavan McKee as a Municipal By-law Enforcement Officer for the purpose of enforcing the Traffic and Parking By-law (By-law 069-1989, The Traffic and Parking By-law as amended) for the City of Cornwall at the Cornwall Community Hospital Site


Click for detail -->  (See pages 227 - 230)

Explanatory Note 2018-138-139-140 Explanatory Note to three By-laws appointing Natalie Asplin, Samuel Dugas and Kavan McKee as Municipal By-Law

Enforcement Officers for the purpose of enforcing Traffic and Parking By-law #069-1989 as Amended at the Cornwall Community Hospital

Click for detail --> 


**2018-141** A By-law to amend the Traffic & Parking By-law 069-1989, Schedule XXIX, Community Safety Zones, Vincent Massey Drive between Demontigny and Oran Avenue

Click for detail -->  (See pages 231 - 233)

Explanatory Note 2018-141 Explanatory Note to By-law to amend the Traffic & Parking By-law 069-1989, Schedule XXIX, Community Safety Zones on Vincent Massey Drive between Demontigny and Oran Avenue

Click for detail --> 


**2018-142** A By-law to dedicate Part 9 and Part 12, on Reference Plan 52R-8180, in the City of Cornwall, as public highway and name it Ninth Street East and McConnell Avenue, respectively

Click for detail -->  (See pages 234 - 236)

Explanatory Note 2018-142 Explanatory Note to By-law dedicating Part 9 and Part 12, Reference Plan 52R-8180, as public highway and naming them Ninth Street East and McConnell Avenue, respectively

Click for detail --> 


**2018-143** A By-law to grant an easement in favour of Emard Bros. Lumber Co. Ltd. and Reego Realty Corp. over Part 1 on Reference Plan 52R-8148, in the City of Cornwall

Click for detail -->  (See pages 237 - 240)

Explanatory Note 2018-143 Explanatory Note to By-law to grant an easement in favour of Emard Bros. Lumber Co. Ltd. and Reego Realty Corp.

Click for detail --> 

**2018-144** A By-law to authorize The Corporation of the City of Cornwall to enter into a Subdivision Agreement with Camitz Inc. for Pinewood Forest Subdivision, Phase 2

Click for detail -->  (See pages 241 - 243)


Explanatory Note 2018-144 Explanatory Note to By-law to enter into a Subdivision Agreement with Camitz Inc. for Phase 2, Pinewood Subdivision

Click for detail --> 

**2018-145** A By-law to amend By-law 2018-089 which By-law is to establish the list of Fees and Charges for The Corporation of the City of Cornwall (Marriage Licences)

Click for detail -->  (See page 244)

**2018-146** A By-law to amend By-law 2018-089 which is a By-law to establish the list of Fees and Charges for The Corporation of the City of Cornwall (Dog Tag License Fees)

Click for detail -->  (See pages 245 - 246)

## **REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

*Rapports des comités du Conseil*

## **NOTICES OF MOTION**

*Avis de motion*

## **PENDING BUSINESS LISTING**

*Liste des dossiers incomplets*

### **1 Unfinished Business Listing for November 13, 2018**

Click for detail -->  (See pages 48-49)

Action Recommended


That Council receive the Unfinished Business Listed for November 13, 2018.

## **CONFIRMING BY-LAW**

*Règlement municipal de ratification*

That By-law 2018-147 being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Tuesday, November 13, 2018, having been read, be now taken and passed.

**2018-147** A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Tuesday, November 13, 2018

Click for detail -->  (See pages 247 - 248)

## **ADJOURNMENT**