

Rule # 14-2015

Refusals of Offer

Page 1 of 2

Originally Approved: December 2015

Revision Date:

Authority

Under the authority of the *Housing Services Act, 2011 (HSA)* and its Regulations, each Service Manager is required to develop Local Rules. The Service Manager procedures and requirements in the Local Rule are to be implemented by all Housing Providers in Cornwall and Stormont, Dundas and Glengarry (SDG) operating under the *Housing Services Act, 2011*.

Intent

The intent of this Local Rule is to determine how many offers a household can refuse and the circumstances in which a refusal is not counted.

This procedure applies to all applicants on the centralized Social Housing waiting list.

A household will be allotted three refusals of an offer before becoming ineligible for the waiting list and/or rent geared to income (RGI) subsidy.

Local Rule

1. A household on the centralized waiting list or transfer list will be eligible for up to three refusals of an offer.
2. If the household on the centralized wait list refuses three offers of a unit they will be taken off the wait list.
3. If a household on the internal transfer list refuses three offers of a unit they will be ineligible for RGI.
4. A Service Manager or Housing Provider may not count a refusal of an offer if the applicant was unable to respond due to hospitalization, rehabilitation and/or attending a treatment facility.
5. The applicant may reapply for housing.

Rule # 14-2015	Refusals of Offer	Page 2 of 2
Originally Approved: December 2015	Revision Date:	

Notice

A Notice of Decision letter will be sent to applicant, notifying of their removal from the waiting list.

Reference

- *Housing Services Act, 2011, sections 42, 53, 156, 157*
- *O. Reg. 367/11, section 39, 138*

Local Audit Requirements	
---------------------------------	--

Completed by:	Mellissa Morgan	 Signature	Date: December 2015
Approved by:	Stacey Ferguson	 Signature	Date: December 2015