



PARKING PASS

Name	Telephone #
Parking Pass # Issued	License Plate #

REGULATIONS PERTAINING TO PARKING PASSES

1. Monthly Parking Passes are *not* transferrable from person to person and may not be reproduced or copied. However, they can be used in multiple cars owned by the Pass Holder.
2. The month shown on the pass is the last month of use - prior to expiry. For example, if the pass says "April" it means that it expires at the end of April.
3. Parking passes must be renewed as soon as possible at the end of the month before they expire or as soon as possible at the beginning of the following month. Please **keep in mind that late renewals could result in parking fines**. A grace period is given when the end or first of the month falls on a holiday or weekend.
4. Parking passes should be brought in at the time of renewal to ensure that the proper date sticker is applied to them.
5. Passes are meant to be used for consecutive months. *If they are not renewed by the 15th of the month following the expiry date, they must be returned to the City of Cornwall.*
6. Parking passes which are not renewed by the 15th of the month following the expiry date risk not being renewed, *especially* if there is a waiting list for passes.
7. Parking passes are for day-time weekday use only. Vehicles are not permitted to be parked overnight in municipal lots.
8. If you have any questions or concerns, please contact Sylvie O'Rourke at sorourke@cornwall.ca or 613-930-2787, Ext #2225.

I acknowledge that I have read and agree to the above regulations.

Signature	Date
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