

# Minutes Cornwall City Council

**Meeting ID:** 2019-08  
**Meeting Date:** Mon March 25, 2019 07:00 PM  
**Location:** Council Chambers  
**Chair:** Bernadette Clement, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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**Attendance Committee Members:**

Bernadette Clement, Mayor  
Todd Bennett, Councillor  
Eric Bergeron, Councillor  
Maurice Dupelle, Councillor  
Syd Gardiner, Councillor  
Claude E. McIntosh, Councillor  
Glen Grant, Councillor  
Carilyne Hébert, Councillor  
Dean Hollingsworth, Councillor  
Elaine MacDonald, Councillor  
Justin Towndale, Councillor

**Attendance Staff:**

Maureen Adams, Chief Administrative Officer  
Manon L. Levesque, City Clerk  
Debbie Caskenette, Deputy Clerk  
Geoffrey Clarke, General Manager, Corporate Services  
Pierre Voisine, Fire Chief  
Jeff Weber, Deputy Fire Chief  
Kristine Greaves, Child Care Division Supervisor  
Tracey Bailey, General Manager, Financial Services  
Mark A. Boileau, General Manager, Planning, Development and Recreation  
Bill de Wit, Division Manager, Municipal Works  
Bill Lister, Chief, Cornwall SD&G Paramedic Services  
Norm Quenneville, Administrator, Glen Stor Dun Lodge  
Carl Goodwin, Division Manager, Environment  
Charles Bray, Deputy Chief Building Official  
Christopher Rogers, Chief Building Official  
James Fawthrop, Division Manager, Parks and Recreation  
Michael Fawthrop, Division Manager, Infrastructure  
Scott Porter, Supervisor, Parks & Landscaping  
Danielle Watson, Waste Management Supervisor  
Emma Meldrum, Public Information Coordinator

**IN-CAMERA SESSION / RISE AND REPORT FROM THE IN-CAMERA MEETING OF MARCH 25, 2019**

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item 1, Report 2019-03-HR, Personnel Matter**

b) personal matters about an identifiable individual, including municipal or local board employees

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Moved By: Claude E. McIntosh, Councillor

Seconded By: Syd Gardiner, Councillor

Motion Carried

**MOMENT OF PERSONAL REFLECTION**

**NATIONAL ANTHEM**

Assembly

**OPENING**

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

**ROLL CALL**

Maureen Adams, CAO, introduced the newest members of Administration in attendance to members of Council.

**ADDITIONS, DELETIONS OR AMENDMENTS**

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion.

1 Consent Item #7, 2018 Drinking Water Quality Report was moved to Communications as Item #6 for discussion.

2 Addition of Consent Item #6, Proclamation of Gift from the Heart.

3 Amendment to Presentation Item #2, Building Permit Fee Review by Jim Bruzzese, Principal, BMA Management Consultation Inc.: A new Power Point Presentation was distributed.

4 Amendment to Consent Item #3, Temporary Street Closure for Cornwall Food Fest: The date should read Saturday, August 18, 2019.

5 Amendment to Communications Item #3, Corporate Policy - Week of Mourning Amendment to Flags: Clause (a) under Policy Description was deleted.

### **ADOPTION OF AGENDA**

Motion to adopt the Agenda as amended.

Moved By: Carilyne Hébert, Councillor

Seconded By: Glen Grant, Councillor

Motion Carried

### **DISCLOSURE OF INTEREST**

There were no disclosures of interest declared.

### **COMMITTEE OF THE WHOLE**

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Syd Gardiner, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

### **ADOPTION OF MINUTES**

Motion to endorse the following Minutes as presented.

**1 February 27, 2019 Cornwall City Council Meeting**

Click for detail --> 

## **2 March 4, 2019 Cornwall City Council Meeting**

Click for detail --> 

Moved By: Glen Grant, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

## **PRESENTATIONS**

### **1 Book of Recognition - Kalem Payment, Chair of Rachel's Kids Autism Awareness Campaign**

Click for detail --> 

Kaleb Payment, Chair of Rachel's Kids Autism Awareness Campaign, was invited to sign the Book of Recognition.

### **2 Building Permit Fee Review by Jim Bruzzese, Principal , BMA Management Consultation Inc.**

Click for detail --> 

Jim Bruzzese, Principal, BMA Management Consultation Inc., highlighted the guiding principles and review process for the new building permit fees structure to be implemented.

Motion to receive the presentation.

Moved By: Maurice Dupelle, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

## **DELEGATIONS**

### **1 Adopt a Medical Resident by Amy Gillespie, Executive Director of Cornwall Community Hospital Foundation, and Dr. Joseph Newbigging from Queen's University's School of Medicine**

Click for detail --> 

Amy Gillespie, Executive Director of Cornwall Community Hospital Foundation together with Dr. Joseph Newbigging from Queen's University's School of Medicine and Todd Rozon, Chair of the Cornwall Community Hospital Foundation provided an overview of the new program "Adopt a Medical Resident", a first of its kind partnership between CCH and Queen's University's School of Medicine. The CCH Foundation was seeking a financial commitment

from the City of Cornwall of \$50,000 per year for the next three years to the program.

Motion to suspend the rules in order to allow a motion to support the funding request from the Cornwall Community Hospital Foundation for the Adopt a Medical Resident program prior to a report from Administration.

A 2/3's majority was required. Vote was unanimous.

Moved By: Syd Gardiner, Councillor

Seconded By: Justin Towndale, Councillor

Motion to Suspend the Rules Carried

Motion to commit \$50,000 per year for the next three years to the Adopt a Medical Resident Initiative to take the funds from the Medical Recruitment Reserve.


Moved By: Syd Gardiner, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

## **CONSENT/CORRESPONDENCE**

### **1 Proclamation of Daffodil Month**

Click for detail --> 

Motion to proclaim the month of April, 2019, as "Daffodil Month" in the City of Cornwall.

### **2 Proclamation of World Autism Day and Raising of the Flag**

Click for detail --> 

Motion to proclaim Tuesday, April 2, 2019, as "World Autism Awareness Day" in the City of Cornwall and approve the Autism Ontario flag to be flown at 360 Pitt Street.

### **3 Temporary Street Closure for Cornwall Food Fest**

Click for detail --> 


Motion to:

(a) approve the temporary closure of Pitt Street, from Water Street to Third Street, and First Street, from Pitt Street to Augustus Street and of First Street, from Augustus Street to Pitt Street, and of George Assaly Lane on Saturday, August 17, 2019, from 5:30 a.m. to 11:00 p.m. subject to the requirements contained in the City's Corporate Policy on Temporary Street Closures for

Special Events.

(b) approve a one-day exemption from By-law 192-2005, Mobile Food Premise, provision 32 (500' radius) and provision 40 (public road prohibition Pitt Street) in order to accommodate food trucks on the street for the festival.

#### **4 Exemption from Noise By-law at 415 Second Street West**

Click for detail --> 

Motion to approve the request made by the Royal Canadian Legion for an exemption to the Noise By-law for its Fundraiser Jamboree being held on Sunday, August 18, 2019 from 12:00 p.m. to 7:00 p.m.

#### **5 PAC Report No. 3 - March 7, 2019 CPPEG Recommendations for 103 Sydney Street and 240 Water Street West**

Click for detail --> 

Motion to approve the following recommendations from the Planning Advisory Committee:

a. File HOTC#2018-02 Addendum - 103 Sydney St Jerome MacDonell applicant  
That HOTC#2018-02 Addendum - 103 Sydney St request be approved as follows:

Program 4- Facade Improvement Grant - \$4,700

b. File HOTC#2012-13 Addendum -240 Water St W RCAF Unit 424 applicant  
That HOTC#2012-13 Addendum - 240 Water St W request be approved as follows:

Program 3 - Project Design Grant - \$2,750

Program 5 - Municipal Planning/Development Fees Grant - Actual

Program 7 - Parking and Landscape Enhancement Program - \$2,506

(Interest free loan over 5 years)

#### **6 2018 Annual Remuneration and Expense Statement - Elected Officials**

Click for detail --> 

Motion to receive the 2018 statement of remuneration and expenses paid to members of Council in accordance with Section 284 of the *Municipal Act, 2001* for information.

#### **7 2018 Drinking Water Quality Report**

Click for detail --> 

This matter was moved to Communications as Item #6 for discussion.

#### **8 Proposed Building Permit Fee Adjustments and a New Draft Building By-Law**

Click for detail --> 

Motion to receive Report 2019-05-PDR-BL.

## **9 Proclamation of Gift of the Heart Day**

Click for detail: --> 

Motion to proclaim Saturday, April 6, 2019, as Gift of the Heart Day in the City of Cornwall.

Motion to approve the recommendations contained in the Consent portion of the Agenda of Monday, March 25, 2019.

Moved By: Maurice Dupelle, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

There were no Resolutions.

## **UNFINISHED BUSINESS REPORTS**

### **1 Corporate Policy - Protection and Enhancement of Tree Canopy and Natural Vegetation**

Click for detail --> 

Motion to receive Report 2019-03-PPR-RS.

Moved By: Syd Gardiner, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **COMMUNICATIONS / REPORTS**

### **1 Non-Profit Child Care Operator Repairs and Maintenance Funding Request**

Click for detail --> 

Motion to approve Sunrise and Shine Child Care Centre's application for Repairs and Maintenance Funding in the amount of \$40,979.11 as per the conditions of the Child Care Division Business Practice Guidelines for Child Care Service Operators.

Moved By: Syd Gardiner, Councillor

Seconded By: Glen Grant, Councillor

Motion Carried

## **2 Corporate Policy - Council-Staff Relations (Part 2)**

Click for detail --> 

Motion to adopt the Council-Staff Relations Corporate Policy as amended.

Moved By: Justin Towndale, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **3 Corporate Policy - Week of Mourning Amendment to Flags (Part 2)**

Click for detail --> 

Motion to adopt Corporate Policy CS.cl03-01 Flags as amended.

Moved By: Glen Grant, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

## **4 Municipal Policy Statement for Private Retail Cannabis Stores (Part 2)**

Click for detail --> 


Motion to defer this matter until Administration has had the opportunity to consult with the two Downtown Business Improvement Areas on the proposed Policy Statement.

Moved By: Eric Bergeron, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to Defer Carried

## **5 Marina 200 Operation**

Click for detail --> 

Motion to direct Administration to proceed with the proposal to operate Marina 200 using City staff for the 2019 boating season for a one season trial period.

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

## **6 2018 Drinking Water Quality Report**

Click for detail --> 

This item was moved from Consent, Item #7 for discussion.

Motion to receive Report 2019-05-IMW-ENV.

Moved By: Glen Grant, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion Carried

## **TENDERS AND REQUESTS FOR PROPOSALS**



## **1 Tender 19-T10 Asphalt Paving and Concrete Works on Various City Streets**

Click for detail --> 

Motion to award Tender 19-T10 to Malyon Excavation Limited, from Cornwall, Ontario, Parts A - H, at the total bid price of \$2,776,912 (net cost to the Corporation - \$2,500,695.27) being the best bid meeting the tender specifications. Provisional item, Part I, will not be awarded at this time.

Moved By: Carilyne Hébert, Councillor

Seconded By: Glen Grant, Councillor

Motion Carried

## **2 Tender 19-T15 Centreline Pavement Markings**

Click for detail --> 

Motion to Tender 19-T15 to A1 Carp Pavement Marking Limited, from Ottawa, Ontario, at the total bid price of \$138,317.65 (net cost to the Corporation - \$124,559.33) being the best bid meeting the tender specifications.

Moved By: Carilyne Hébert, Councillor

Seconded By: Syd Gardiner, Councillor

Motion Carried

## **3 Tender 19-T21 Emergency Generator Maintenance**

Click for detail --> 

Motion to award Ontario, at the total bid price of \$69,325.50 (net cost to the Corporation - \$62,429.76) being the best bid meeting the tender specifications for a period of three years with the option to renew for an additional one year term.

Moved By: Claude E. McIntosh, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **4 Tender 19-T24 Grass Cutting and Trimming at Various City Buildings and Miscellaneous Sites**

Click for detail --> 

Motion to award Tender 19-T24 as follows:

- Item 1 - No Mow Worries, Long Sault, Ontario
- Item 2 - No Mow Worries, Long Sault, Ontario
- Item 3 - Roger Salmon and Sons, Chesterville, Ontario
- Item 4 - No Mow Worries, Long Sault, Ontario
- Item 5 - Superior Group, Williamsburg, Ontario
- Item 6 - No Mow Worries, Long Sault, Ontario

Item 7 - EC Works, Long Sault, Ontario  
Item 8 - No Mow Worries, Long Sault, Ontario

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Todd Bennett, Councillor

Motion Carried

## **NEW BUSINESS**

### **1 Creation of an Environment and Climate Change Committee**

Click for detail --> 

Whereas; the top scientists of the United Nations have reports that we have 12 years to make unprecedented changes to limit climate change to a moderate level.

Whereas; rising sea levels, devastating droughts and damaging storms make it clear that all levels of government must be working towards reducing their environmental impact.

Whereas; the World Health Organization reports that climate change is the greatest threat to global health in the 21<sup>st</sup> century.

Whereas as; although the Earth climate has changed throughout history NASA reports that the current warming trend is particularly significant as it is greater than 95% the result of human activity since the mid-20<sup>th</sup> century and proceeding at a rate that is unprecedented.

Whereas; we are facing global waste crisis that must have local solutions to reduce the impact on environment. The City of Cornwall collected 12581 tonnes of curbside garbage in 2018 and has a stagnate and extremely low diversion rate of 30%.

Whereas; we as a municipality have a responsibility to address this crisis locally in the efforts to contribute to the global solution.

Now therefore be it resolved that Administration prepare a report on the creation of an Environment and Climate Change Committee. This committee will be tasked to assess our environmental footprint and create a plan to address our impact both as a corporation and as a city.

Moved By: Carilyne Hébert, Councillor  
Seconded By: Eric Bergeron, Councillor

A recorded vote on this matter resulted as follows:

**Votes For = 10**

Bernadette Clement, Mayor

Claude E. McIntosh, Councillor  
Elaine MacDonald, Councillor  
Syd Gardiner, Councillor  
Dean Hollingsworth, Councillor  
Carilyne Hébert, Councillor  
Maurice Dupelle, Councillor  
Glen Grant, Councillor  
Todd Bennett, Councillor  
Justin Towndale, Councillor  
Eric Bergeron, Councillor

Motion Carried

## **PASSING OF BY-LAWS**

Motion to endorse By-laws 2019-028 to 2019-035 inclusive, listed on the Agenda.

**2019-028** A By-law to authorize the temporary closing of various city streets for the purpose of roadway reconstruction, asphalt resurfacing, sewer and watermain construction, concrete work, general repairs and improvements for 2019 capital projects

Click for detail --> 

**2019-029** A By-law to authorize The Corporation of the City of Cornwall to enter into a Transfer Payment Agreement with the Minister of Community Safety and Correctional Services

Click for detail --> 

**2019-030** A By-law to enter into a Heart of the City (HOTC) Program 7: Parking and Landscape Enhancement Program Funding Agreements - 240 Water Street West

Click for detail --> 

Explanatory Note 2019-030 Explanation of Purpose and Effect for HOTC Application Program 7 Agreement to By-Law - 240 Water St W

Click for detail --> 

**2019-031** A By-law to authorize The Corporation of the City of Cornwall (on behalf of the Glen Stor Dun Lodge) to enter into a Long Term Care Home Service Accountability Agreement for the period of April 1, 2019 - March 31, 2022 with the Champlain Local Integration Network (LHIN)

Click for detail --> 

**2019-032** A By-law to authorize The Corporation of the City of Cornwall (on

behalf of the Glen Stor Dun Lodge-Outreach Department) to enter into a Multi-Sector Service Accountability Agreement (M-SAA) for the period of April 1, 2019 - March 31, 2022 with the Champlain Local Integration Network (LHIN)

Click for detail --> 

**2019-033** By-Law to authorize The Corporation of the City of Cornwall to renew a Service Agreement with South Nation Conservation Authority for the management of private sewage systems within the City of Cornwall to regulate Part 8 of the Ontario Building Code

Click for detail --> 

Explanatory Note 2019-033 Renewal of a Sewage System Management Agreement with the South Nation Conservation Authority

Click for detail --> 

**2019-034** A By-Law to replace By-law 076-1994, a By-law to regulate the collection, removal, and disposal of municipal solid waste and recyclables

Click for detail --> 

Explanatory Note 2019-034 Explanatory Note to By-Law to replace existing By-law 076-1994 and its amendments which regulate the collection, removal, and disposal of municipal solid waste

Click for detail --> 

**2019-035** A By-law to appoint Jeffrey Weber as Deputy Fire Chief and to repeal By-law 2015-100

Click for detail --> 

Moved By: Maurice Dupelle, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

## **REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

**1** Councillor Maurice Dupelle inquired about the expected timelines to appoint lay members to the remaining Committees of Council. Manon L. Levesque, City Clerk, explained that the submission date was pushed back to April 12, 2019, in order to target the visitors of the upcoming Home and Trade Show. A Lay Appointments Committee meeting will be scheduled for Tuesday, April 23, 2019 to review the applications received.

**2** Mayor Bernadette Clement announced the recent good news from the senior levels of government in the additional funding that the City of Cornwall will be receiving.

## **NOTICES OF MOTION**

There were no Notices of Motion.

## **PENDING BUSINESS LISTING**

The Pending Business Listing was presented and no discussion ensued.

### **1 Unfinished Business Listing for March 25, 2019**

Click for detail --> 

Motion to receive the Unfinished Business Listed for March 25, 2019.

Moved By: Maurice Dupelle, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **CONFIRMING BY-LAW**

Motion to endorse By-law 2019-036, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, March 25, 2019.

**2019-036** A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, March 25, 2019

Click for detail --> 

Moved By: Glen Grant, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

## **ADJOURNMENT**

Motion to adjourn the Public Meeting of Council at 10:10 p.m.

Moved By: Carilyne Hébert, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

**The next regular public meeting of Council is to be held on Monday, April 8, 2019.**

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Manon L. Levesque  
City Clerk

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Bernadette Clement  
Mayor