

Senior Friendly Community Implementation Committee Minutes

February 5, 2018 10:00 am – 11:50 am EMS Training Room, 601 Campbell St

Meeting called by:
Shelley Vaillancourt - Chair

Attendees:

Council (Voting Members): Mayor Leslie O'Shaughnessy, Councillor Elaine MacDonald
Community (Voting Members): Shelley Vaillancourt, Pamela Carson, Frank Cottier, Brian Lessard, Susan Conklin
Working Group (Non-Voting Members): Norm Quenneville, Wayne Markell, Stacey Ferguson, Carmen Cousineau
Guest(s): Duncan MacPhee/Encore Seniors Education Centre, Yvette Gauthier/CCEC
Regrets: Dianne Kuipers, Glen G. Grant
Absent: Councillor Maurice Dupelle, Mark Boileau

1. Call to Order and Welcome:

Group welcomed.

Shelley Vaillancourt thanked the group, Wayne Markell and Norm Quenneville for their soup submissions at the Alzheimer Society Soup's On fundraiser; and committee members for volunteering and attending. A group of 350 people took part in sampling of the soups.

2. Approval of the Agenda:

Addition to the agenda:

-n/a

Motion to approve the amended agenda of February 5, 2018

Motioned by: Pamela Carson

Seconded by: Mayor Leslie O'Shaughnessy

All in favour - Carried

3 Conflict of Interest:

No conflicts declared.

4. Approval of the minutes of December 4, 2017:

Amendment to the minutes:

-n/a

Motion to approve the amended minutes of December 4, 2017

Motioned by: Mayor Leslie O'Shaughnessy

Seconded by: Brian Lessard

Business arising will be covered within the agenda. All in favour – Carried

Business Arising

5. Accessibility Discussion Continued:

-Manon Levesque distributed the Accessibility Plan and Status Report 2015 to the group and confirmed that the mandate is for City services and Municipal buildings. Feel free to read and review the Plan and if questions and/or suggestions arise, please contact Manon Levesque as listed on the last page of the Plan.

Also provided were sample checklists from 3 other Municipalities for their Municipal buildings.

The standards are provided by the Province.

A few examples include:

- posters are installed on an angle and surface that allows for wheelchair accessibility
- additional picnic tables and benches installed at Lamoureux Park on a flat surface vs. a grassy surface; integrating the need for accessibility and non-need
- individuals with an accessible parking pass can park for free at any City lot or on-street parking ie: 4th Street near City Hall
- anything new (renovations) has to meet criteria; old buildings not slated for renovation does not have to meet criteria – only if renovated
- temporary ramp project (Heart of the City) is a next top priority
- grading is not part of the mandate

6. Report from Communications Officer:

Carmen Cousineau advised that both December and January were spent writing a proposal for the Socialization & Recreation Grant and the Recognizing Outstanding Age-Friendly Communities award application. She provided the following information.

- a) Speaking Engagements: 9 workshops have been scheduled as per the schedule distributed. Feedback has been very positive and more opportunities would be welcome.
- b) The Senior Citizen Publication Items: Communication has slowed recently, therefore, in order to continue the flow of information for the time being, a March newsletter will be created and distributed – event submissions should be forwarded to seniors@cornwall.ca by February 22/18.

7. Application: Recognizing Outstanding Age-Friendly Communities:

see item 6 for details

8. Grant(s) Discussion

- a) Seniors Community Grant Program/Cycling Without Age: We should hear back in February. We've been advised that the process schedule is behind at this time.
- b) Socialization & Recreation Grant: This one is also behind in the process schedule.
- c) Transportation Grant: A meeting was held with Len Tapp. Discussed the extension of transportation for individuals to their dialysis and bariatric care appointments (specifically residents from the St. Andrews area). The potential for refurbishing an older bus to accommodate larger sized individuals was discussed.

Mayor O'Shaughnessy asked whether or not City administration is aware of these grant opportunities with relation to matching contributions by the Municipality. In-kind services are less of a concern. It was confirmed that the expectation is in-kind services vs. cash contributions; and that both the CAO and the Treasurer? Are well aware due to the signing of these grant proposals.

It was agreed that it is a good time to report to Council our progress regarding grants received and applied for, partnerships with the senior centres, etc. Perhaps a March or April presentation to Council.

Action: Tammy Marcil will contact the Clerk to request time on a future meeting to present this committee's update.

d) New Horizons Grant for Volunteer Fair: This is a \$25,000 that will continue the work of the Communications Officer; position will be open to fill.

Two Volunteer Fairs (for organizations looking for volunteers) and 3 speaking engagements will be the focus of this funding in order to connect the community

Note: The group agreed to create a sub-group that will keep the focus of the deliverables for this grant ie: linking seniors who want to volunteer – Susan Conklin, Brian Lessard, Pamela Carson and Shelley Vaillancourt volunteered to sit on this sub-group.

The current grant ends March 31/18. Carmen Cousineau to complete the closing grant report.

9. Logo:

The logo was edited based on the necessary criteria and final version distributed to the group present. It is ready for publication and usage. It has been used on the scheduled speaking engagement documentation. It will be highlighted as well in the March newsletter.

10. Recycled Computers Feedback:

Mayor O'Shaughnessy asked for a rough number of computers that would be needed should they be available. He indicated that these computers would have operating systems only; no software included. Frank Cottier advised that Encore Education Centre is offering a course/presentation on free software that can be downloaded - details will be shared.

Action: Tammy Marcil will contact the senior centres individually for feedback on the number of computers that would be needed should they be available; and include the details of the course/presentation on free software.

11. Hub Discussion:

The sub-group (Linda Newman, Marylee Brunet, Shelley Vaillancourt, Debbie St.John deWit, Susan Conklin and Wayne Markell) met for discussion in December. The group recognized that Centre Charles-Emile Centre and Seaway Senior Citizens Centre are already recipients of this grant, therefore we unable to apply for it. There is concern that a risk exists in losing the funding if one of the two recipients becomes the main all encompassing Hub for ie: data, communication sources activities, portals, etc.

Further discussion today is to perhaps make the City's website the central Hub, with concept of it having various spokes ie: senior centres spokes of the Hub.

the message could be "Come to us with your spoke and we will help connect you to the Hub."

The group was encouraged to view the Seniors webpage content as it is quite expansive; it is a great starting point - link will be shared.

It was noted that the City's website will be redeveloped in 2018, with Bob Peters or Kevin Lajoie speaking to the consultant and/or web designer.

New Business

12. n/a

Communications

13. Caredove Link: The link is now available and advertised in the Alzheimer Society Publication **Finding Your Way:** The booklet is available online and via the office of the Alzheimer Society.

Other

14. Additional comments/suggestions noted:

-Banner: Group discussed the purchase of a vinyl banner to use (with new logo included) at events and speaking engagements.

UPS and Vista Print were suggested companies to use for the creation of the banner. Carmen Cousineau will verify availability of budget for promotional items prior to moving forward.

-Senior Friendly Status: Group discussed further the possibility of awarding a sticker recognizing a Senior Friendly status.

Concern was brought forward that some groups may be excluded if the list is too large, therefore perhaps a 3-5 item rather than 10 item criteria may be best.

It was suggested that perhaps Accessibility should be the first focus.

A working group is needed to create the criteria using the sample barrier-free building checklists from various Municipalities (by their Accessibility committees) in preparation for next meeting in order to discuss the top 5 criteria.

Heart of the City has forgivable loans for businesses.

-Councillor Elaine MacDonald suggested Community Matters on Cogeco as a means of communicating what this Committee is doing.

-Carmen Cousineau thanked Mayor O'Shaughnessy and Council for the financial contributions for the Twilight Tours held in December; treats and refreshments were distributed to the approximately 130 senior participants.

Meeting adjourned at 11:50 am – moved by Mayor O'Shaughnessy.