

April 24, 2018

Cornwall Public Library Board Meeting

Members Present:

Jennifer Jarvis - Chair

Kathleen Bergeron

William Roddy

Pierre Paul Samson

Jordan Ann Kevan de Haan – Vice Chair

Claude McIntosh

Christianne Godard

Syd Gardiner

Dawn Kiddell – Secretary Treasurer

Russell Abraham – Recording Secretary

Members Absent:

James Sallie

1. **Call to order**

Jennifer Jarvis called the meeting to order at 4:49pm.

a) Excused absences

James Sallie

b) Conflict of Interest

None declared.

c) Additions/Deletions/Approval of the Agenda

2018-16 Moved by Syd Gardiner seconded by Jordan Ann Kevan de Haan,
to approve the agenda as presented.

Carried.

2. **Presentations/ Delegations:**

Financial Statements 2017 – presented by Ross Markell, CKDM.

2018-17 Moved by Pierre Paul Samson seconded by Syd Gardiner, to move
the 2017 surplus of \$288,515 to reserves.

Carried.

2018-18 Moved by Jordan Ann Kevan de Haan seconded by William Roddy,
to accept the 2017 Financial Statement prepared by CKDM.

Carried.

3. Notice of Motion/ Consent items:

a) Minutes from March 27, 2018 meeting.

2018-21 Moved by Jordan Ann Kevan de Haan, seconded by Claude McIntosh to approve the minutes as presented.

Carried.

All consent items were received.

4. **Correspondence**

a) Received: Letter dated March 28, 2018, from Daiene Vernile, Minister of Tourism, Culture and Sport re: significant investment in public libraries.

5. **Communication/Reports**

a) Included was the requirement to cut down the Colorado spruce trees along Sydney Street on Library property due to a fungal infection.

b) Dawn Kiddell discussed the results of the load capacity analysis of the inverted roof indicating that the conceptual drawing is feasible in the summer but everything would have to be removed for the winter due to additional weight from snow. The committee is taking this information into consideration.

2018-19 Moved by Claude McIntosh seconded by Syd Gardiner to move in camera to address matters pertaining to Section 16.1 (4) (b) and (d) of the Public Libraries Act, R.S.O 1990, c. P.44.

Carried.

6. **Business Arising from the Minutes**

a) Collective bargaining update presented by Geoff Clarke, General Manager, Corporate Services, City of Cornwall.

The board was made aware of the status of current collective bargaining.

b) To discuss personal matters about an identifiable individual.

The board gave direction for follow-up for the individual.

2018-20 Moved by Syd Gardiner, seconded by Jordan Ann Kevan de Haan move out of camera.

Carried.

7. **Other Business**

a) Guidelines Regarding the Use of Corporate Resources and Communications During Election Year.

2018-21 Moved by William Roddy, seconded by Pierre Paul Samson to adopt the City of Cornwall's Guidelines for the Library.

Carried.

8. **Open Forum**

Syd Gardiner extended his thanks and praise to the staff in running an efficient library. The board was in agreement.

9. The next meeting will be on May 22, 2018 at 4:45 pm.

10. The meeting adjourned at 6:22 pm