

Minutes Cornwall City Council

Meeting ID: 2019-04
Meeting Date: Mon February 11, 2019 07:00 PM
Location: Council Chambers
Chair: Bernadette Clement, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Attendance Committee Members:

Bernadette Clement, Mayor
Todd Bennett, Councillor
Eric Bergeron, Councillor
Syd Gardiner, Councillor
Claude E. McIntosh, Councillor
Carilyne Hébert, Councillor
Dean Hollingsworth, Councillor
Elaine MacDonald, Councillor
Justin Towndale, Councillor

Regrets:

Maurice Dupelle, Councillor
Glen Grant, Councillor

Attendance Staff:

Maureen Adams, Chief Administrative Officer
Manon L. Levesque, City Clerk
Debbie Caskenette, Deputy Clerk
Geoffrey Clarke, General Manager, Corporate Services
John St Marseille, General Manager, Infrastructure and Municipal Works
Mark A. Boileau, General Manager, Planning, Development and Recreation
Tracey Bailey, General Manager, Financial Services
Bill Lister, Chief, Cornwall SD&G Paramedic Services
Pierre Voisine, Fire Chief
Stacey Ferguson, Administrator, Social and Housing Services
Emma Meldrum, Public Information Coordinator

IN-CAMERA SESSION / RISE AND REPORT FROM THE IN-CAMERA MINUTES OF MONDAY, FEBRUARY 11, 2019

Motion to move into a Closed Meeting at 5:30 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, Report 2019-005 CL, Lay Appointments to Cornwall and Area Housing Corporation, Cornwall Public Library Board, Cornwall Regional Airport Commission, Committee of Adjustment and Planning Advisory and Hearing Committee

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken at Meeting: Council approved the recommendations.

Item #2, Report 2019-06-FI, Sale and Disposition of Land

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken at Meeting: Council provided direction to Administration.

Item #3, Report 2019-07-FI, Sale and Disposition of Land

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken at Meeting: Council deferred this matter.

MOMENT OF PERSONAL REFLECTION

NATIONAL ANTHEM

Assembly

OPENING

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

ROLL CALL

ADDITIONS, DELETIONS OR AMENDMENTS

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion.

1 Addition of By-law 2019-014, A By-law to authorize The Corporation of the

City of Cornwall to enter into a Short Term Lease Agreement with the Cornwall Square, represented by Groupe I. Quint Inc. for a Heritage Fair Display.

2 Amendment to the number of the Confirming By-law from 2019-014 to 2019-015.

ADOPTION OF AGENDA

Motion to adopt the Agenda as amended.

Moved By: Elaine MacDonald, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

DISCLOSURE OF INTEREST

There were no disclosures of interest declared.

COMMITTEE OF THE WHOLE

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Todd Bennett, Councillor
Seconded By: Justin Towndale, Councillor

Motion Carried

GENERAL CONSENT

ADOPTION OF MINUTES

Motion to endorse the following Minutes as presented.

1 January 28, 2019 Cornwall City Council Meeting

Click for detail --> 

Moved By: Elaine MacDonald, Councillor
Seconded By: Todd Bennett, Councillor

Motion Carried

PRESENTATIONS

1 Community Safety and Well-Being by Staff Sergeant David Michaud and Carmen Counsineau, Project Coordinator

Click for detail --> 

Carmen Cousineau, Project Coordinator and Staff Sergeant David Michaud outlined how the Cornwall Police Services will create and implement the Community Safety and Well-Being Plan (CSWB) which the provincial government mandated municipalities to adopt by December 31, 2020.

Motion to receive the report and refer this matter to Administration for a report.

Moved By: Elaine MacDonald, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion Carried

DELEGATIONS

1 Streetscape Water Street Gateway by Todd Lihou, Centretown Coordinator, Heart of the City

Click for detail --> 

Todd Lihou, Centretown Coordinator for the Heart of the City presented the concepts developed to enhance the streetscape Water Street gateway along Water Street between Brookdale Avenue and Amelia Street. Mr. Lihou outlined the proposed costing for this project and requested that this project be considered in the 2019 Budget.

Motion to receive the report and refer this matter to the 2019 budget process.

Moved By: Carilyne Hébert, Councillor
Seconded By: Syd Gardiner, Councillor

Motion Carried

CONSENT/CORRESPONDENCE

1 Capital Project/Loan Request from Downtown Business Improvement Association (DBIA) for Street Lighting on Pitt Street

Click for detail --> 

Motion to refer this matter to Administration for a report.

Moved By: Justin Towndale, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

There were no Resolutions.

UNFINISHED BUSINESS REPORTS

There were no Unfinished Business Reports.

COMMUNICATIONS / REPORTS

1 Corporate Policy - Pregnancy and Parental Leave for Members of Council

Click for detail --> 

Motion to adopt Corporate Policy PPLMC, Pregnancy and Parental Leave for Members of Council.

Moved By: Carilyne Hébert, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

2 Corporate Policy - Remembering the Contributions of Individuals that Have Passed Away

Click for detail --> 

Motion to:

(a) approve the addition of an annual Presentation at a Council Meeting to remember the contributions of all current or former Mayor, Councillor or employee that have passed away.

(b) to direct Administration to amend Policy CS.cl03-01, Flag / Flags Half-Staff, and return at a subsequent Council Meeting for adoption.

(c) to repeal Corporate Policy HR03-08 Death of Employee.

Moved By: Justin Towndale, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

3 Procedural By-law - Electronic Participation by Council, Local Board and Committee Members at Meetings Open to Public

Click for detail --> 

(a) Motion to receive Report 2019-011-CL.

Moved By: Dean Hollingworth, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Carried

(b) Motion to have Administration explore the prospect of electronic participation by Council, Local Boards and Committee Members at Meetings open to the public.

Moved By: Todd Bennett, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Carried

(c) Motion to direct Administration to prepare a report that will detail the logistics of electronic participation and amend the Procedural By-law to incorporate the new electronic participation provision at a subsequent Regular Council Meeting.

Moved By: Elaine MacDonald, Councillor
Seconded By: Syd Gardiner, Councillor

Motion Carried

4 Procedural By-law - Update of Definition of Meeting

Click for detail --> 

Motion to:

(a) receive Report 2019-009-CL; and

(b) direct Administration to amend the Procedural By-law to incorporate the new definition of Meeting at a subsequent Regular Council Meeting.

Moved By: Justin Towndale, Councillor
Seconded By: Todd Bennett, Councillor

Motion Carried

5 RFP 18-P22 - Engineering Services for the Brookdale Avenue North Sanitary Sewer Extension

Click for detail --> 

Motion to receive the report and direct Administration to prepare a recommendation to award RFP 18-P22 to be presented to Council at its February 25, 2019 meeting.

Moved By: Elaine MacDonald, Councillor
Seconded By: Justin Towndale, Councillor

Motion Carried

TENDERS AND REQUESTS FOR PROPOSALS

1 Tender 18-T79 Curbside Collection of Leaves, Yard Waste, and Branches

Click for detail --> 

Motion to award Tender 18-T79 to HGC Management Incorporated from Brantford, Ontario, at the total bid price of \$271,200 (net cost to the Corporation \$244,224.00), for a two year period, with the option to renew for two additional one year periods, as being the best bid meeting the tender specifications.

Moved By: Carilyne Hébert, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

2 Tender 19-T03 Tree Stumping - Spring 2019


Click for detail --> 

Motion to award Tender 19-T03 to Green Aces Snow Removal from Cornwall, Ontario, at the total bid price of \$23,023.75 (net cost to the Corporation - \$20,733.60) being the best bid meeting the tender specifications.

Moved By: Syd Gardiner, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion Carried

3 Tender 19-T06 Supply of Heating, Refrigeration and Air Conditioning Services for City Departments

Click for detail --> 

Motion to award Tender 19-T06 to Doug Gordon Refrigeration from Ingleside, Ontario, for a period of two years commencing March 1, 2019 to February 28, 2021 with the option to extend for an additional one year period, being the best bid meeting the tender specifications.

Moved By: Elaine MacDonald, Councillor
Seconded By: Justin Towndale, Councillor

Motion Carried

NEW BUSINESS

There were no New Business items.

PASSING OF BY-LAWS

Motion to endorse By-laws 2019-011 to 2019-014 inclusive, listed on the Agenda.

2019-011 A By-law to authorize The Corporation of the City of Cornwall to enter into a Contract with Diamond Software Inc. (Alberta) to provide the upgrade and integration for the City's financial software systems.

Click for detail --> 

2019-012 A By-law to appoint Tony Flemming from Cunningham, Swan, Carty, Little and Bonham LLP as the City of Cornwall's Integrity Commissioner

Click for detail --> 

Explanatory Note 2019-012 Explanatory Note - A By-law to appoint Tony Flemming from Cunningham, Swan, Carty, Little and Bonham LLP as the City of Cornwall's Integrity Commissioner

Click for detail --> 

2019-013 A By-law to amend By-law 2019-002 which By-law is to appoint Members of Council to Boards, Committees and Commissions for this term of Council (Audit Committee) (Service Manager Joint Liaison Committee)

Click for detail --> 

2019-014 A By-law to authorize The Corporation of the City of Cornwall to enter into a Short Term Lease Agreement with the Cornwall Square, represented by Groupe I. Quint Inc. for a Heritage Fair Display

Click for detail --> 

Moved By: Carilyne Hébert, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL

1 Councillor Elaine MacDonald announced that the Centre for the Arts Collective has begun the process of funding for the next induction of various artists into the Hall of Fame.

2 Mayor Bernadette Clement spoke of a joint meeting held with the

neighbouring Mayors from the surrounding SD & G townships to establish more co-operation between the city and the townships.

3 Mayor Clement also indicated in the near future that a meeting be held with all of the councils including Akwesasne Mohawk Council to discuss common issues.

NOTICES OF MOTION

There were no Notices of Motion.

PENDING BUSINESS LISTING

The Pending Business Listing was presented and no discussion ensued.

1 Unfinished Business Listing for February 11, 2019

Click for detail --> 

Motion to receive the Unfinished Business Listing for February 11, 2019.

Moved By: Carilyne Hébert, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

CONFIRMING BY-LAW

Motion to endorse By-law 2019-015, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, February 11, 2019.

2019-015 A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 11, 2019

Click for detail --> 

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

ADJOURNMENT

Motion to adjourn the Public Meeting of Council at 8:35 p.m.

Moved By: Carilyne Hébert, Councillor
Seconded By: Syd Gardiner, Councillor

Motion Carried

**The next regular public meeting of Council is to be held on Monday,
February 25, 2019.**

Manon L. Levesque
City Clerk

Bernadette Clement
Mayor