

# Minutes Cornwall City Council

**Meeting ID:** 2019-22  
**Meeting Date:** Mon September 09, 2019 07:00 PM  
**Location:** Council Chambers  
**Chair:** Bernadette Clement, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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**Attendance Committee Members:**

Bernadette Clement, Mayor  
Todd Bennett, Councillor  
Eric Bergeron, Councillor  
Maurice Dupelle, Councillor  
Syd Gardiner, Councillor  
Claude E. McIntosh, Councillor  
Glen Grant, Councillor  
Carilyne Hébert, Councillor  
Dean Hollingsworth, Councillor  
Elaine MacDonald, Councillor  
Justin Towndale, Councillor

**Attendance Staff:**

Maureen Adams, Chief Administrative Officer  
Manon L. Levesque, City Clerk  
Debbie Caskenette, Deputy Clerk  
Geoffrey Clarke, General Manager, Corporate Services  
Pierre Voisine, Fire Chief  
Tracey Bailey, General Manager, Financial Services  
Mark A. Boileau, General Manager, Planning, Development and Recreation  
Bill Lister, Chief, Cornwall SD&G Paramedic Services  
Steven Golden, Administrator, Glen Stor Dun Lodge  
Michael Fawthrop, Division Manager, Infrastructure  
James Fawthrop, Division Manager, Parks and Recreation  
Bob Peters, Division Manager, Economic Development  
Carl Goodwin, Division Manager, Environment  
Paul Scrimshaw, Accounting Manager, Deputy Treasurer  
Emma Meldrum, Public Information Coordinator

**IN-CAMERA SESSION / RISE AND REPORT FROM THE IN-CAMERA MEETING OF MONDAY, SEPTEMBER 9, 2019**

Motion to move into a Closed Meeting at 5:30 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

### **Item #1, Report 2019-05-PDR-ED, Sale of Land**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council provided direction to Administration.

### **Item #2, Report 2019-06-HR, Personnel Matter**

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken: Council received Report 2019-06-HR.

## **MOMENT OF PERSONAL REFLECTION**

### **NATIONAL ANTHEM**

#### **1 National Anthem and Book of Recognition by Heather Gallinger**

Click for detail --> 

Heather Gallinger was invited to sign the Book of Recognition.

### **OPENING**

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

### **ROLL CALL**

### **ADDITIONS, DELETIONS OR AMENDMENTS**

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion.

There were no Additions, Deletions nor Amendments.

### **ADOPTION OF AGENDA**

Motion to adopt the Agenda as presented.

Moved By: Glen Grant, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion Carried

### **DISCLOSURE OF INTEREST**

1 Councillor Eric Bergeron disclosed a conflict of interest with Communication Item #4, Municipal Grants Program, as his employer receives municipal grants from the City.

## **COMMITTEE OF THE WHOLE**

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Syd Gardiner, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **ADOPTION OF MINUTES**

Motion to endorse the following Minutes as presented.

### **1 August 12, 2019 Cornwall City Council Meeting**

Click for detail --> 

### **2 August 26, 2019 Cornwall City Council Meeting**

Click for detail --> 

Moved By: Maurice Dupelle, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

## **PRESENTATIONS**

### **1 Jeff Lalonde, Sovereign Medal Recipient - Book of Recognition**

Click for detail --> 

Deputy Police Chief Shawna Spowart introduced Constable Jeff Lalonde and spoke on his community involvement and volunteerism. Mr. Lalonde, recipient of the Sovereign's Medal for Volunteers, was invited to sign the Book of Recognition.

### **2 Linda Lou Phillips, Recipient of Best of Show in Focus Art Annual Juried Exhibition - Book of Recognition**

Click for detail --> 

Councillor Elaine MacDonald introduced Linda Lou Phillips and invited her to sign

the Book of Recognition.

### **3 Cross Border Partnership Program by Simon McLinden, Project Manager, Cornwall & The Counties Community Futures Development Corporation**

Click for detail --> 

Lesley Thompson, Executive Director, Cornwall & The Counties Community Futures Development Corporation presented a brief overview of the Cross Border Partnership Program.

## **DELEGATIONS**

There were no Delegations.

## **CONSENT/CORRESPONDENCE**

### **1 Proclamation of Rail Safety Week**

Click for detail --> 

Motion to proclaim the week of September 23 to 29, 2019, as "Rail Safety Week" in the City of Cornwall.

### **2 Proclamation - Prostate Cancer Awareness Month**

Click for detail --> 

Motion to proclaim the month of September, 2019, as "Prostate Cancer Awareness Month" in the City of Cornwall.

### **3 Economic Development - Activity Update**

Click for detail --> 

Motion to receive Report 2019-06-PDR-ED.

### **4 Cornwall Business Enterprise Centre - New Service Agreement**

Click for detail --> 

Motion to receive Report 2019-07-PDR-ED, with a subsequent By-Law to be presented at the following Council Meeting authorizing the Mayor and Clerk to sign the service agreement with Province of Ontario for the continued operation of the Cornwall Business Enterprise Centre.

### **5 Elected Officials Expense Statements for the Period of June 1 to July 31, 2019**

Click for detail --> 

Motion to receive the Statement of Expenses for Elected Officials for the period June 1 to July 31, 2019.

Motion to approve the recommendations contained in the Consent portion of the Agenda of Monday, September 9, 2019.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Glen Grant, Councillor

Motion Carried

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

There were no Resolutions.

## **UNFINISHED BUSINESS REPORTS**

### **1 Committee Volunteer Recognition**

Click for detail --> 

Motion to receive Report 2019-05-HR.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Todd Bennett, Councillor

Motion Carried

### **2 Energy Conservation and Demand Management 2019-2023**

Click for detail --> 

Motion to receive Report 2019-27-IMW-ENV.

Moved By: Eric Bergeron, Councillor  
Seconded By: Carilyne Hébert, Councillor

Motion Carried

## **COMMUNICATIONS / REPORTS**

### **1 Open Air Burning**

Click for detail --> 

Motion to approve the recommendation to rescind By-Law 2014-063 and replace it with an updated By-law which ceases the practice of Open Air burning in the City of Cornwall.

A recorded vote on this matter resulted as follows:

#### **Votes For = 8**

Bernadette Clement, Mayor  
Claude E. McIntosh, Councillor  
Elaine MacDonald, Councillor  
Syd Gardiner, Councillor  
Carilyne Hébert, Councillor

Maurice Dupelle, Councillor  
Glen Grant, Councillor  
Todd Bennett, Councillor

**Votes Opposed = 3**

Dean Hollingsworth, Councillor  
Justin Towndale, Councillor  
Eric Bergeron, Councillor

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Todd Bennett, Councillor

Motion Carried

**2 Strategic Plan 2019-2022**

Click for detail --> 

Motion to approve and adopt the Strategic Plan for 2019-2022 as amended.

Moved By: Glen Grant, Councillor  
Seconded By: Todd Bennett, Councillor

Motion Carried

**3 Purchasing Policies - Procurement of Goods and/or Services Policy and the Supplier Discipline Policy**

Click for detail --> 

Motion to adopt the Procurement of Goods and/or Services Policy and the Supplier Discipline Policy as presented.

Moved By: Syd Gardiner, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion Carried

Motion to direct Administration to prepare a report on what types of RFP's should come before Council for feedback such as level of service changes, or large financial impacts, prior to the issuance of the document.

Moved By: Todd Bennett, Councillor  
Seconded By: Eric Bergeron, Councillor

Motion Carried

***Having declared a conflict of interest on this matter, Councillor Eric Bergeron left his seat.***

**4 Municipal Grants Program**

Click for detail --> 

Motion to defer the Municipal Grants Program to the Council meeting of September 23, 2019.

Moved By: Glen Grant, Councillor  
Seconded By: Justin Towndale, Councillor

Motion to Defer Carried

***Councillor Eric Bergeron returned to the ongoing Meeting.***

## **5 Renaming of Riverdale Park**

Click for detail --> 

Motion to not approve the renaming of Riverdale Park.

Moved By: Justin Towndale, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion Carried

Motion to direct Administration to review the Parks, Facilities and Street Naming Policy and report back to Council with recommendations on future requests to rename a municipal park, facility or street.

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Justin Towndale, Councillor

Motion to have the current Committee review the Parks, Facilities and Street Naming Policy and report back to Council

Moved By: Glen Grant, Councillor  
Seconded By: Syd Gardiner, Councillor

Motion to Amend Defeated

Main Motion Carried

## **6 Medical Loan Agreement 2019 - Ryan Hartley**

Click for detail --> 

Motion to approve Ryan Hartley as the 2019 Medical Scholarship Program recipient.

Moved By: Carilyne Hébert, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **TENDERS AND REQUESTS FOR PROPOSALS**

### **1 Tender 19-T56 Water Purification Plant Capital Projects**

Click for detail --> 

Motion to award Tender 19-T56 to Eastern Welding from Summerstown, Ontario, at the total bid price of \$1,127,180.65 (net cost to the Corporation - \$1,015,061.09) being the best bid meeting the tender specifications. Provisional item, Project No. 4 - Standby Generator Upgrades, will not be awarded at this time.

Moved By: Carilyne Hébert, Councillor  
Seconded By: Glen Grant, Councillor

Motion Carried

## **2 Tender 19-T57 Tree Stumping - Fall 2019**

Click for detail --> 

Motion to award Tender 19-T57 to Green Acres Snow Removal from Cornwall, Ontario, at the total bid price of \$40,567.00 (net cost to the Corporation - \$36,531.84) being the best bid meeting the tender specifications.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Justin Towndale, Councillor

Motion Carried

## **3 Tender 19-T59 Snow Clearing and Ice Control - Various Departments**

Click for detail --> 

Motion to award Tender 19-T59 for one winter season 2019/2020, with the option to renew for one additional year, to Green Acres Snow Removal, from Cornwall, Ontario, for items A, B, C and D as follows:

- Item A - Paramedic Services at a per occurrence bid price of \$570.00, excluding HST;
- Item B - Municipal Works at a per occurrence bid price of \$480.00, excluding HST;
- Item C - Environmental Services at a per occurrence bid price of \$510.00, excluding HST;
- Item D - GSDL at a per occurrence bid price of \$765.00, excluding HST;

as being the best bids meeting the tender specifications.

Moved By: Syd Gardiner, Councillor  
Seconded By: Todd Bennett, Councillor



Motion Carried

#### **4 Tender 19-T60 Fall Supply, Delivery and Unloading of Various 40mm Caliper and 250cm Potted Trees**

Click for detail --> 

Motion to award Tender 19-T60 to Pépinière Cramer Nursery Incorporated from, Les Cèdres, Quebec, at the total bid price of \$32,390.32 (net cost to the Corporation - \$29,168.49) being the best bid meeting the tender specifications.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion Carried

### **NEW BUSINESS**

There was no New Business items.

### **PASSING OF BY-LAWS**

Motion to endorse By-laws 2019-102 to 2019-113 inclusive, listed on the Agenda.

**2019-102 A By-law to amend By-law 2019-017 and to appoint lay members of the community to various Boards, Commissions and Committees (Cornwall Public Library Board) and (Cornwall and Area Housing Corporation)**

Click for detail --> 

**2019-103 A By-law to approve the Recreation User Fees and Subsidies for the year 2020**

Click for detail --> 

**Explanatory Note 2019-103** Explanatory Note to By-law 2019-103 to approve the Recreation User Fees for the year 2020

Click for detail --> 

**2019-104 A By-law to authorize The Corporation of the City of Cornwall to register liens and to provide and subsequently administer municipal funds to the identified home owners under the Renaissance Housing Rehabilitation Program - 35-37 Marlborough Street South**

Click for detail --> 

**Explanatory Note 2019-104** Explanation of Purpose and Effect for Renaissance Housing Rehabilitation Program Applications By-law - 35-37 Marlborough Street South

Click for detail --> 

**2019-105 A By-law to authorize The Corporation of the City of Cornwall to enter into a Limiting Distance Agreement for a property located at 165 Montreal Road**

Click for detail --> 

**Explanatory Note-2019-105** Explanatory Note to By-law 2019-105 Authorizing Limiting Distance Agreement - 165 Montreal Road

Click for detail --> 

**2019-106 A By-Law to authorize the Corporation of the City of Cornwall to enter into an agreement to provide financial assistance towards the relocation and start up cost with Dr. Leslie Stephens**

Click for detail --> 

**Explanatory Note 2019-106** Explanatory Note to By-Law 2019-106 for the recruitment of Dr. Leslie Stephens

Click for detail --> 

**2019-107 A By-Law to authorize the Corporation of the City of Cornwall to enter into an agreement to provide financial assistance towards the relocation and start up cost with Dr. Reina Yao**

Click for detail --> 

**Explanatory Note 2019-107** Explanatory Note to By-Law 2019-107 for the recruitment of Dr. Reina Yao

Click for detail --> 

**2019-108 A By-Law to authorize The Corporation of the City of Cornwall to enter into an agreement to provide financial assistance towards the relocation and start up cost with Dr. Mohammad H. Mohammad-Shahi**

Click for detail --> 

**Explanatory Note 2019-108** Explanatory Note to By-Law 2019-108 for the recruitment of Dr. Mahammad H. Mohammad-Shahi

Click for detail --> 

**2019-109 A By-law to authorize The Corporation of the City of Cornwall, as Service Delivery Agent for the Department of Social and Housing Services, to enter into an annual Service Contract with the Ministry of Community and Social Services for the delivery of the Ontario Works program for 2019**

Click for detail --> 

**2019-110 A By-law to authorize The Corporation of the City of Cornwall to enter into a District Heating Services Agreement Amendment with FortisOntario Inc. operating as Cornwall District Heating**

Click for detail --> 

**2019-111 A By-law to amend the Traffic & Parking by-law 069-89, Schedule I, by repealing Stopping restrictions on Fifteenth Street, and by repealing Schedule VI, school bus loading zones on Aubin Street and Gallinger Avenue**

Click for detail --> 

**2019-112 A By-law to further amend the Traffic and Parking By-law 069-89, Section 8.1 (g), “Parking prohibited without signs” and to repeal By-law 2016-203**

Click for detail --> 

**2019-113 A By-law to amend the Traffic and Parking By-law 069-89, Schedule VIII, Parking Meter Zones and Schedule IV, Parking Restrictions-time limits, on Pitt Street and Sydney Street**

Click for detail --> 

Moved By: Todd Bennett, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion Carried

## **REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

1 Councillor Elaine MacDonald announced that Jocelyne Menard, an Ontario Works Supervisor, will be the first recipient of an innovation award in her field and that Kendra Lalonde, an eligibility review officer, will be facilitating a workshop at an upcoming association conference.

## **NOTICES OF MOTION**

There were no Notices of Motion.

## **PENDING BUSINESS LISTING**

The Pending Business Listing was presented and no discussion ensued.

## **1 Unfinished Business Listing for September 9, 2019**

Click for detail --> 

Motion to receive the Unfinished Business Listing for September 9, 2019.

Moved By: Carilyne Hébert, Councillor

Seconded By: Syd Gardiner, Councillor

Motion Carried

## **CONFIRMING BY-LAW**

Motion to endorse By-law 2019-114, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, September 9, 2019.

### **2019-114 A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, September 9, 2019**

Click for detail --> 

Moved By: Maurice Dupelle, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

## **ANNOUNCEMENTS**

Maureen Adams, CAO, introduced Steven Golden, the new Administrator for the Glen Stor Dun Lodge.

## **ADJOURNMENT**

Motion to adjourn the Public Meeting of Council at 10:15 p.m.

Moved By: Syd Gardiner, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

**The next regular public meeting of Council is to be held on Monday,  
September 23, 2019.**

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Manon L. Levesque  
City Clerk

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Bernadette Clement  
Mayor