



## Repairs and Maintenance Funding Application

### Section 1 – Application Information

Name of Operator:	Site Name:
Site address:	
Application submitted by:	Contact information:
Telephone:	Email:

### Project Details (Description of the Project)

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Funding Allocation requested from the City of Cornwall \$ \_\_\_\_\_

Number of licensed spaces, by age group, supported with this application:

_____ Infants	_____ Toddlers
_____ Preschoolers	_____ School-Aged Children

**Required supporting documents – Check which of the following 4 applicable documents that are included with the application and **attach a copy****

- Written report / documentation from licensing, Fire, Health or Children’s Services Division is included, where applicable.
- Written estimates from contractor/supplier are included with this application where the project status is proposed or in progress.
- Funding in excess of \$5,000.00 (before taxes) must have three (3) separate, written, competitive quotes attached to the application. Funding in excess of \$150,000 (before taxes) must be approved by City Council.
- Original invoices are included with this application where the project has been completed within the calendar year of this application.

## Repairs and Maintenance Funding Application

### Section 2 – Eligibility Criteria

All applications will be assessed and considered based on the criteria and objectives outlined below:

Please check “Yes” or “No” to indicate compliance with the 6 items listed below:

Operator can demonstrate its non-profit status  Yes  No

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Project goals are achievable within the calendar year.  Yes  No

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Operator has a lease for this location which is current with 12 months or more remaining at application date; 10 years or more for projects listed in the “Major Systems” category.  Yes  No

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Operator has regular license at application date  Yes  No

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Operator has held a regular license for previous 12-month period.  Yes  No

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Operator has completed and submitted required documentation for funded projects from previous years (if applicable)  Yes  No

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**Please check the following 3 objectives below that apply to this request and provide a brief description of how this project meets these objectives:**

Project is required to ensure the program can meet the requirements of the *Child Care and Early Years Act, 2014*, Public Health, Fire Regulations, etc.

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Project addresses emerging health and safety needs, including improvement to physical environments for children.

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Investment responds to current service system pressures including accessibility, efficiencies and maintaining age or geographic equity.

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**Note:** This application does not guarantee a funding allocation for proposed projects. Any financial or contractual agreement the Operator undertakes is at their own risk and the City takes no responsibility for any financial investments the Operator makes prior to entering into a funding agreement with the City.

Signature of Signing Authority: \_\_\_\_\_

Date of Request: \_\_\_\_\_