

2025 BUILDING PERMIT & OTHER FEES

This consolidation is provided for convenience only, for actual fees, refer to the respective By-Law (Indexing applies)

Building Permits (By-Law #2019-027) *

Residential (OBC Group C)

1 - SFD/Semi/Duplex	\$3,088 +\$1.83/ft ² over 1,400 ft ² in area
2 - More than 3 Units	\$2,707 +\$1.83/ft ² over 1,000 ft ² in area
3 - Add. & Major Reno's	\$884 +\$1.47/ft ² over 500 ft ² in area
4 - Porch	\$268 +\$0.72/ft ² over 250 ft ² in area
5 - Garage/Carport/Ancillary Bldg ...	\$268 +\$0.72/ft ² over 250 ft ² in area
6 - Decks and Minor Reno's	\$268.00 Flat Fee

Non-Residential & Larger Residential (Other than Class 1-5)

7 - Group A, B, C, D, or E	\$20.19/\$1,000.00 (\$531.00 Min.)
8 - Group F	\$20.19/\$1,000.00 for the first \$3 M of Construction Value; \$15.15/\$1,000.00 over \$3 M Value of \$0 - \$1,000
	\$531.00
Value of \$0 - \$3 M	\$20.19/\$1,000.00 over \$1,000.00
Value of \$3 M & up	\$60,570.00 + \$15.15/\$1,000.00 over \$3 M
9 - Signs	\$20.19/\$1,000.00 over \$1,000.00 (\$268 Min.)

DEMOLITION PERMITS

11 - Residential	\$371.00 Flat Fee per Unit
11 - Ancillary Bldg. (Res.)	\$150.00 Flat Fee
12 - Non-Residential ...	\$1,472 Min. Fee +\$0.21/ft ² over 6,460 ft ² in area
13 - Ancillary Bldg (Non-Res.)	\$297.00 Flat Fee

ADMINISTRATIVE CHARGES

14 - Start No Permit	50% surcharge min \$407 - max \$8,817
15 - Alternative Solution	\$268/Hr, \$1,105 Min. Fee + Costs
16 - Conditional Permit	25% surcharge min \$370 - max \$7,348
17 - Part 10 Change of Use	25% surcharge min \$370 - max \$2,939
18 - Part 11 Renovations	25% surcharge min \$370 - max \$4,409
19 - Temp. Bldg (Tents)	\$150 min. fee (2 Tents) +\$75/Tent
20 - Partial Occupancy	(Res.) \$ 114/ unit or (Non-Res.) \$371/suite
21 - Occupancy Permit Surcharge	\$1,106 Flat Fee
22 - Re-Inspections	\$223/Hr. (1 Hr. min.)
23 - After Hours Inspections	\$334/Hr. (1 Hr. min.)
24 - Prelim. Inspection/Consultation	\$223/Hr. (1 Hr. min.)
25 - Re-Examination of Plans	\$268/Hr. (1 Hr. Min.)
26 - Re-Exam (Change in Lot)	\$442.00
27 - Dormant Application Renewal	\$223 Flat Fee
28 - Renewal (S. 4.35)	25% of permit fee min \$148 - max \$2,939
29 - Permit Transfer/Revocation Deferrals	\$223.00 Flat Fee
30 - Expedited Permit	Permit Fee +50% surcharge - max \$14,694
31 - Agency Letter of Approval	\$371 (Includes 1 Inspection)
32 - Third Party Costs/Peer Review	Cost + 15%
33 - Administrative Charges	+15%
34 - File Search, Misc. Charges	\$187/Hr.
35 - Limiting Distance Agreement	\$665/Agreement + Costs + 15%
36 - Annual Maintenance Fee for Dormant Permits	\$442/Yr.
37 - Administrative Performance Deposit	See Below
38 - Order to Comply/Not to Cover	\$334 Flat Fee/Order
39 - Stop Work Order	\$532 Flat Fee/Order
40 - Order - Unsafe Building	\$334 Flat Fee/Order
41 - Order Prohibit Occupancy	\$532 Flat Fee/Order

ADMINISTRATIVE PERFORMANCE DEPOSITS – Schedule "B"

Residential

Value less than \$25,000	\$250.00
Value between \$25,000 and \$99,999	\$500.00
Value between \$100,000 and \$299,999	\$2,000.00
Value between \$300,000 and \$499,999	\$3,000.00
Value equal to or over \$500,000	\$5,000.00

Non-Residential

Value less than \$300,000	\$1,000.00
Value between \$300,000 and \$999,999	\$5,000.00
Value equal to or over \$1,000,000	\$10,000.00

FENCE PERMITS (By-Law #2019-027)

42 - Fence Permit (Residential)	\$268
43 - Fence Permit (Non-Res.)	\$20.19/\$1,000.00 (min \$531)

PLUMBING PERMITS (By-Law #2019-027 & #2019-047)

New Residential

10 - Single Family	\$311.00 + \$25.00 over 14 fixtures
10 - Semi-detached (per unit)	\$311.00 + \$25.00 over 14 fixtures
10 - Duplex (per unit)	\$311.00 + \$25.00 over 14 fixtures
10 - Row House (per unit)	\$311.00 + \$25.00 over 14 fixtures
10 - Apartment (per unit)	\$311.00 + \$25.00 over 14 fixtures

Other Plumbing/Repairs

Stand Alone Plumbing	\$148.00 + \$25.00 over 3 fixtures
Fixtures	\$25.00/Fixture
Back Flow Preventer	\$371.00/BFP
Water Line Service Inspection	\$88.00 per 30 meters
Sanitary Sewer Inspection	\$88.00 per 30 meters
Storm Sewer Inspection	\$88.00 per 30 meters

Plumbing Licensing

Initial Plumbing Contractor License	\$125.00
Initial Master Plumber License	\$75.00
Renewal Plumbing Contractor License	\$85.00
Renewal Master Plumber License	\$50.00

Sewer Connections

Storm or Sanitary Tap 4" - 6"	\$210.00 each
8" or Greater	Cost + 15%

Water Connections

¾" connection	\$315.00
1" connection	\$420.00
1 ½" connection	\$790.00
2" connection	Cost + 15%
4" connection	Cost + 15%
8" connection	Cost + 15%
Water Turn on/off	\$60.69

PARKING FEES (By-Law #069-1989)

Meter Rates	\$1.80
Parking Lots	\$1.80
Parking Bag Rentals	
Single Bag	\$8.00/day + HST*
Double Bag	\$16.00/day + HST*
*There is a \$50.00 deposit for Parking Bag Rentals	

Parking Passes (Rates Include HST)

Half Month	\$33.53
One Month	\$55.89
Three Months	\$156.49
Six Months	\$301.82
Twelve Months	\$586.85

24 Hr. Parking Permit (Rates Include HST)

Half Month	\$55.89
One Month	\$89.42
Three Months	\$223.56
Six Months	\$391.23
Twelve Months	\$726.59

ANIMAL TAG FEES (By-Law #2019-047)

New Dog Tag Fees in Effect January 2019

Altered Dog or Cat	\$25.00
Late Fee - Altered Dog or Cat (After May 1 st)	\$35.00
Unaltered Dog or Cat	\$50.00
Late Fee - Unaltered Dog or Cat (After May 1 st)	\$60.00
Tag Replacement Fee	\$10.00
Kennel Fee (Breeders)(+\$10.00/Dog)	\$55.00

BUSINESS LICENSING FEES, PLANNING FEES, BY-LAW ADMINISTRATIVE FEES - SEE REVERSE SIDE

In effect as of January 1, 2025
Edited January 24, 2025

BUSINESS LICENSING
Businesses to be Licensed as per By-Law #2024-033

Business Licenses	Fees
A-1 - Automotive Centre	\$450.00
A-2 - Amusement Place	\$350.00
A-3 - Food Services (use of fats/oils/grease)	\$450.00
Food Services (no use of fats/oils/grease)	\$350.00
A-4 - Personal Services	\$200.00
A-5 - Accommodations	\$450.00
A-6 - Salesperson	\$200.00
A-7 - Adult Entertainment	\$2,000.00
A-8	
Special Events – One (1) Day Event:	
2 to 10 Exhibitors	\$200.00
11 to 24 Exhibitors	\$500.00
25+ Exhibitors	\$800.00
Special Events – Two (2) Consecutive Day Event:	
1 to 10 Exhibitors	300.00
11 to 24 Exhibitors	\$750.00
25+ Exhibitors	\$1,050.00
Service	
Additional Inspections (per inspection)	\$150.00
Administration Fee - Cost of work +Administration Fee (Min. \$158.71 – Max. \$652.84)	25%
Application for Appeal Committee Hearing	\$100.00
Business Licence Fee Refusal – Portion of the Fee	50%
Combined Licence	\$50.00
Multiple Location	\$100.00
Order to Comply	\$50.00
Replacement Document	\$50.00

PLANNING FEES

Land Severance -New Lot.....	\$2,160.00	Signs Bylaw Amendment.....	\$1,850.00
-Correction To Title	\$1,850.00	Part of Lot Control Exemption.....	\$1,850+230.00/per lot/part
-Severance (Semi-Detached)	\$1,850.00	Removal of Holding (H) Category	\$2,580.00
-Consent (A Lease).....	\$1,850.00	Site Plan Control Approval	\$2,010.00+\$400.00/hectare
-Severance (Addition to a Lot).....	\$1,850.00	Site Plan Amendment	
-Severance (Right-Of-Way/Easement) .	\$1,850.00		\$1,680.00+\$340.00/hectare
Stamping of Deeds for Consent (Section 53)	\$620.00	Draft Plan of Condominium Approval (Standard)	
Validation Certificate Fee	\$950.00	\$2,460.00+\$200.00/unit
Official Plan Amendment.....	\$4,310.00+\$170.00/hectare	Draft Plan of Condominium Approval (Conversion)	
Zoning Bylaw Amendment	\$5,610.00+\$230.00/hectare	\$4,620.00+\$200.00/unit
Combined Official Plan and Zoning Bylaw Amendment		Draft Plan Exemption.....	\$2,460.00
.....	\$8,810.00+\$200.00/hectare	Draft Plan of Subdivision Approval.....	\$10,230.00+\$400.00/hectare
Cash-in-Lieu of Parking (Per Space)	\$4,090.00	Subdivision Amendment for Prior Draft Plan Approval....	\$13,980.00
Minor Variance -Zoning/Land Use (Minor Project*).....	\$650.00	Extension of Draft Plan Lapse Date.....	\$1,060.00
(Major Project**)	\$2,520.00	Work Order Report (Residential) - Standard	\$120.00
-Signage & Fencing (Minor Project*).....	\$560.00	Work Order Report (Residential) – Fast Track.....	\$240.00
(Major Project**)	\$2,100.00	Work Order (Non-Residential) - Standard	\$190.00
		Work Order (Non-Residential) – Fast Track.....	\$380.00
*For Minor Projects Under Minor Variances-defined as being existing Single and Two Unit (Single Family Dwelling, Semi-Detached and Duplex) Dwellings.		Encroachment Agreement Application	\$420.00
		Temporary Encroachment Renewal Application	\$60.00
**For Major Projects Under Minor Variances-defined as all Non-Residential, brand New Residential (under a year old) and all other existing Residential greater than two units.		Heritage Designation Letter	\$60.00
		Zoning Permitted Use Letter - Standard.....	\$320.00
		Zoning Permitted Use Letter - Fast Track	\$480.00
		ESA Phase I Letter	\$170.00
		Telecommunication Cell/Tower Review Application.....	\$2,800.00
		Agreement Compliance Letter.....	\$320.00 plus \$130/hr. above one hour of staff time

BY-LAW SERVICES (BY-LAW 2013-212, 2022-012)

Administration fee.....25% of cost min. \$173.97 - max \$715.63
Re-inspections

\$101.17/per inspection