

Minutes Cornwall City Council

Meeting ID: 2017-10-CCC
Meeting Date: Mon April 24, 2017 07:00 PM
Location: Council Chambers
Chair: CN=Leslie O'Shaughnessy/OU=CITYHALL/O=CityCornwall
Prepared By: Manon L. Levesque, City Clerk

Attendance Committee Members:

Leslie O'Shaughnessy, Mayor
Claude E. McIntosh, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Maurice Dupelle, Councillor
Bernadette Clement, Councillor
Mark A. MacDonald, Councillor
Andre Rivette, Councillor
Carilyne Hébert, Councillor
Justin Towndale, Councillor
David Murphy, Councillor

Attendance Staff:

Maureen Adams, Chief Administrative Officer
Manon L. Levesque, City Clerk
Geoffrey Clarke, Director, Human Resources
John St Marseille, General Manager, Infrastructure and Municipal Works
Mark A. Boileau, General Manager, Planning, Development and Recreation
Myles Cassidy, EMS Chief, General Manager, Shared Services
Pierre Voisine, Fire Chief
Bruce Donig, Deputy Chief
James Fawthrop, Division Manager, Parks and Recreation
Paul Scrimshaw, Accounting Manager, Deputy Treasurer
Justin Cordell, Budget and Cash Coordinator

IN-CAMERA SESSION

Motion to move into a Closed Meeting at 5:30 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, Report 2017-16-FI, Agreement of Purchase and Sale

- c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken at In-Camera Meeting: Council deferred the matter and provided

Administration with direction.

Item #2, Report 2017-03-PPR-RS, Agreements and Contracts

- a) the security of the property of the municipality or local board
- b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken at In-Camera Meeting: Council deferred the matter.

MOMENT OF PERSONAL REFLECTION

NATIONAL ANTHEM

Assembly

ROLL CALL

ADDITIONS, DELETIONS OR AMENDMENTS

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion.

1. The Fire Master Plan Implementation Advisory Committee Terms of Reference located at page 56 was replaced with a current copy.
1. The Fire Master Plan Recommendation Summation found after page 139 was relocated to follow page 56 to accompany the Fire Master Plan Implementation Committee Terms of Reference Report.
1. Motion to move Communication Item #1, 2016 Financial Statements, to be dealt with immediately following the Presentations on the same matter.

Moved By: Andre Rivette, Councillor

Seconded By: Bernadette Clement, Councillor

Motion Carried

ADOPTION OF AGENDA

Motion to adopt the Agenda as amended.

Moved By: Andre Rivette, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion Carried

DISCLOSURE OF INTEREST

1. Councillor David Murphy declared a conflict with Unfinished Business Item #3, Recognition of Bob Turnerm, Si Miller, stating that he was on the Benson's Centre's Naming Committee.
1. Councillors Justin Towndale declared a conflict with Unfinished business Item #2, Habitat for humanity stating that he sits on the Board of directors.

COMMITTEE OF THE WHOLE

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Andre Rivette, Councillor
Seconded By: Claude McIntosh, Councillor

Motion Carried

GENERAL CONSENT

ADOPTION OF MINUTES

Motion to endorse the following Minutes as presented.

1 April 10, 2017 Cornwall City Council Meeting

Click for detail --> 

Moved By: Mark A. MacDonald, Councillor
Seconded By: Bernadette Clement, Councillor

Motion Carried

PRESENTATIONS

1 Presentation - 2016 Financial Statements

(a) by Tracey Bailey, General Manager, Financial Services

Motion to receive this Presentation.

Moved By: Andre Rivette, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion Carried

(b) by Jamie Pollock and Erin Lalonde, Craig Keen Despatie Markell

Click for detail --> 

Motion to receive this Presentation.

Moved By: David Murphy, Councillor
Seconded By: Justin Towndale, Councillor

Motion Carried

Communication Item #1 was moved to be dealt with immediately following the Presentations.

2016 Financial Statements

Click for detail --> 

Motion to approve the 2016 Audited Financial Statements.

Moved By: Denis Carr, Councillor
Seconded By: Bernadette Clement, Councillor

Motion Carried

DELEGATIONS

There were no Delegations.

CONSENT/CORRESPONDENCE

1 PAC Report No. 2 - April 18, 2017 CPPEG Recommendation

Click for detail --> 

a. File HOTC#2017-02 - 28 First St W Nourish Body Mind Soul applicant
That HOTC#2017-02 - 28 First St W request be approved as follows:

Program 4 - Sign Grant - \$500

Program 5 - Municipal Planning/Development Fees Grant - actual

b. File HOTC#2016-10 Addendum - 900 Montreal Rd 2556819 Ontario Inc
applicant

That HOTC#2016-10 Addendum - 900 Montreal Rd request be approved as
follows:

Program 2 - Building Restoration & Improvement Program - \$8,460
Program 3 - Project Design Grant \$1,274
Program 4 - Facade Improvement & Sign Grant - \$7,250
Program 5 - Municipal Planning/Development Fees Grant -actual

c. File HOTC#2017-03 - 221-225 Pitt St Cailuan Inc applicant
That HOTC#2017-03 - 221-225 Pitt St Cailuan Inc request be approved as follows:

Program 3 - Project Design Grant - \$500
Program 4 - Sign Grant - \$544.86
Program 5 - Municipal Planning/Development Fees Grant - actual

3 Proclamation of National Hospice Palliative Care Week

Click for detail --> 

That Council proclaim the week of May 7 to 13, 2017, as "National Hospice Palliative Care Week" in the City of Cornwall.

4 Proclamation of National Volunteer Week

Click for detail --> 

That Council proclaim the week of April 23 to 29, 2017, as "National Volunteer Week" in the City of Cornwall.

5 Proclamation of June as Seniors' Month

Click for detail --> 

That Council proclaim June 2017 as "Seniors' Month" in the City of Cornwall.

6 Proclamation of Emergency Preparedness Week

Click for detail --> 

That Council proclaim the week of May 8 to 14, 2017, as "Emergency Preparedness Week" in the City of Cornwall.

Motion to approve all recommendations made in the Consent portion of the Agenda of Monday, April 24, 2017.

Moved By: Mark A. MacDonald, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion Carried

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

There were no Resolutions

UNFINISHED BUSINESS REPORTS

1 Fire Master Plan Implementation Advisory Committee - Terms of Reference (UB 2017-03)

Click for detail --> 

Motion to receive Report 2017-04-FS.

Moved By: Mark A. MacDonald, Councillor

Seconded By: David Murphy, Councillor

Motion Carried

Motion to approve the Terms of Reference as presented and to appoint three Council Members to the Fire Master Plan Implementation Committee.

Moved By: Mark A. MacDonald, Councillor

Seconded By: Andre Rivette, Councillor

A recorded vote on this matter resulted as follows:

Votes For = 11

Leslie O'Shaughnessy, Mayor
Claude E. McIntosh, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Maurice Dupelle, Councillor
Bernadette Clement, Councillor
Mark A. MacDonald, Councillor
Andre Rivette, Councillor
Carilyne Hébert, Councillor
Justin Towndale, Councillor
David Murphy, Councillor

Motion Carried

Having declared an interest on this matter, Councillor Justin Towndale left the table.

2 Habitat for Humanity (UB 2017-04)

Click for detail --> 

Motion to support Habitat for Humanity:

- (a) Through the continued provision of "waived" building and permit fees.
- (b) By donating a building lot identified as Site 1 - Eva Street subject to being declared surplus to municipal needs.

Moved By: Bernadette Clement, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion Carried

Councillor Justin Towndale returned to the ongoing meeting.

Having declared an interest on this matter, Councillor David Murphy left the Table.

3 Recognition of Bob Turner, Si Miller and Newsy Lalonde (UB 2017-05)

Click for detail --> 

Motion to receive Report 2017-02-PDR-RS.

Moved By: Elaine MacDonald, Councillor
Seconded By: Andre Rivette, Councillor

Motion Carried

Councillor David Murphy returned to the ongoing meeting .

COMMUNICATIONS / REPORTS

1 2016 Financial Statements

Click for detail --> 

This matter was moved to be dealt with immediately after the Presentations.

2 2016 Annual Report on the Status of City Reserves

Click for detail --> 

Motion to receive the report on City's reserves and reserve funds at December 31, 2016.

Moved By: Andre Rivette, Councillor
Seconded By: Justin Towndale, Councillor

Motion Carried

3 Cornwall Fire Services - Annual Report

Click for detail --> 

Motion to receive Report 2017-03-FS.

Moved By: Mark A. MacDonald, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

4 Contribution to FCM's Legal Defense Fund

Click for detail --> 

(c) That Council not approve the payment of the voluntary invoice.

Moved By: Andre Rivette, Councillor

Seconded By: Maurice Dupelle, Councillor

Votes For = 6

Denis Carr, Councillor

Maurice Dupelle, Councillor

Mark A. MacDonald, Councillor

Andre Rivette, Councillor

Justin Towndale, Councillor

David Murphy, Councillor

Votes Opposed = 5

Leslie O'Shaughnessy, Mayor

Claude E. McIntosh, Councillor

Elaine MacDonald, Councillor

Bernadette Clement, Councillor

Carilyne Hébert, Councillor

Motion Carried

2 PAC Report No. 3 - Heart of the City Community Improvement Plan Funding Reserve

Click for detail --> 

That Council receive this report and provide direction as it relates to funding the HOTC CIP.

The following funding proposal is a viable fiscal approach that would provide continued financial incentives to property owners/tenants to develop/refurbish their property based on the Program criteria.

(a) That the \$193,457 withdrawn from the HOTC Reserve for expenditures related to the Pitt St Parking Lot and the George Assaly Lane be reimbursed (paid back) over the next 6 years through the budget process; and

(b) That \$200,000 be set as the HOTC target reserve balance as 1 full year of

operations in reserve; and

(c) That a total annual budget of \$130,000 be set for Program 2- Building Restoration & Improvement, Program 3- Project Design Grant and Program 4- Facade Improvement and Sign Grant, to be reviewed after 3 years; and

(d) That Program 5 Municipal Planning/Development Fees have a maximum of \$2,000 per application; and

(e) That a separate report be prepared for Council approval should PAC revise any recommended approval by CPPEG and the funding source to be determined prior to the recommendation to Council; and

(f) That if required, monies from the Downtown Reserve Fund of \$3.5M be used to offset a negative balance in the HOTC Reserve for the singular purpose of reconciliation; and

(g) That the non-refundable portion of tax revenue collected through the Tax Increment Grant component (Program 1) be contributed to the HOTC Reserve to the end of the 10 year term.

This Program funding proposal has been discussed by both the CPPEG and the PAC.

Moved By: Mark A. MacDonald, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

TENDERS AND REQUESTS FOR PROPOSALS

1 Tender 17-T09 Various Sewer Works on Various City Streets

Click for detail --> 

Motion to award Tender 17-T09 to Malyon Excavation Limited from Cornwall, Ontario, at the total bid price of \$748,555.04 (net cost to the Corporation - \$674,097.01) being the best bid meeting the tender specifications.

Moved By: Bernadette Clement, Councillor

Seconded By: Andre Rivette, Councillor

Motion Carried

2 Tender 17-T19 Supply of Minor General Construction Services

Click for detail --> 

Motion to award Tender 17-T19 for a two year period from May 1, 2017 to April 30, 2019 to Carl Bulloch Construction Ltd. from Long Sault, Ontario being the best bid meeting the tender specifications.

Moved By: Maurice Dupelle, Councillor
Seconded By: Mark A. MacDonald, Councillor

Motion Carried

NEW BUSINESS

1 Amendment to Special Events By-law

Click for detail --> 

Whereas the Special Events By-law provides an exemption for craft shows, set at a flat rate of \$100; and

Whereas farmers' markets are similar to craft show, and promote the consumption of local foods, allow access to such, and provide a connection between rural and urban.

Now therefore be it resolved that the permits department look at amending By-law 2015-194 to allow an exemption for farmers' markets, similar to the exemption for craft shows.

Moved By: Justin Towndale, Councillor
Seconded By: Bernadette Clement, Councillor

Motion Carried

2 Leave of Absence

Click for detail --> 

Whereas Councillor Justin Towndale is enlisted in the reserve army and must complete military officer training; and

Whereas Councillor Justin Towndale will not be able to attend Council meetings during his military training.

Now therefore be it resolved that Council authorize Councillor Justin Towndale to be absent form Council and Committee Meetings from June 5, 2017 to August 15, 2017.

Moved By: Andre Rivette, Councillor
Seconded By: Bernadette Clement, Councillor

Motion Carried

PASSING OF BY-LAWS

Motion to endorse By-laws 2017-060 to 2017-063 inclusive, listed on the Agenda.

2017-060 A By-law to appoint Jordan Lapierre and Matthew Gregoire as Parking By-law Enforcement Officers for the purpose of enforcing the Traffic and Parking By-law (By-law 069-1989, The Traffic and Parking By-law as amended) for the City of Cornwall at the Cornwall Community Hospital Site

Click for detail --> 

Explanatory Note 2017-060 Explanatory Note to a By-law to appoint two individuals as Parking By-law Enforcement Officers for the purpose of enforcing the Traffic and Parking By-law (By-law 069-1989 Traffic and Parking By-law as Amended) at the Cornwall Community Hospital

Click for detail --> 

2017-061 A By-law to authorize The Corporation of the City of Cornwall to enter into Heart of the City (HOTC) Program 2: Building Restoration and Improvement Program Funding Agreement- 900 Montreal Road

Click for detail --> 

Explanatory Note 2017-061 Explanation of Purpose and Effect for HOTC Application Program 2 Agreement to By-law 2017- 061 - 900 Montreal Road

Click for detail --> 

2017-062 A By-law to authorize the use of optical scanning vote tabulators and the use of an accessible device as an alternative voting machine at the 2018 Municipal Election

Click for detail --> 

Explanatory Note 2017-062 Explanatory Note for the use of optical scanning vote tabulators and the use of an accessible device as an alternative voting machine at the 2018 Municipal Election

Click for detail --> 

2017-063 A By-law to authorize The Corporation of the City of Cornwall to enter into a new Sublet Agreement with Glengarry Inter Agency Group (GIAG) for rent for the term of April 1, 2017, to May 31, 2017

Click for detail --> 

Explanatory Note 2017-063 Explanatory Note to By-law authorizing the new Sublet Agreement with Glengarry Inter Agency Group (GIAG)

Click for detail --> 

Moved By: Andre Rivette, Councillor

Seconded By: Bernadette Clement, Councillor

Motion Carried

REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL

Councillor Elaine MacDonald announced that the Canada's Sesquicentennial Committee was in the midst of organizing the Council's Picnic to be held on May 22, 2017

NOTICES OF MOTION

There were no Notices of Motion.

PENDING BUSINESS LISTING

The Pending Business Listing was presented and no discussion ensued.

1 Unfinished Business Listed for April 24, 2017

Click for detail --> 

Motion to receive the Unfinished Business Listed for April 24, 2017.

Moved By: Maurice Dupelle, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

CONFIRMING BY-LAW

Motion to endorse By-law 2017-064, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, April 24, 2017.

2017-064 A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, April 24, 2017

Click for detail --> 

Moved By: Andre Rivette, Councillor

Seconded By: Bernadette Clement, Councillor

Motion Carried

ADJOURNMENT

Motion to adjourn the Public Meeting of Council at 8:50 p.m.

Moved By: Andre Rivette, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion Carried

The next regular public meeting of Council is to be held on Monday, May 8, 2017.

Manon L. Levesque
City Clerk

Leslie O'Shaughnessy
Mayor