

## **Making Modifications to Your Existing Account**

- Log on to the Bids and Tenders website <http://cornwall.bidsandtenders.ca>
- Login to by clicking Login on the right side of the screen.

**The City of Cornwall Bids and Tenders** [Home](#) [Create Account](#) [Login](#)

The following is a list of all current online bid and tender opportunities for the City of Cornwall Please refer to the **Status** column in the list to determine if the bid is open, closed or awarded.

- This will prompt you to enter your Username and Password.
- Once you have entered your Username and Password select Manage Account on the right side of the screen.

**The City of Cornwall Bids and Tenders** [Home](#) [Manage Account](#) [Logout](#)

The following is a list of all current online bid and tender opportunities for the City of Cornwall Please refer to the **Status** column in the list to determine if the bid is open, closed or awarded.

- This will bring you to the “Update My Account” screen were you will be able to change your password, update any email/phone number changes, change or add Categories of interest.
- When complete with changes select - Continue
- You will receive notification that you have successfully updated your account .

**You have successfully updated your account** [Home](#) [Manage Account](#) [Logout](#)

[Click here to return to the main page.](#)

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