



# Minutes Cornwall City Council

**Meeting ID:** 2018-04  
**Meeting Date:** Mon February 12, 2018 07:00 PM  
**Location:** Council Chambers  
**Chair:** Leslie O'Shaughnessy, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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**Attendance Committee Members:**

Leslie O'Shaughnessy, Mayor  
Claude E. McIntosh, Councillor  
Elaine MacDonald, Councillor  
Denis Carr, Councillor  
Maurice Dupelle, Councillor  
Bernadette Clement, Councillor  
Mark A. MacDonald, Councillor  
Andre Rivette, Councillor  
Carilyne Hébert, Councillor  
Justin Towndale, Councillor  
David Murphy, Councillor

**Attendance Staff:**

Maureen Adams, Chief Administrative Officer  
Manon L. Levesque, City Clerk  
Debbie Caskenette, Deputy Clerk  
Tracey Bailey, General Manager, Financial Services  
Mark A. Boileau, General Manager, Planning, Development and Recreation  
Pierre Voisine, Fire Chief  
Norm Quenneville, Manager Glen Stor Dun Lodge  
Bruce Donig, Deputy Chief  
Stacey Ferguson, Manager, Social and Housing Services  
Wayne Markell, Deputy Chief  
Bob Peters, Division Manager, Economic Development  
Scott Porter, Supervisor, Parks & Landscaping  
Enrique Figueredo Kamm, Transportation Engineer

## IN-CAMERA SESSION

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, Report 2018-009-CL, Lay Appointments to the Cornwall Youth Advisory Committee**

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken at In-Camera Meeting: Council appointed two students to the Cornwall Youth Advisory Committee and directed Administration to prepare the

appropriate By-law for the next Regular Meeting of Council.

**Item #2, Report 2018-06-FI, Collective Bargaining Update**

d) labour relations or employee negotiations

Action Taken at In-Camera Meeting: Council received Report 2018-06-FI and provided Administration with direction.

Moved By: Andre Rivette, Councillor

Seconded By: Bernadette Clement, Councillor

Motion Carried

**MOMENT OF PERSONAL REFLECTION**

**NATIONAL ANTHEM**

Assembly

**ROLL CALL**

**ADDITIONS, DELETIONS OR AMENDMENTS**

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion.

1 Addition of By-law 2018-018 to authorize The Corporation of the City of Cornwall to enter into an Agreement with the Ministry of Economic Development and Growth to administer the Summer Company Program.

2 Amendment to the number of the Confirming By-law from 2018-018 to 2018-019.

3 Amendment to the Unfinished Business Listing by changing the date of March 26, 2018, for Item 2017-22, Bringing University Opportunities to Cornwall.

4 Unfinished Business Item #2, Recruiting Policy and Process, was removed from the Agenda.

5 Consent Item #1, Proclamation of Black History Month, was moved to Communication Item #7 for discussion.

6 Consent Item #3, Petition for Exemption to the Traffic and Parking By-law from the Residents of Sunset Boulevard, was moved to Communication Item #8 for discussion.

### **ADOPTION OF AGENDA**

Motion to adopt the Agenda as amended.

Moved By: Carilyne Hébert, Councillor

Seconded By: David Murphy, Councillor

Motion Carried

### **DISCLOSURE OF INTEREST**

Councillor Justin Towndale declared a conflict of interest in Communications Item #5, Canadian Register of Historic Places: The Inverarden House and Cornwall Armouries as he has an office in the Cornwall Armouries.

### **COMMITTEE OF THE WHOLE**

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Mark A. MacDonald, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion Carried

### **GENERAL CONSENT**

### **ADOPTION OF MINUTES**

Motion to endorse the following Minutes as presented.

**1 January 22, 2018 Cornwall City Council Meeting**

Click for detail --> 

Moved By: Maurice Dupelle, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **PRESENTATIONS**

There were no Presentations.

## **DELEGATIONS**

There were no Delegations.

## **CONSENT/CORRESPONDENCE**

### **1 Proclamation of Black History Month / Mois de l'histoire des Noirs**

Click for detail --> 

This matter was moved to Communication Item #7 for discussion.

### **2 Proclamation of National Cupcake Day**

Click for detail --> 

Motion to proclaim Monday, February 26, 2018, as "National Cupcake Day" in the City of Cornwall.

### **3 Petition for Exemption to the Traffic and Parking By-law from the Residents of Sunset Boulevard**

Click for detail --> 

This matter was moved to Communication Item #8 for discussion.

### **4 Petition for a School Zone at Heart of the Family Day Care Centre**

Click for detail --> 

Motion to refer this Petition to Administration for Report.

### **5 PAC Report No.2 - January 15, 2018 PAC Recommendation - Subdivision Draft Plan Amendment - Minor change to the MC Laframboise Holdings Inc. - Removal of Lapse Date - Subdivision (formerly Brownsdale Holdings Inc.) on Part of the East ½ of Lot 12, Concession 3, (File: 301-04T-2018-01)**

Click for detail --> 

Motion to endorse the PAC recommendation as presented:

(a) That the Corporation of the City of Cornwall amend the Draft Plan Conditions for MC Laframboise (Brownsdale Subdivision), by removing the March 23rd, 2018 lapse date, specifically line No. 22.

(b) That Council endorse the corresponding Resolution 2018-03

Click for detail --> 

Motion to approve Consent Items #2, 4 and 5 of the Consent portion of the Agenda as presented.

Moved By: David Murphy, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

There were no Resolutions.

## **UNFINISHED BUSINESS REPORTS**

### **1 Sidewalk Projects Along Charles Street, Grant Avenue, and Surgenor Street**

Click for detail --> 

Motion to approve the sidewalk projects along Charles Street, Grant Avenue, and Surgenor Street.

Moved By: David Murphy, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

### **2 Recruiting Policy and Process**

Click for detail --> 

This item was removed from the Agenda.

### **3 Review of the Cornwall Youth Advisory Committee**

Click for detail --> 

Motion to receive Report 2018-010-CL for information purposes.

Moved By: David Murphy, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

## **COMMUNICATIONS / REPORTS**

### **1 Restricted Acts After Nomination Day known as Lame Duck Periods**

Click for detail --> 

Motion to receive Report 2018-007-CL for information purposes.

Moved By: André Rivette, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

### **2 Bill 68 Municipal Act Amendments to the Tax Sale Procedure**

Click for detail --> 

Motion to:

- a) receive Report 2018-03-FI for information purposes,
- b) authorize the Treasurer to enter into Extension Agreements without Council approval of a By-law as per the Bill 68 update to the Municipal Act, and
- c) update the City's Municipal Tax Registration Policy.

Moved By: Justin Towndale, Councillor

Seconded By: Bernadette Clément, Councillor

Motion Carried

### **3 Summer Company 2018**

Click for detail --> 

Motion to receive Report 2018-04-PDR-ED, and endorse the corresponding By-law authorizing The Corporation of the City of Cornwall to enter into the Agreement with the Province of Ontario.

Moved By: David Murphy, Councillor

Seconded By: Justin Towndale, Councillor

Motion Carried

### **4 Public Information Coordinator**

Click for detail --> 

Motion to authorize Administration to fill the position of Public Information Coordinator.

Moved By: Elaine MacDonald, Councillor

Seconded By: Bernadette Clément, Councillor

Motion Carried

***Having declared an interest on this matter, Councillor Justin Towndale left the table.***

**5 Canadian Register of Historic Places: The Inverarden House and Cornwall Armouries**

Click for detail --> 

Motion to defer this report until further information is received from Administration.

Moved By: Maurice Dupelle, Councillor

Seconded By: André Rivette, Councillor

Motion to Defer Carried

***Councillor Justin Towndale returned to the ongoing meeting.***

**6 Ontario Municipal Social Services Association (OMSSA) 2018 Membership**

Click for detail --> 

Motion to nominate Councillor Elaine MacDonald to serve as the Elected Member of the Ontario Municipal Social Services Association to represent the Consolidated Municipal Service Manager for the year 2018.

Councillor Elaine MacDonald accepted the nomination to serve as the Elected Member of the Ontario Municipal Social Services Association.

Moved By: Denis Carr, Councillor

Seconded By: David Murphy, Councillor

Motion Carried

**7 Proclamation of Black History Month / Mois de l'histoire des Noirs**

Click for detail --> 

This matter was moved from Consent Item #1 for discussion.

Motion to proclaim the month of February, 2018, as "Black History Month" in the City of Cornwall.

Moved By: Bernadette Clément, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion: Carried

**8 Petition for Exemption to the Traffic and Parking By-law from the Residents of Sunset Boulevard**

Click for detail --> 

This matter was moved from Consent Item #1 for discussion.

Motion to refer this Petition to Administration for report.

Moved By: Maurice Dupelle, Councillor

Seconded By: Justin Towndale, Councillor

Motion: Carried

## **TENDERS AND REQUESTS FOR PROPOSALS**

### **1 Tender 18-T01 Supply and Delivery of Bedding Plants**

Click for detail --> 

Motion to award Tender 18-T01 to Marlin Orchards & Garden Centre from Cornwall, Ontario, being the best bid meeting the tender specifications, as follows:

Schedule 1 (Bedding Plants) at the total bid price of \$13,556.65; Schedule 2 (Hanging Baskets) at the total bid price of \$7,588.80; Schedule 3 (Plant Material for Fall Planting) at the total bid price of \$2,748.75. All Prices exclude HST.

Moved By: André Rivette, Councillor

Seconded By: David Murphy, Councillor

Motion Carried

### **2 Request for Quotation 18-Q01 Package A for Tree Services**

Click for detail --> 

Motion to award quotation 18-Q01 be awarded to Davey Tree Expert Company of Canada, Limited, from Ancaster, Ontario, at the total bid price of \$35,466.51 (net cost to the Corporation - \$31,938.69) being the best bid meeting the quotation specifications.

Moved By: Elaine MacDonald, Councillor

Seconded By: Claude McIntosh, Councillor

Motion Carried

## **NEW BUSINESS**

### **1 Smart Cities Challenge/Infrastructure Canada**

Whereas Infrastructure Canada is offering a Smart Cities Challenge, which is a pan-Canadian competition open to communities of all sizes, to submit project



proposals;

Whereas the Smart Cities Challenge encourages communities to adopt a smart cities approach to improve the lives of their residents through projects that involve innovation, data and connected technology;

Whereas one prize of up to \$50 million is open to all communities regardless of size and two prizes of up to \$10 million are open to all communities with populations under 500,000 people, and finalists will receive \$250,000.00 to develop their project proposal;

Whereas the application process requires that we first engage with residents about the most pressing issues our community faces, and then submit an application by April 24, 2018;

Whereas our City residents have many different talents and new ideas and that this competition could help bring a good idea to life, that will have real impact on our community;

Now therefore be it resolved that City Council request that Economic Development report back on preparing an application to the Smart Cities Challenge.

Moved By: Bernadette Clément, Councillor  
Seconded By: Maurice Dupelle, Councillor

Motion Carried

## **PASSING OF BY-LAWS**

Motion to endorse By-laws 2018-013 to 2018-018 inclusive, listed on the Agenda.

**2018-013** A By-law to authorize the Administrator of Social and Housing Services to sign the Transfer Payment Agreement with the Ministry of Housing for Social Housing Apartment Improvement Funding

Click for detail --> 

Explanatory Note 2018-013 Explanatory Note to By-law to authorize the Administrator of Social and Housing Services to sign the Transfer Payment Agreement with the Ministry of Housing for Social Housing Apartment Improvement Funding

Click for detail --> 

**2018-014** A By-law to lift a one foot reserve known as Block 'A', on Plan 330, and name it Kirkwood Street

Click for detail --> 

Explanatory Note 2018-014 Explanatory Note to By-law naming and dedicating a one foot reserve on Kirkwood Street

Click for detail --> 

**2018-015** A By-law to adopt a Commercial/Industrial Vacant Unit Tax Rebate Program for the City of Cornwall

Click for detail --> 

Explanatory Note 2018-015 Explanatory Note to By-law to Adopt a Commercial/Industrial Vacant Unit Tax Rebate Program for the City of Cornwall

Click for detail --> 

**2018-016** A By-law to authorize The Corporation of the City of Cornwall to enter into a Licence Agreement with Ontario Power Generation Inc. for lands associated with the R.H. Saunders Generating Station for a ten-year period - for Public park and recreational boat launch (Guindon Park)

Click for detail --> 

**2018-017** A By-law to authorize The Corporation of the City of Cornwall (on behalf of the Glen Stor Dun Lodge-Outreach Department) to approve the Community Accountability Planning Submission (CAPS) for the budget year 2018-2019 with the Champlain Local Integration Network (LHIN)

Click for detail --> 

**2018-018** A By-law to authorizing The Corporation of the City of Cornwall to enter into an Agreement with the Ministry of Economic Development and Growth to administer the Summer Company Program for the term of October 1, 2017 to September 30, 2018

Click for detail --> 

Moved By: André Rivette, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion Carried

## **REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL**

**1** Councillor Elaine MacDonald extended her appreciation to the Department of Development, Planning and Recreation Services for the success of the recently held Provincial Cheerleading Championship held at the Civic Complex.

**2** Councillor Elaine MacDonald reminded Council of the Centre for the Arts

Breakfast on February 13, 2018 unveiling of a digital arts Hall of Fame.

**3** Councillor Mark A. MacDonald extended his appreciation to Fire Chief Pierre Voisine for his dedication and hard work with the Fire Master Plan Committee.

**4** Councillor David Murphy announced that Councillor Towndale will be celebrating a birthday on Tuesday, February 13, 2018.

### **NOTICES OF MOTION**

**1 Cancellation of Council Meeting of Monday, October 22, 2018**

Click for detail --> 

### **PENDING BUSINESS LISTING**

The Pending Business Listing was presented and no discussion ensued.

**1 Unfinished Business Listing for February 12, 2018**

Click for detail --> 

Motion to receive the Unfinished Business Listed for February 12, 2018.

Moved By: Carilyne Hébert, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion Carried

### **CONFIRMING BY-LAW**

Motion to endorse By-law 2018-019, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, February 12, 2018.

**1** A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 12, 2018

Click for detail --> 

Moved By: Elaine MacDonald, Councillor

Seconded By: Bernadette Clément, Councillor

Motion Carried

**ADJOURNMENT**

Motion to adjourn the Public Meeting of Council at 8:01 p.m.

**The next regular public meeting of Council is to be held on Monday, February 26, 2018.**



Manon L. Levesque  
City Clerk



Leslie O'Shaughnessy  
Mayor