



**Cornwall Aquatic Centre**  
**100 Water Street East**  
**Cornwall, Ontario**  
**K6H 6G4**  
**Tel: 933-3586 Fax: 933-4681**

Office use only – Reservation Info Contract # _____ Must be paid by: _____ Invitations: Yes ( ) No ( ) Clerk: _____ Date: _____
Office use only – Payment Info Cash ( ) MC ( ) Visa ( ) Debit ( ) Clerk: _____ Date: _____ Amount: _____

**Pool Party Rental Permit**  
**2019**

(Please Print)

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone: \_\_\_\_\_ Work/Cell: \_\_\_\_\_

Email: \_\_\_\_\_

*Providing my email address I give consent to The City of Cornwall to receive future recreation programming information.*

Date (of Event): \_\_\_\_\_

Time of Pool: \_\_\_\_\_

Time of Room: \_\_\_\_\_ Location: \_\_\_\_\_  
(subject to change)

**PLEASE CHECK ONE OF THE FOLLOWING; HST is included in Fees.**

1. Bubble Basics: **\$82.30 (maximum 10 children)**  
Admission to a Leisure Swim  
Use of a Party Room (1 hour)  
Complimentary birthday party invitations  
Each additional child \$8.23      Number of additional children \_\_\_\_\_ x \$8.23 = \$ \_\_\_\_\_

2. The Splash Party: ( ) **\$298.42**  
Exclusive use of the 25 metre pool, toddler leisure pool, and the 2 storey waterslide  
Use of a Party Room (1 hour)  
Complimentary birthday party invitations  
**Estimated Number of Participants** \_\_\_\_\_

3. Private Party: ( ) **\$282.60**       Entire Facility (no room)  
( ) **\$178.03**       Large Pool Only  
( ) **\$59.34**       Slide with Large Pool Rental  
( ) **\$45.21**       Toddler Pool with Large Pool Rental  
( ) **\$15.82**       Party Room Rental (1 hour)  
**Estimated Number of Participants** \_\_\_\_\_

**AMOUNT DUE:**      \$ \_\_\_\_\_

**\*full payment and a signed agreement are required to confirm party**

## GENERAL POLICIES AND PROCEDURES

1. Reservations should be made at least four weeks prior to the date on which the facilities are required.
2. All charges must be paid at time of booking in order to reserve a booking.
3. In order to be credited with a cancellation, all cancellations must be made **seven days** in advance.
4. The group will be responsible for damages to the building or equipment.
5. Smoking or drinking of alcoholic beverages will not be permitted in the building or pool area, and any person under the influence of alcohol or drugs will not be permitted to swim.
6. Equipment which is not the property of the City shall not be used without the approval of the Aquatic Coordinator.
7. The exits must be kept free from obstructions in case of fire or an emergency.
8. The City of Cornwall will not be responsible for any medical, dental or hospital bills or any other expenses caused by injury to any person participating in the Department of Planning, Development & Recreation programs / services. This being understood, the Pool Rental Holder agree and save harmless and indemnify the City of Cornwall and the Cornwall Aquatic Centre from any claims for injuries.
9. The issue of this permit is entirely at the discretion of the Department of Planning, Development & Recreation and the Aquatic Coordinator. The right is reserved to cancel same without notice, upon breach of any of the conditions and regulations, or should the Coordinator be of the opinion that the facilities are being used for the purpose contained in the application, or when a Priority Program is sanctioned.

## POOL POLICIES AND PROCEDURES

10. Children under the age of **7 years must be accompanied by a parent/guardian** who is at least 16 years of age and is responsible for their direct supervision, within arms reach and must remain in the shallow end. There is a maximum of 2 children for each parent/guardian.
11. **Children between the ages of 7 & 10 years, who cannot pass the facility swim test must be accompanied by a parent/guardian** who is at least 16 years of age and is responsible for their direct supervision, within arms reach and must remain in the shallow end.
12. For group admissions **Children under 12 years of age who can pass the facility swim test must be supervised by a parent/guardian who is at least 16 years of age, with a maximum of 10 children per parent/guardian** . The above #10 & #11 still apply to non swimmers.
13. Children must be **48 inches or taller** to participate on the two storey waterslide.
14. The group will be RESPONSIBLE FOR PROVIDING MALE AND FEMALE ADULTS CHAPERONS for the supervision of their participants in the change room area.
15. Rules and regulations set by the City of Cornwall's Department of Planning, Development & Recreation must be obeyed by all pool users.
16. All participants will be required to wear proper swim attire. Street clothes, cut-off jeans will not be permitted.
17. Babies, tots and those without bowel control **MUST wear snug fitting pool pants** no disposable diapers.
18. Pool equipment (Balls, flutter boards) may be utilized by the organization provided that the participants obey the rules and regulations concerning equipment.

## PARTY ROOM POLICIES AND PROCEDURES

19. Groups are welcome to bring their own food and cakes to be served in the party room. **Party length should not exceed 1 hour (this time includes clean up).**
20. There is absolutely no décor to be stuck on the walls in the assigned party room. Good Housekeeping methods should be maintained by the organization and the participants. There will be cleaning supplies available. Tables need to be washed, garbage in cans provided and floors swept. Security will be in to inspect the room at the end of the party. **If clean up is not done there will be an additional \$20.00 charge.**
21. Party room selection will be based on availability and is subject to change.

**I certify that I have read over the policies and procedures of this permit and agree to adhere to all the regulations.**

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_