

# Minutes

## Cornwall City Council

**Meeting Date:** Tue November 14, 2017 07:00 PM  
**Location:** Council Chambers  
**Chair:** CN=Leslie O'Shaughnessy/OU=CITYHALL/O=CityCornwall  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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### **Attendance Committee Members:**

Leslie O'Shaughnessy, Mayor  
Claude E. McIntosh, Councillor  
Elaine MacDonald, Councillor  
Denis Carr, Councillor  
Maurice Dupelle, Councillor  
Bernadette Clement, Councillor  
Mark A. MacDonald, Councillor  
Andre Rivette, Councillor  
Carilyne Hébert, Councillor  
Justin Towndale, Councillor  
David Murphy, Councillor

### **Attendance Staff:**

Maureen Adams, Chief Administrative Officer  
Manon L. Levesque, City Clerk  
Debbie Caskenette, Deputy Clerk  
Geoffrey Clarke, General Manager, Corporate Services  
John St Marseille, General Manager, Infrastructure and Municipal Works  
Mark A. Boileau, General Manager, Planning, Development and Recreation  
Tracey Bailey, General Manager, Financial Services  
Pierre Voisine, Fire Chief  
Stacey Ferguson, Manager, Social and Housing Services  
Wayne Markell, Deputy Chief  
James Fawthrop, Division Manager, Parks and Recreation  
Bruce Donig, Deputy Chief

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) (3) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

### **Item No. 1, Report 2017-17-SHS-SS, Lease Agreement**

- a) the security of the property of the municipality or local board

Action Taken at In-Camera Meeting: Council received Report 2017-17-SHS-SS.

### **Item No. 2, Report 2017-096-CL, Lay Appointment to Various Committees**

- b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken at In-Camera Meeting: Council appointed Lay Members to the Audit Committee, Economic Development Strategic Plan Committee, Waterfront Committee and the Waterfront Land Acquisition Committee, and directed Administration to prepare the appropriate By-laws for the next Regular Meeting of Council. Council deferred appointments to the Cornwall Regional Airport Commission and Heritage-Patrimoine Cornwall to November 27, 2017.

**Item No. 3, Report 2017-097-CL, Closed Meeting Investigation**

3b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman

Action Taken at In-Camera Meeting: Council received the preliminary report and directed Administration to provide comments to the Office of the Ombudsman.

**Item No. 4, Report 2017-03-HR, Contract Negotiations**

d) labour relations or employee negotiations

Action Taken at In-Camera Meeting: Council received Report 2017-03-HR.

**Item No. 5, Report 2017-16-CAO, Personnel Issue**

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken at In-Camera Meeting: Council provided Administration with direction.

**MOMENT OF PERSONAL REFLECTION**

**NATIONAL ANTHEM**

Assembly

**ROLL CALL**

**ADDITIONS, DELETIONS OR AMENDMENTS**

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion.

1 The Acting Mayor for the month of November should read Councillor Claude E. McIntosh.

2 Consent Item #4, Compliancy Letter - Office of the Fire Marshall, was moved

to Communication Item #6 for discussion.

3 Consent Item #5, Fire Underwriters Grade Letter, was moved to Communication Item #7 for discussion.

4 Addition of Parking Enforcement Request from Centretown and Cornwall and Area Chamber of Commerce to Consent Item #6.

5 Removal of the Waterfront Land Acquisition Committee from Communications Report #4.

### **ADOPTION OF AGENDA**

Motion to adopt the Agenda as amended.

Moved By: André Rivette, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion Carried

### **DISCLOSURE OF INTEREST**

There were no disclosures of interest declared.

### **COMMITTEE OF THE WHOLE**

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Elaine MacDonald, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

### **GENERAL CONSENT**

### **ADOPTION OF MINUTES**

Motion to endorse the following Minutes as presented.

### **1 October 23, 2017 Cornwall City Council - Workshop**

Click for details --> 

### **2 October 23, 2017 Cornwall City Council**

Click for details --> 

### **3 November 6, 2017 Cornwall City Council - Organizational**

Click for details --> 

Moved By: Bernadette Clément, Councillor

Seconded By: Mark A. MacDonald, Councillor

Motion Carried

## **PRESENTATIONS**

### **1 Book of Recognition - Vagabond Theatre**

Click for detail --> 

Members of the Vagabond Theatre were invited to sign the Book of Recognition.

Motion to receive the Presentation.

Moved By: David Murphy, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

## **DELEGATIONS**

### **1 Request for Financial Support for Aultsville Theatre by Janet Martel, General Manager, and Krystle Mitrow, Board Vice President and Treasurer**

Click for detail --> 

Janet Martel, General Manager, and Krystle Mitrow, Board Vice President and Treasurer, as a delegation, requested financial support for the Aultsville Theatre's 2018 Theatrical Lighting Equipment Replacement Project in the amount of \$23,000 by way of a donation or by way of an interest-free loan.

Motion to refer the request for financial support in the amount of \$23,000 to Administration for a report.

Moved By: André Rivette, Councillor  
Seconded By: David Murphy, Councillor

Motion: Carried

## **CONSENT/CORRESPONDENCE**

### **1 Raising of the Salvation Army Flag**

Click for detail --> 

Motion to approve the raising of the Salvation Army Flag at 340 Pitt Street from November 17 to December 22, 2017.

### **2 Petition for Sidewalk on Charles Street**

Click for detail --> 

Motion to refer the petition for the construction of a sidewalk on Charles Street to Administration for a report.

### **3 PAC Report No. 3 - Oct.16, 2017 PAC Recommendations for Phases 7 & 8 Adjustments to the Approved 1996 East Ridge Subdivision Draft Plan, being Part of the East 1/2 and West 1/2 of Lot C, Concession 1, File No. 300 04T-2017-02**

Click for detail --> 

Motion to approve the PAC recommendations as follows:

a) That the revised Draft Plan for Phases 7 & 8 East Ridge Draft Plan submitted by Meldrum Surveying Ltd., OLS dated September 21st , 2017 be given Draft Approval subject to the Draft Plan Conditions Appendix A, as the amendment to the 1996 Draft Plan is considered to be minor in nature, as per Section 51(47) of the Ontario Planning Act.

b) That the amendment to the Draft Resolution be approved.

### **4 Compliancy Letter - Office of the Fire Marshal**

Click for detail --> 

This item was moved to Communications as Item #6 for discussion.

### **5 Fire Underwriters Grade Letter**

Click for detail --> 

This item was moved to Communications as Item #7 for discussion.

## **6 Parking Enforcement Request from Centretown and Cornwall and Area Chamber of Commerce.**

Click for detail --> 

This item was moved to Communications as Item #8 for discussion.

Motion to approve the recommendations contained in Items #1 through #3 inclusive in the Consent portion of the Agenda for the Council Meeting of November 14, 2017, as presented.

Moved By: Bernadette Clément, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

### **2017-08 PAC Report No. 3 - Oct. 16, 2017 PAC Recommendations for Phases 7 & 8 Adjustments to the Approved 1996 East Ridge Subdivision Draft Plan, being Part of the East 1/2 and West 1/2 of Lot C, Concession 1, File No. 300 04T-2017-02**

Click for detail --> 

Now, therefore, be it resolved that The Council of The Corporation of the City of Cornwall enacts as follows:

That Council enacts that the existing Draft Plan dated 1994 and the Draft Plan Conditions dated 1995, associated with Phases 7 & 8 only, be amended and that the new Draft Plan for Phases 7 & 8 dated September 21st, 2017 by Julia Meldrum-Smith, O.L.S. on behalf of Cartwave Realty Limited, to subdivide Part of the East ½ and West ½ of lot C, Concession 1, as indicated on the Draft Plan, be given Draft Plan approval, subject to the new and revised conditions dated October 11<sup>th</sup>, 2017, as contained in Appendix A to the Planning Advisory & Hearing Committee's technical report, attached.

Moved By: Denis Carr, Councillor

Seconded By: Bernadette Clément, Councillor

Motion Carried

## **UNFINISHED BUSINESS REPORTS**

## **1 Petition for Installation of Bagless Garbage Cans Throughout the City**

Click for detail --> 

Motion to approve the continued use of bagged garbage containers in Parks and Recreational areas in order to maintain a level of cleanliness as well as to address health and safety aspects.

Moved By: David Murphy, Councillor

Seconded By: André Rivette, Councillor

Motion Carried

## **COMMUNICATIONS / REPORTS**

### **1 Request for Removal of Part Lot Control from C.H. Clément Construction Inc. on Lot 12 of Registered Plan 52M-35 - Clément Court Subdivision**

Click for detail --> 

Motion to approve the following:

- a) That Part Lot Control be removed from Lot 12 only of Registered Plan 52M-35 - Clément Court Subdivision; and
- b) That Part Lot Control be reinstated on the semi-detached lots in the Clément Court Subdivision, once the subject lots have been created by the appropriate procedure.

Moved By: Justin Towndale, Councillor

Seconded By: André Rivette, Councillor

Motion Carried

### **2 Third Quarter Financial Results 2017**

Click for detail --> 

Motion to receive the third quarter Financial Results for the period ending September 30, 2017.

Moved By: Bernadette Clément, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion Carried

### **3 Preliminary Budget Planning 2018 Update**

Click for detail --> 

Motion to receive Report 2017-46-FI and to schedule the date of December 4, 2017, for a Special Council Meeting to review the 2018 Water and Wastewater Budget.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Bernadette Clément, Councillor

Motion Carried

#### **4 Cornwall Youth Advisory Committee**

Click for detail --> 

Motion to defer and refer this matter to the Lay Appointments Committee in order to strategize for the recruitment of Members for the Cornwall Youth Advisory Committee.

Moved By: Bernadette Clément, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

#### **5 Locomotive #17 Refurbishment Plan**

Click for detail --> 

Motion to approve Option B to authorize Administration to undertake a consultation process/survey with local stakeholder groups and the public regarding a potential relocation site for the locomotive. If so, at a subsequent meeting, Council will be asked to consider endorsement of a preferred new site and the associated costs. The costs would include, (a) the relocation costs (unknown until a prospective site is selected), and (b) the locomotive refurbishment cost (estimated to be \$85,000 at the new location).

Moved By: Bernadette Clément, Councillor  
Seconded By: Justin Towndale, Councillor

Motion Carried

#### **6 Compliancy Letter - Office of the Fire Marshall**

Click for detail --> 

This matter was moved from Consent Item #4 for discussion.

Motion to receive Report 2017-06-FS.

Moved By: Denis Carr, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

#### **7 Fire Underwriters Grade Letter**

Click for detail --> 

This matter was moved from Consent Item #5 for discussion.

Motion to receive Report 2017-07-FS.



Moved By: Denis Carr, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

## **8 Parking Enforcement Request from Centretown and Cornwall and Area Chamber of Commerce**

Click for detail --> 

This matter was moved from Consent Item #6 for discussion.

Motion to suspend the Rules in order to discuss the request for parking enforcement exemption.

Moved By: Bernadette Clément, Councillor  
Seconded By: Maurice Dupelle, Councillor

A vote requiring a 2/3 majority on this matter resulted as follows:

### **Votes For = 11**

Claude E. McIntosh, Councillor  
Elaine MacDonald, Councillor  
Denis Car, Councillor  
Maurice Dupelle, Councillor  
Bernadette Clément, Councillor  
Mark A. MacDonald, Councillor  
Andre Rivette, Councillor  
Carilyne Hébert, Councillor  
Justin Towndale, Councillor  
David Murphy, Councillor  
Leslie O'Shaughnessy, Mayor

Motion Carried

Motion to provide free parking in both of Cornwall's BIA districts beginning at 4:00 pm each day during the month of December, 2017 and to suspend the parking enforcement.

Moved By: Denis Carr, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion to amend the main motion to the date to November 15, 2017.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Bernadette Clément, Councillor

Motion to Amend Carried

Main Motion Carried as Amended

The motion now reads as follows:

Motion to provide free parking in both of Cornwall's BIA districts beginning at 4:00 pm November 15, 2017 to the end of December, 2017, and to suspend the parking enforcement.

Motion to direct Administration to prepare a report on potential revenue loss during the month of December to provide all day free parking in both of Cornwall's BIA districts for the month of December.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

#### **TENDERS AND REQUESTS FOR PROPOSALS**

##### **1 Tender 17-T56 Supply and Delivery of Sew Euro Drives and Motors**

Click for detail --> 

Motion to award Tender 17-T56 to ACG Envirocan from Woodbridge, Ontario, at the total bid price of \$31,522.48 (net cost to the Corporation - \$28,386.96) being the best bid meeting the tender specifications.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion Carried

##### **2 Tender 17-T57 Supply of High Performance Cold Mix Asphalt**

Click for detail --> 

Motion to award Tender 17-T57 to Denchem Limited from Cornwall, Ontario, at the total bid price of \$31,906.68 (net cost to the Corporation - \$28,732.95) being the best bid meeting the tender specifications.

Moved By: Mark A. MacDonald, Councillor  
Seconded By: André Rivette, Councillor

Motion Carried

##### **3 Request for Proposal 17-P15 Feasibility Study for a Fire Station and Training Facility**

Click for detail --> 

Motion to award RFP 17-P15 to Colliers Project Leaders Incorporated from Ottawa, Ontario, at the total bid price of \$51,787.90 (net cost to the Corporation - \$46,636.61) being the best Proposal meeting the specifications.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Bernadette Clément, Councillor

Motion Carried

#### **4 Request for Proposal 17-P16 Redevelopment of the Courtyard at 340 Pitt Street**

Click for detail --> 

Motion to award RFP 17-P16 to Lashley + Associates Corporation from Ottawa, Ontario, at the total bid price of \$54,951.90 (net cost to the Corporation - \$49,485.89) being the best proposal meeting the specifications.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

### **NEW BUSINESS**

There were no New Business items.

### **PASSING OF BY-LAWS**

Motion to endorse By-laws 2017-159 to 2017-163 inclusive, listed on the Agenda.

**2017-159** A By-law to name and dedicate a strip of land which was used for road widening purposes on Cornwall Centre Road, in the City of Cornwall.

Click for detail --> 

Explanatory Note-By-law 2017-159 Explanatory Note to By-law to name and dedicate a strip of land widening Cornwall Centre Road

Click for detail --> 

**2017-160** A By-law to authorize The Corporation of the City of Cornwall to enter into a Subdivision Agreement with KEM Development Corporation for Northwoods Forest, Phase 2

Click for detail --> 

Explanatory Note-2017-160 Explanatory Note to By-law to enter into a Subdivision Agreement with KEM Development for Northwoods Forest

Subdivision, Phase 2

Click for detail --> 

**2017-161** A By-law to provide that Sub-Section (5) of Section 50 of the Planning Act, R.S.O. 1990, Chapter p.13 (as amended), does not apply to Lot 12 of Registered Plan 52M-35, in the City of Cornwall, designated as Parts 1 and 2 on Plan 52R-8067, and municipally known respectively as 1151 and 1153 Clément Court

Click for detail --> 

Explanatory Note 2017-161 An Explanatory Note to request removal of Part Lot Control from C.H. Clément Construction Inc. on Lot 12 of Registered Plan 52M-35 - Clément Court Subdivision

Click for detail --> 

**2017-162** A By-law to authorize The Corporation of the City of Cornwall to enter into an Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Economic Development and Growth to get the designation of Investment Ready: Certified Site Program

Click for detail --> 

Explanatory Note 2017-162 Explanatory note of Purpose and Effect for the Investment Ready: Certified Site Program by the Province

Click for detail --> 

**2017-163** By-Law to authorize The Corporation of the City of Cornwall to enter into an Ontario Transfer Payment Agreement with the Ministry of Education for the 2018 Planning Investment for the Ontario Early Years Child and Family Centres

Click for detail --> 

Moved By: André Rivette, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

## **REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

1 Councillor Elaine MacDonald spoke of the successful Canada 150 Art Show.

2 Councillor Maurice Dupelle congratulated the City's retirees and long service employees who were honoured at the recent Employee Recognition Night.

## **NOTICES OF MOTION**

There were no Notices of Motion.

## **PENDING BUSINESS LISTING**

The Pending Business Listing was presented and no discussion ensued.

### **1 Unfinished Business Listing for November 14, 2017**

Click for detail --> 

Motion to receive the Unfinished Business Listed for November 14, 2017.

Moved By: Carilyne Hébert, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **CONFIRMING BY-LAW**

Motion to endorse By-law 2017-164, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, November 14, 2017.

**2017-164** A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Tuesday, November 14, 2017

Click for detail --> 

Moved By: Carilyne Hébert, Councillor

Seconded By: Bernadette Clément, Councillor

Motion Carried

## **ADJOURNMENT**

Motion to adjourn the Public Meeting of Council at 8:52 p.m.

**The next regular public meeting of Council is to be held on Monday, November 27, 2017.**

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Manon L. Levesque  
City Clerk

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Leslie O'Shaughnessy  
Mayor