



DEPARTMENT OF PLANNING, PARKS & RECREATION

BUILDING & BYLAW DIVISION

100 Water Street East, 2nd Floor

Cornwall, ON K6H 6G4

(613) 930-2787 ext. 2339 Fax: (613) 932-3236

By-law #188-2005

CHECK LIST

for

Food Premise

Definition: For the purpose of this Schedule, Food Premises shall mean premises where food or milk is manufactured, processed, prepared, stored, handled, displayed, distributed, transported, sold or offered for sale, and includes a corner store, grocery store, food manufacturer as it relates to the sale of its manufactured products by retail and any other related operations.

The following information/items must be provided:

- Licensing Application Fee of \$ 30.00
- Renewal Licensing Fee of \$ 26.00
- Renewal Late Fee (after May 1st) \$ 41.00

- Completed application form (attached)

- Signatures of approval from:

INSPECTIONS REQUIRED

New Application

- Chief Building Official or Designate
- Plumbing Inspector
- Zoning Administrator
- Fire Prevention Officer
- Municipal By-law Enforcement Officer
- Eastern Ontario Health Unit (form attached)

Renewal

- Chief Building Official or Designate
- Fire Prevention Officer
- Municipal Bylaw Enforcement Officer

Note: For official wording, please request a copy of bylaw # 188-2005.

Contact the Building & Bylaw Enforcement Office

Telephone No. (613)930-2787 ext. 2339
