

# Minutes Cornwall City Council

**Meeting Type:** Budget  
**Meeting ID:** 2018-02  
**Meeting Date:** Thu January 11, 2018 09:00 AM  
**Location:** Council Chambers  
**Chair:** CN=Leslie O'Shaughnessy/OU=CITYHALL/O=CityCornwall  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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## **Attendance Committee Members:**

Leslie O'Shaughnessy, Mayor  
(Arrived at 12:05 p.m.)  
Claude E. McIntosh, Councillor  
Elaine MacDonald, Councillor  
(Left at 10:30 a.m.)  
Denis Carr, Councillor  
Maurice Dupelle, Councillor  
Bernadette Clement, Councillor  
Mark A. MacDonald, Councillor  
Andre Rivette, Councillor  
Carilyne Hébert, Councillor  
Justin Towndale, Councillor  
David Murphy, Councillor  
(Left at 1:45 p.m.)

## **Attendance Staff:**

Maureen Adams, Chief Administrative Officer  
Manon L. Levesque, City Clerk  
Debbie Caskenette, Deputy Clerk  
Tracey Bailey, General Manager, Financial Services  
Geoffrey Clarke, General Manager, Corporate Services  
Pierre Voisine, Fire Chief  
Bruce Donig, Deputy Chief  
John St Marseille, General Manager, Infrastructure and Municipal Works  
Stacey Ferguson, Manager, Social and Housing Services  
Mark A. Boileau, General Manager, Planning, Development and Recreation  
James Fawthrop, Division Manager, Parks and Recreation  
Len Tapp, Division Manager, Transit Services  
Michael Fawthrop, Division Manager, Infrastructure  
Norm Quenneville, Manager Glen Stor Dun Lodge  
Paul Scrimshaw, Accounting Manager, Deputy Treasurer  
Justin Cordell, Budget and Cash Coordinator  
Wayne Markell, Deputy Chief  
Dawn Kiddell, Chief Librarian  
Danny Aikman, Deputy Police Chief  
Elsie Bissonnette, I.T. Supervisor

## **ROLL CALL**

***Acting Mayor André Rivette, Councillor called the Special Council Meeting***

***to order at 9:10 a.m.***

Maureen Adams, CAO, and Manon L. Levesque, City Clerk, provided an overview of the format and procedure for the budget proceedings.

Motion to move future budget meetings to a Budget Steering Committee format comprised of all members of Council.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Justin Towndale, Councillor

Motion Carried

### **ADDITIONS, DELETIONS OR AMENDMENTS**

There were no additions, deletions or amendments.

### **ADOPTION OF AGENDA**

Motion to adopt the Agenda as presented.

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion Carried

### **DISCLOSURE OF INTEREST**

There were no disclosures of interest declared.

### **COMMITTEE OF THE WHOLE**

Motion to go into Committee of the Whole.

Moved By: David Murphy, Councillor  
Seconded By: Justin Towndale, Councillor

Motion Carried

### **COMMUNICATIONS / REPORTS**

**1 2018 Budget Document to Council**

Click for detail --> 

Tracey Bailey, General Manager, Financial Services, informed Council of two changes impacting the 2018 budget:

**(a) OMPF**

The City received Provincial confirmation that the 2018 Ontario Municipal Partnership Funding (OMPF) will be 92% of the 2017 allocation, an increase of \$306,000 in funding. The initial draft document was based on 85% of the 2017 allocation.

**(b) Elevator at Cornwall Museum**

The elevator capital project for the Cornwall Museum was misstated in the original draft document at \$61,000. Budgeted amount should read \$8,000, a reduction of \$53,000.

Ms. Bailey, through a power point presentation, presented an overview of the 2018 Operating and Capital Budgets.

**Departmental Budget Overviews**

**Council & CAO**

Maureen Adams, Chief Administrative Officer, summarized Council's draft budget with an increase of 7.95% over 2017 which includes new technology requirements related to the new Council.

The 2018 CAO budget submission increased overall by 3.44% over 2017 due to incremental and contractual obligations in salaries and benefits.

**(c) Public Information Co-Ordinator**

Motion to defer the recruitment process for the Public Information Co-Ordinator position until such time as Council approves it.

Moved By: Mayor Leslie O'Shaughnessy  
Seconded By: Claude McIntosh, Councillor

Motion Carried

### **Clerks**

Manon L. Levesque, City Clerk, provided highlights of the 2018 Clerk's budget submission reflecting a decrease of 0.29% over 2017.

### **Human Resources**

Geoffrey Clarke, General Manager, Corporate Services, presented the 2018 Human Resources budget submission with a net increase of 10.61% over 2017 partially due to increases in retiree benefits and WSIB costs.

### **Glen Stor Dun Lodge**

Norm Quenneville, Manager Glen Stor Dun Lodge, summarized the operating submission reflecting a net operating increase of 13.40% over 2017. 2018 Capital projects are in line with the Asset Management and Long Term Financial Plans.

### **NEXT MEETING**

Friday, January 19, 2018, from 9:00 am to 3:00 p.m.  
Thursday, January 25, 2018, from 9:00 a.m. to 3:00 p.m.

### **ADJOURNMENT**

The Public Meeting of Council was adjourned at 3:05 p.m.

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Manon L. Levesque  
City Clerk

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Leslie O'Shaughnessy  
Mayor

