

# Agenda

## Cornwall City Council

**Meeting ID:** 2019-13  
**Meeting Date:** Mon June 10, 2019 07:00 PM  
**Location:** Council Chambers  
**Chair:** Bernadette Clement, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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### **IN-CAMERA SESSION / RISE AND REPORT FROM THE IN-CAMERA MEETING OF MONDAY, JUNE 10, 2019**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

#### **Item #1, Report #2019-18-IMW-MW, Litigation**

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

#### **Item #2, Report 2019-03-CAO, Contract Negotiations**

- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

#### **Item #3, Report 2019-28-FI, Assessment Appeal**

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

#### **Item #4, Report 2019-29-FI, Assessment Appeal**

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

#### **Item #5, Report 2019-04-CAO, Contract Negotiations**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

## **MOMENT OF PERSONAL REFLECTION**

### **NATIONAL ANTHEM**

*Hymne national*

Oh, Canada  
Our home and native land,  
True patriot love  
In all of us command.  
With glowing hearts  
We see thee rise,  
The true, north, strong, and free.  
From far and wide  
Oh Canada  
We stand on guard for thee.  
God keep our land  
Glorious and free.  
Oh, Canada we stand on guard for thee,  
Oh, Canada  
we stand on guard for thee.

O Canada!  
Terre de nos aîeux,  
Ton front est ceint  
de fleurons glorieux!  
Car ton bras  
sait porter l'épée,  
Il sait porter  
la croix! Ton histoire  
est une épopée,  
Des plus brillants exploits.  
Et ta valeur,  
de foi trempée,  
Protégera nos foyers et nos droits.  
Protégera nos foyers  
et nos droits.

**The Acting Mayor for this month is Councillor Dean Hollingsworth**

### **1 National Anthem and Book of Recognition by Eamer's Corners Public School Choir**

Click for detail -->  (See page 23)

### **OPENING**

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

### **ROLL CALL**

### **ADDITIONS, DELETIONS OR AMENDMENTS**

*Ajouts, retraites ou modifications*

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

## **ADOPTION OF AGENDA**

### **DISCLOSURE OF INTEREST**

*Déclarations d'intérêts pécuniaires*

### **COMMITTEE OF THE WHOLE**

*Séance de commission étendue à la chambre entière*

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

### **ADOPTION OF MINUTES**

*Ratification des procès-verbaux*

The following Minutes were presented for adoption. There being no corrections noted, the Minutes are recommended for approval.

#### **1 May 27, 2019 Cornwall City Council Meeting**

Click for detail -->  (See pages 9 - 22)

## **PRESENTATIONS**

*Présentations*

#### **1 Terry Birch Recipient of the Sovereign’s Medal for Volunteers**

Click for detail -->  (See pages 24-25)

#### **2 Cornwall Public Library Update by Dawn Kiddell, Chief Librarian**

Click for detail -->  (See pages 26 - 40)

#### **3 Presentation of the Financial Condition Assessment presented by Jim Bruzzese, BMA Management Consulting Inc.**

Click for detail -->  (See pages 41 - 128)

## **DELEGATIONS**

*Déléguatios*

## **CONSENT/CORRESPONDENCE**

### *Consentement et correspondance*

#### **1 Proclamation - Seniors' Month**

Click for detail -->  (See pages 129-139)

Action Recommended:

That Council proclaim the month of June, 2019, as "Seniors' Month" in the City of Cornwall.

#### **2 Proclamation - Nos Jours Francos 2019**

Click for detail -->  (See pages 140-144)

Action Recommended:

That Council proclaim the week of June 20 - 24, 2019, as "Nos Jours Francos 2019" in the City of Cornwall and approve the raising of the Franco-Ontarian flag.

#### **3 Optimist Club of Cornwall - Canada Day Festival**

Click for detail -->  (See pages 145-147)

Action Recommended:

That Council recognize the Canada Day Festival, from Saturday June 29 to July 1, 2019, as a "Community Festival".

#### **4 Optimist Club of Cornwall - Cornwall Family Ribfest**

Click for detail -->  (See pages 148-150)

Action Recommended:

That Council recognize the Cornwall Family Ribfest event from July 25 to July 28, 2019, as a "Community Festival".

#### **5 Exemption from Noise By-law at 31 Ninth Street East**

Click for detail -->  (See pages 151-153)

Action Recommended:

That Council approve the request for a noise exemption made by GEMTEC during the nights of Monday, June 17, and Tuesday, June 18, between 10:00 p.m. and 8:00 a.m. at 31 Ninth Street East.


#### **6 Terms of Reference - Senior Friendly Community Committee**

Click for detail -->  (See pages 154-169)

Action Recommended:

That Council approve the Terms of Reference for the Senior Friendly Community Committee as presented.

#### **7 Request for Removal of Part Lot Control from Falcon Home Construction Inc. on Lot 4 on Registered Plan 52M-43, City of Cornwall - Belfort Estates Subdivision**

Click for detail -->  (See pages 170-181)

Action Recommended:

That Council approve the following:

(a) That Part Lot Control be removed from Lot 4 on Registered Plan 52M-43, City of Cornwall; and

(b) That Part Lot Control be reinstated on the semi-detached lots in the Belfort Estates Subdivision, once the subject lots have been created by the appropriate procedure.

### **8 Request for Removal of Part Lot Control from Falcon Home Construction Inc. on Lot 5 on Registered Plan 52M-43, City of Cornwall - Belfort Estates Subdivision**

Click for detail --> 📄 (See pages 182-192)

Action Recommended:

That Council approve the following:

(a) That Part Lot Control be removed from Lot 5 on Registered Plan 52M-43, City of Cornwall; and

(b) That Part Lot Control be reinstated on the semi-detached lots in the Belfort Estates Subdivision, once the subject lots have been created by the appropriate procedure.

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

**To be considered by separate motion.**

*Résolutions et affaires émanant des avis de motions*

*Pour être considéré par une motion séparé.*

## **UNFINISHED BUSINESS REPORTS**

*Rapports des affaires incomplètes*

### **1 Public and Open Space Recycling Program**

Click for detail --> 📄 (See pages 193-198)

Action Recommended:

That Council consider the following options for the proposed Public and Open Space Recycling Program and direct Administration to proceed with the implementation and monitoring of the chosen option.

### **2 Code of Conduct Required Changes (Part 2)**

Click for detail --> 📄 (See pages 199-238)

Action Recommended:

That Council approve the Code of Conduct as presented.

## **COMMUNICATIONS / REPORTS**

*Communications et rapports*

## **1 2018-2019 Annual Review of the Ten Year Housing & Homelessness Plan**

Click for detail -->  (See pages 241-256)

Action Recommended:

That Council receive Report 2019-08-SHS-SH.

## **2 Draft Asset Management Policy - Part 2**

Click for detail -->  (See pages 257-282)

Action Recommended:

That Council approve the Asset Management Policy as presented in Appendix A.

## **3 Council Resolution to Permit an Official Plan Amendment at 780 Sydney Street - Miller Hughes Ford**

Click for detail -->  (See pages 283-310)

Action Recommended:

That Council consider whether or not to allow an Official Plan amendment application to proceed prior to April 11th, 2020.

## **TENDERS AND REQUESTS FOR PROPOSALS**

### *Soumissions et demandes de propositions*

### **1 Request for Proposal 19-P01 Recreation Management Software**

Click for detail -->  (See pages 311-313)

Action Recommended:

That RFP 19-P01 be awarded to PerfectMind Incorporated, from Burnaby, British Columbia, at the total bid price of \$124,300 (net cost to the Corporation - \$111,936) for a term of three years, with the option to renew for two additional one year extensions, being the best Proposal meeting the specifications.

### **2 Tender 19-T17 New Roofing System for Emergency Medical Services**

Click for detail -->  (See pages 314-315)

Action Recommended:

That Tender 19-T17 be awarded to Roof & Building Services International from Perth, Ontario, at the total bid price of \$799,136 (net cost to the Corporation - \$719,646.72) being the best bid meeting the tender specifications.

### **3 Tender 19-T43 Supply of Tree Services – Package C**

Click for detail -->  (See pages 316-317)

Action Recommended:

That Tender 19-T43 be awarded to Ashton Line Clearing and Tree Services from Carleton Place, Ontario, at the total bid price of \$133,340 (net cost to the Corporation - \$120,076.80) being the best bid meeting the tender specifications.

### **4 Tender 19-T45 Supply of Lumber and Building Supplies**

Click for detail -->  (See pages 318-319)

Action Recommended:

That Tender 19-T45 be awarded to Emard Lumber from Cornwall, Ontario, at the total bid price of \$35,400.99 (net cost to the Corporation - \$31,879.68) for a two year period from July 1, 2019 to June 30, 2021 with the option to renew for one year, being the best bid meeting the tender specifications.

## **NEW BUSINESS**

*Nouvelles affaires*

## **PASSING OF BY-LAWS**

*Adoption des règlements municipaux*

That By-laws 2019-073 to 2019-080 inclusive, listed on the Agenda be taken as read and passed.

**2019-073 A By-law to authorize The Corporation of the City of Cornwall to enter into a Multi-Year Governance Agreement for Joint Transit Procurements Facilitated by Metrolinx, 2019-2024**

Click for detail -->  (See pages 320-321)

**2019-074 A By-law to authorize a renewal Lease Agreement between the City of Cornwall acting for Cornwall, Stormont, Dundas and Glengarry Paramedic Services and L & B Properties for land and building used for the Morrisburg Land Ambulance Base Station**

Click for detail -->  (See page 322)

**2019-075 Being a By-law to provide that Sub-section (5) of Section 50 of the Planning Act, R.S.O. 1990, Chapter p-13, as amended, does not apply for Lot 4, on Plan 52M43, the City of Cornwall, County of Stormont.**

Click for detail -->  (See pages 323-333)

**Explanatory Note 2019-075** An Explanatory Note to request removal of Part Lot Control from Falcon Home Construction Inc. on Lot 4 on Registered Plan 52M-43, City of Cornwall - Belfort Estates Subdivision.

Click for detail --> 

**2019-076 Being a By-law to provide that Sub-section (5) of Section 50 of the Planning Act. R.S.O. 1990. Chapter p-13, as amended, does not apply for Lot 5, on plan 52M43, the City of Cornwall, County of Stormont.**

Click for detail -->  (See pages 334-343)

**Explanatory Note 2019-076** An Explanatory Note to request removal of Part Lot Control from Falcon Home Construction Inc. on Lot 5 on Registered Plan 52M-43, City of Cornwall - Belfort Estates Subdivision.

Click for detail --> 

**2019-077 A By-law to repeal and replace By-law #2015-008 to impose late payment charges for the non-payment of taxes**

Click for detail -->  (See pages 344-346)

**Explanatory Note 2019-077** Explanatory Note for the By-law to Impose Late Payment Charges for the Non-Payment of Taxes

Click for detail --> 

**2019-078 A By-law to authorize The Corporation of the City of Cornwall to enter into a Temporary Supplemental Agreement to Lease with The St. Lawrence Seaway Management Corporation for the use of lands for the bicycle path (SLSMC Lease #64-662**

Click for detail -->  (See page 347)

**2019-079 A By-law to dedicate land as public highway and name it Harbour Road**

Click for detail -->  (See pages 348-349)

**2019-080 A By-law to dedicate land as public highway and name it Brookdale Avenue**

Click for detail -->  (See pages 350-351)

## **REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

*Rapports des comités du Conseil*

## **NOTICES OF MOTION**

*Avis de motion*

## **PENDING BUSINESS LISTING**

*Liste des dossiers incomplets*

### **1 Unfinished Business Listing for June 10, 2019**

Click for detail -->  (See pages 239-240)

Action Recommended:

That Council receive the Unfinished Business Listed for June 10, 2019.

## **CONFIRMING BY-LAW**

*Règlement municipal de ratification*

That By-law 2019-081 being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, June 10, 2019, having been read, be now taken and passed.

**2019-081 A By-law to adopt, ratify and confirm the proceedings of the**



**Council of The Corporation of the City of Cornwall at its meetings held on  
Monday, June 10, 2019**

Click for detail -->  (See pages 352-354)

**ADJOURNMENT**

*Ajournement*

**The next regular public meeting of Council will be held on Monday, June  
24, 2019.**