



Cornwall City Council

DEPARTMENT: Department of Financial Services
REPORT NUMBER: 2018-25-FI
PREPARED BY: Paul Scrimshaw, Accounting Manager, Deputy Treasurer
REPORT DATE: May 07, 2018
MEETING DATE: May 14, 2018 07:00 PM

SUBJECT: Elected Officials Expense Statements for the Period of January 1 to March 31, 2018

PURPOSE

To provide Council with a financial snapshot of expenses for the period January 1 to March 31, 2018.

RECOMMENDATION

That Council receive the Statement of Expenses for Elected Officials for the period January 1 to March 31, 2018.

FINANCIAL IMPLICATIONS

All remuneration and expenses incurred are in compliance with the approved 2018 Budget, corporate policies, accounting and reporting procedures.

STRATEGIC PRIORITY IMPLICATIONS

This report achieves the Strategic Plan of corporate excellence ensuring financial transparency and accountability by exercising prudent financial stewardship managing public funds.

BACKGROUND / DISCUSSION

During the 2018 budget process Council made a motion to reduce the expense allowance for Councilors from \$2,515 to \$1,258.

When there is an election within the budget year expense allowances for the Mayor and Councilors are prorated for 11 months January to November. The expense allowance is \$9,170 for the Mayor and \$1,150 per Councilor.

The accompanying schedules details expenses incurred up to March 31, 2018 of Council as a whole and individual Council Members.

ATTACHMENTS



Consolidated Jan.Mar.18 expenses.pdf

Motion to receive the Statement of Expenses for Elected Officials for the period January 1 to March 31, 2018.

Motion to approve Consent Items #1 through #7 of the Consent portion of the Agenda as presented.

Moved By: David Murphy, Councillor

Seconded By: Bernadette Clément, Councillor

Motion Carried

Approval

May 08, 2018 11:31 AM

Tracey Bailey
General Manager, Financial Services

Handwritten signature of Tracey Bailey in black ink, written over a horizontal line.

May 08, 2018 02:55 PM

Maureen Adams
Chief Administrative Officer

Handwritten signature of Maureen Adams in black ink, written over a horizontal line.

**STATEMENT OF EXPENSES - ELECTED OFFICIALS
COUNCIL AS A WHOLE**

for the period of January 1 to March 31, 2018

Council (as a whole)	<u>Food Provisions</u>	<u>Office Supplies</u>	<u>Books, Magazines</u>	<u>Office Equipment</u>	<u>Memberships, Association Fees</u>	<u>Room Rentals</u>	<u>Blackberry Charges</u>	<u>Total Expenses</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$2,205.80	\$16.27	\$62.93	\$0.00	\$28,106.58	\$0.00	\$2,146.39	\$32,537.97
Total Expenses to Date	\$2,205.80	\$16.27	\$62.93	\$0.00	\$28,106.58	\$0.00	\$2,146.39	\$32,537.97
2018 Budget	\$4,000.00	\$1,500.00	\$500.00	\$0.00	\$35,200.00	\$0.00	\$5,500.00	
Coffee, Juice, Creamers, Water, etc. (Meetings)	\$59.61							
Council Meetings	\$2,146.19							
Office Supplies		\$16.27						
Various Newspapers			\$62.93					
Membership: Federation of Canadian Municipalities					\$7,397.09			
Membership: OCC Contribution - Cornwall & Area Chamber of Commerce					\$447.74			
Membership: Association of Municipalities of Ontario					\$12,922.90			
Membership: Municipal Employer Pension Centre of Ontario					\$4,038.85			
Membership: Great Lakes & St. Lawrence Cities Initiative					\$3,300.00			
Cell Phone Charges							\$2,146.39	

**STATEMENT OF EXPENSES - ELECTED OFFICIALS
PUBLIC RELATIONS**

for the period of January 1 to March 31, 2018

	Council as a Whole	Mayor O'Shaughnessy
Previous Expenses	\$0.00	\$0.00
January - March Statement	\$52.92	\$416.07
Total Expenses to Date	\$52.92	\$416.07
2018 Budget	\$8,000.00	

Ticket to EDCO Conference Dinner		\$172.99
Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards		\$127.20
Ticket to Centre for the Arts Collective Heart for Art Benefit Breakfast		\$15.00
Ticket to R. Houde Retirement (Counselling & Support Services of SDG)		\$50.00
Flowers - Chuck Charlebois	\$52.92	
Ticket to International Woman's Day High Tea Luncheon		\$50.88

STATEMENT OF EXPENSES - ELECTED OFFICIALS CONFERENCES / PROFESSIONAL DEVELOPMENT

for the period of January 1 to March 31, 2018

Previous Expenses		\$0.00
January - March Statement		\$18,077.83
Total Expenses to Date		\$18,077.83
2018 Budget		\$25,000.00

AMO Conference - August 19-22, 2018 (Mayor L. O'Shaughnessy)

Registration	\$844.61	
Accommodation	\$796.91	
Transportation		\$1,641.52

AMO Conference - August 19-22, 2018 (Councillor D. Carr)

Registration	\$773.38	
Accommodation	\$796.91	
Transportation		\$1,570.29

AMO Conference - August 19-22, 2018 (Councillor C. Hebert)

Registration	\$773.38	
Accommodation	\$796.91	
Transportation		\$1,570.29

AMO Conference - August 19-22, 2018 (Councillor M. Dupelle)

Registration	\$773.38	
Accommodation	\$796.91	
Transportation		\$1,570.29

AMO Conference - August 19-22, 2018 (Councillor E. MacDonald)

Registration	\$844.61	
Accommodation	\$796.91	
Transportation		\$1,641.52

AMO Conference - August 19-22, 2018 (Councillor M. MacDonald)

Registration	\$844.61	
Accommodation	\$796.92	
Transportation		\$1,641.53
		<hr/>

AMO Conference - August 19-22, 2018 (Councillor C. McIntosh)

Registration	\$844.61	
Accommodation	\$796.92	
Transportation		\$1,641.53
		<hr/>

AMO Conference - August 19-21, 2018 (Councillor D. Murphy)

Registration	\$773.38	
Accommodation	\$531.27	
Transportation		\$1,304.65
		<hr/>

AMO Conference - August 19-22, 2018 (Councillor A. Rivette)

Registration	\$773.38	
Accommodation	\$796.91	
Transportation		\$1,570.29
		<hr/>

ROMA Conference - January 20-24, 2018 (Mayor L. O'Shaughnessy)

Registration	\$610.56	
Accommodation	\$1,133.54	
Transportation	\$405.24	\$2,149.34
		<hr/>

FCM Conference - February 5-8, 2018 (Councillor E. MacDonald)

Registration	\$763.20	
Accommodation	\$855.02	
Transportation	\$158.36	\$1,776.58
		<hr/>

STATEMENT OF EXPENSES - ELECTED OFFICIALS SOUVENIRS

for the period of January 1 to March 31, 2018

	<i>Mayor O'Shaughnessy</i>	<i>Councillor Carr</i>	<i>Councillor Clément</i>	<i>Councillor Dupelle</i>	<i>Councillor Hébert</i>	<i>Councillor E. MacDonald</i>
Minor Sports Associations						
Schools						
Service Clubs						
Tournaments/Curling Bonspiels						
Local Boards / Organizations						
Miscellaneous				\$106.85		
Community Events						
Visitors/Dignitaries						
	\$0.00	\$0.00	\$0.00	\$106.85	\$0.00	\$0.00

	<i>Councillor M. MacDonald</i>	<i>Councillor McIntosh</i>	<i>Councillor Murphy</i>	<i>Councillor Rivette</i>	<i>Councillor Towndale</i>
Minor Sports Associations					
Schools					
Service Clubs					
Tournaments/Curling Bonspiels					
Local Boards / Organizations					
Miscellaneous					
Community Events					
Visitors/Dignitaries					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Mayor Leslie O'Shaughnessy	<u>Police Services Board Honarium</u>	<u>Car Allowance</u>	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$875.01	\$480.00	\$919.71	\$0.00	\$0.00	\$1,399.71	\$0.00
Total Honorarium to Date	\$875.01						
Total Expenses to Date		\$480.00	\$919.71	\$0.00	\$0.00	\$1,399.71	\$0.00
2018 Budget	\$3,210.00	\$1,760.00	-----\$9,170.00-----				

Car Allowance (January - March 2018)

\$480.00

EDCO Dinner

\$379.39

Meetings - Brockville, Prescott, Kingston

\$351.21

EOLC Meeting - Kingston

\$189.11

Cornwall Police Services Board

Honarium (January - March 2018)

\$875.01

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Denis Carr

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$142.20	\$0.00	\$142.20	\$0.00
Total Expenses to Date	\$0.00	\$142.20	\$0.00	\$142.20	\$0.00
2018 Budget	-----\$1,150.00-----				

Ticket to Centre for the Arts Collective Heart for Art Benefit Breakfast	\$15.00
Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards	\$127.20

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Bernadette Clément

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$127.20	\$0.00	\$127.20	\$0.00
Total Expenses to Date	\$0.00	\$127.20	\$0.00	\$127.20	\$0.00
2018 Budget	-----\$1,150.00-----				

Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards	\$127.20
--	----------

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Maurice Dupelle

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$94.56	\$0.00	\$94.56	\$106.85
Total Expenses to Date	\$0.00	\$94.56	\$0.00	\$94.56	\$106.85
2018 Budget	-----\$1,150.00-----				

Ticket to 15th Annual Seaway International Wine Festival

\$94.56

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Carilyne Hébert

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses to Date	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2018 Budget	-----\$1,150.00-----				

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Elaine MacDonald

	<u>Outside Agencies Honorarium</u>	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$548.04	\$0.00	\$127.20	\$0.00	\$127.20	\$0.00
Total Expenses to Date	\$548.04	\$0.00	\$127.20	\$0.00	\$127.20	\$0.00
2018 Budget	\$2,010.00	\$1,150.00				

Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards \$127.20

Glen Stor Dun Lodge Board of Management

Honorarium (January - March 2018) \$548.04

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Mark MacDonald

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$1,105.00	\$0.00	\$1,105.00	\$0.00
Total Expenses to Date	\$0.00	\$1,105.00	\$0.00	\$1,105.00	\$0.00
2018 Budget		\$1,150.00			

Ticket to Centre for the Arts Collective Heart for Art Benefit Breakfast \$15.00
 Cornwall Historic Walking Tours Calendars \$700.00
 6 Jackets \$390.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Claude McIntosh

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$127.20	\$0.00	\$127.20	\$0.00
Total Expenses to Date	\$0.00	\$127.20	\$0.00	\$127.20	\$0.00
2018 Budget	-----\$1,150.00-----				

Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards					\$127.20
--	--	--	--	--	----------

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor David Murphy

	<u>Corporate Travel</u>	<u>Public Relations</u>	<u>Miscellaneous</u>	<u>Total Expenses</u>	<u>Souvenirs</u>
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$221.75	\$65.00	\$286.75	\$0.00
Total Expenses to Date	\$0.00	\$221.75	\$65.00	\$286.75	\$0.00
2018 Budget	-----\$1,150.00-----				

Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards					\$127.20
Ticket to 15th Annual Seaway International Wine Festival					\$94.55
1 Jacket			\$65.00		

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor André Rivette

	Outside Agencies Honorarium	Corporate Travel	Public Relations	Miscellaneous	Total Expenses	Souvenirs
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$1,480.00	\$0.00	\$0.00	\$65.00	\$65.00	\$0.00
Total Expenses to Date	\$1,480.00	\$0.00	\$0.00	\$65.00	\$65.00	\$0.00
2018 Budget	\$2,750.00	-----\$1,150.00-----				

1 Jacket

\$65.00

Cornwall Police Services Board

Honorarium (January - March 2018)	\$750.00
Per Diem Honorarium (January - March 2018)	\$730.00

STATEMENT OF EXPENSES - ELECTED OFFICIALS

for the period of January 1 to March 31, 2018

Councillor Justin Towndale

	Corporate Travel	Public Relations	Miscellaneous	Total Expenses	Souvenirs
Previous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January - March Statement	\$0.00	\$368.20	\$0.00	\$368.20	\$0.00
Total Expenses to Date	\$0.00	\$368.20	\$0.00	\$368.20	\$0.00
2018 Budget		-----\$1,150.00-----			

Ticket to Cornwall & Area Chamber of Commerce Business Excellence Awards

\$127.20

Ticket to Centre for the Arts Collective Heart for Art Benefit Breakfast

\$15.00

November Advertisement

\$226.00